Outdoor Dining Permit Application

Reviewed for Code Compliance
Inspections Division
Approved with Conditions

If you or the property owner owes real estate or personal property taxes or user charges within the City, payment arrangements must be made before permits of any kind are acc

Date: 08/14/13

☐ **New** Application for Outside Dining
☑ **Renewal** Application for Outside Dining

City Clerk signature for liquor license approval: _____

Pending Council Date:

Location Name & Address:	**Chart**	**Block**	**Lot**
117 Spring St.	039	A	037

Owner & Phone #: RGT Associates / Stephen Thomas 207-771-5461

Total Square Footage of Proposed Seating Area:[1] 120 sq. ft.

Applicant *must* be owner or lessee
Name: Jessica Lea Nolette
Address: 21 Colonial Ave
City, State & Zip: South Portland, ME 04106
E-Mail: jesn@maine.rr.com

Annual Fee: **$80**
Total Sq. Ft.: 120
Sq. Ft. Fee: (sq ft x $2) $ 240
(*Due when issued*)

Total Fees: $ 320
(Permit not issued until all fees are paid)

Current use: Class A Lounge
Business name: Flask Lounge
Seating area dimensions: 30' x 4' = 120 sq. feet

How many chairs? 12 How many tables? 6
☑ **Yes** Alcohol is served.
☐ **No** Alcohol being served.

Who should we contact for the pre-inspection: Jessica Lea Nolette
Mailing address: 21 Colonial Ave S. Portland, ME Phone: 207-408-9020

Please submit all of the information outlined in the Outdoor Dining Application Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: _____ Date: 5/24/13

[1] ***In no instance shall the total square footage of dining area equal more than 10% of park space, unless the applicant receives a waiver from the Director of Parks and Recreation or his or her designee.***

This is not a permit; you may not commence ANY work until the permit is issued.

Revised 06-14-12