



# PORTLAND MAINE

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*Penny St. Louis Littell - Director of Planning and Urban Development  
Marge Schmuckal, Zoning Administrator*

October 6, 2010

Peter Gillis  
2 Elmwood Road  
Cape Elizabeth, ME 04107

Re: 51 High Street – 040 C001 – R-6 – illegal unit – permit #10-0824

Dear Mr. Gillis,

I sent you a letter on July 16, 2010 informing you of the fact that you have an illegal dwelling unit at your property at 51 High Street. You were given thirty days to bring the property into compliance.

On July 20, 2010, I met with you at the counter, and you told me that you were going to submit an Application for Legalization of Nonconforming Dwelling Units. Our office has not received this application.

You have fourteen days from the date of this letter to bring the property into compliance. You must either submit the Application to Legalize the Illegal Dwelling Unit or remove the unit. All the kitchen equipment including the stove, refrigerator and sink must be removed. An inspection has been scheduled for October 21, 2010 to confirm that the property has been brought into compliance.

Please feel free to contact me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado  
Zoning Specialist  
(207) 874-8709