Inspections Division
Date: 09/30/14

Ann Machado - Re: Permit #2014-02183 - 45 York St (20 Danforth St)

From: Laura Clough <laurac@colbycoengineering.com>
To: Ann Machado <AMACHADO@portlandmaine.gov>
Date: 9/29/2014 2:06 PM
Subject: Re: Permit #2014-02183 - 45 York St (20 Danforth St)
Attachments: Colby 45 York.pdf; 28 Danforth Lower Level Plan.pdf

Hi Ann,
The office space is on the ground floor. I have attached a floor plan that I had of the lower level. The space in question is outlined in Orange. Is this what you need? If not, please let me know and I can ask the landlord if they have any other plans.

I have also attached a letter from our landlord, J.B. Brown authorizing us to obtain the permit.

Please let me know if you need anything else.

Best,
Lura

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Laura Clough
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On Mon, Sep 29, 2014 at 10:56 AM, Ann Machado <AMACHADO@portlandmaine.gov> wrote:

> Laura -
> Before I can sign off on the permit for zoning, I need a key plan of the whole building with this specific space indicated. Also, what floor is it located on?
> Also, we need a copy of the lease or letter of permission from the owner to apply for the permit.
> Please send both things directly to me.
> Thank you.
> Ann Machado
> Ann Machado
> Zoning Specialist
> Planning & Urban Development
> Portland City Hall
> (207) 874-8709
>
> Notice: Under Maine law, documents - including e-mails - in the possession of public officials or city employees about government business may be classified as public records. There are very few exceptions. As a result, please be advised that what is written in an e-mail could be released to the public and/or the media if requested.