

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 06-0045	Issue Date: <b>PERMIT ISSUED</b>	CDL: 039 A037001
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Location of Construction: 106 High St	Owner Name: Rgt Associates	Owner Address: 11 Kittredge Rd	Phone: 
Business Name: 	Contractor Name: South Paw Design	Contractor Address: 177 Gray Rd Falmouth	Phone: 2078780678
Lessee/Buyer's Name: 	Phone: 	Permit Type: Signs - Permanent	Zone: B3

Past Use: Commercial	Proposed Use: Commercial install an 18sf sign attach to building using existing hardware 4 nuts and bolts	Permit Fee: \$66.00	Cost of Work: \$66.00	CEO District: 1
Proposed Project Description: Install 18sf sign attach to building using existing hardware, 4 nuts and bolts		FIREDEFT: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Approved <input type="checkbox"/> Denied Signature: <i>[Signature]</i>		Use Group: U Type: Sign IBC 2003 Signature: <i>[Signature]</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input checked="" type="checkbox"/> Denied Signature: _____ Date: _____				

Permit Taken By: dmartin	Date Applied For: 01/10/2006	<b>Zoning Approval</b>	
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1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>1/19/06 ABM</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	<b>Historic Preservation</b> YES <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>1/25/06</i>
	Signature: <i>[Signature]</i> Date: <i>1/25/06</i>		

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE	DATE	PHONE	



# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>117 SPRING ST., PORTLAND, ME 04101</u>		
Tax Assessor's Chart, Block & Lot Chart# <u>39</u> <u>83</u> <u>H # 002</u> Lot# <u>037</u>	Owner: <u>A Steve Thomas</u>	Telephone: <u>771-5461</u>
Lessee/Buyer's Name (If Applicable) <u>SPRINGSTREET LOUNGE</u> <u>NCPTWO, LTD</u> <u>NORMAND PAQUIN</u>	Applicant name, address & telephone: <u>NORMAND PAQUIN</u> <u>PO BOX 2307</u> <u>OGUNQUIT, ME 03907</u> <u>207-423-4746</u>	Total s.f. of signage x \$2.00 <u>18sf x 2</u> Per s.f. plus \$30.00/\$65.00 For H.D. signage= Total <u>36 + 30</u> Fee: \$ _____ Awning Fee= cost of work _____ Total Fee: \$ <u>66.00</u>
Who should we contact when the permit is ready: <u>Normand Paquin</u> phone: <u>423-4746</u>		
Tenant/allocated building space frontage (feet): Length: <u>37</u> Height: <u>27 inches</u>		
Lot Frontage (feet) _____ Single Tenant or Multi Tenant Lot <u>multi</u>		
Current Specific use: _____		
If vacant, what was prior use: _____		
Proposed Use: _____		
Information on proposed sign(s):		
Freestanding (e.g., pole) sign? Yes _____ No _____ Dimensions proposed _____ Height from grade: _____		
Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No _____ Dimensions proposed <u>8ft x 27 inches</u>		
Proposed awning? Yes _____ No _____ Is awning backlit? Yes _____ No _____		
Height of awning: _____ Length of awning: _____ Depth: _____		
Is there any communication, message, trademark or symbol on it? Yes _____ No _____		
If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.		
Information on existing and previously permitted sign(s):		
Freestanding (e.g., pole) sign? Yes _____ No _____ Dimensions proposed _____		
Bldg. wall sign? (attached to bldg) Yes _____ No _____ Dimensions proposed _____		
Awning? Yes _____ No _____ Sq. ft. area of awning w/communication: _____		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.		

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>[Signature]</u>	Date: <u>1.6.06</u>
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This is not a permit; you may not commence ANY work until the permit is issued.

24 x 37 = 792

8' x 2.25' = 18 sq ft

Ok

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 06-0045	<b>Date Applied For:</b> 01/10/2006	<b>CBL:</b> 039 A037001
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<b>Location of Construction:</b> 106 High St	<b>Owner Name:</b> Rgt Associates	<b>Owner Address:</b> 11 Kittredge Rd	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> South Paw Design	<b>Contractor Address:</b> 177 Gray Rd Falmouth	<b>Phone</b> (207) 878-0678
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

<b>Proposed Use:</b> Commercial install an 18sf sign attach to building using existing hardware 4 nuts and bolts	<b>Proposed Project Description:</b> Install 18sf sign attach to building using existing hardware, 4 nuts and bolts
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**Dept:** Historical      **Status:** Approved      **Reviewer:** Deborah Andrews      **Approval Date:** 01/25/2006

**Note:**      **Ok to Issue:**

**Dept:** Zoning      **Status:** Approved      **Reviewer:** Ann Machado      **Approval Date:** 01/19/2006

**Note:**      **Ok to Issue:**

**Dept:** Building      **Status:** Approved with Conditions      **Reviewer:** Tammy Munson      **Approval Date:** 02/02/2006

**Note:**      **Ok to Issue:**

1) Signage Installation to comply with Chapter 31 of the IBC 2003 building code.

2) Separate Permits shall be required for any new signage.



Sign Studio

177 Gray Road  
Falmouth, ME 04105  
207-878-0678 / FAX 207-878-9325

Date: 12-6-06

JOB INVOICE

NAME OF COMPANY Spring St. Bar

ADDRESS \_\_\_\_\_

CITY & STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

FAX \_\_\_\_\_ CONTACT \_\_\_\_\_

SPECIAL INSTRUCTIONS / PO NUMBER \_\_\_\_\_

Description of Work	Labor	Materials
27" x 8' METAL PLY SIGN NAVY BLUE BKGD. W/ SILVER TRIM 3-D 9" Letters # 18.20 VINYL GLASSES		#715.00

INSTALLATION

DATE: \_\_\_\_\_

TOTAL LABOR

ACCEPTED SIGNATURE:

TOTAL MATERIALS 715.00

STATE TAX 35.75  
5% Sales Tax on Materials Only

**TERMS:**  
50% DEPOSIT / BALANCE DUE UPON COMPLETION UNPAID INVOICES WHICH ARE NOT PAID WITHIN 30 DAYS ARE SUBJECT TO 1.5% INT. CHRG./ ART WORK CAN NOT BE REPRODUCED UNTIL PURCHASED.

TOTAL 750.75

LESS DEPOSIT 400

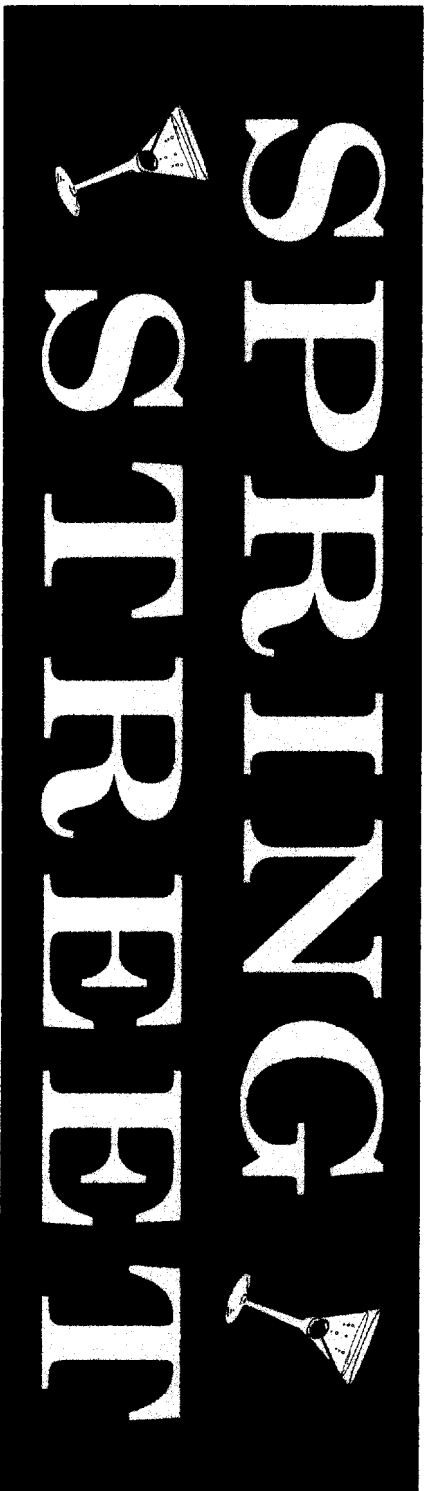
A quality sign studio specializing in customer service and...  
vinyl letters, carved signs, gold leaf, fleet & truck decals, magnetics, banners, ADA SIGNS  
sandblasting, murals, logo reproduction, graphic design, hand painting & interior displays.

PAY THIS 350.75

Sign being attached  
with existing hard  
(nuts & bolts 4)

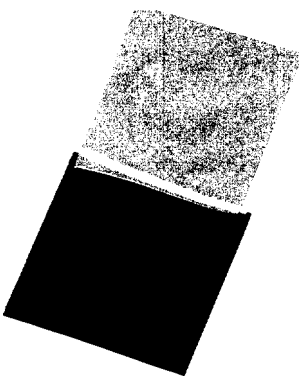


22 1/2"



8 1/2"

Plywood - Backing  
 3-0 Letters



# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/09/2006

PRODUCER FAX  
Peoples Insurance - Ogunquit  
PO Box 1366  
Ogunquit, ME 03907

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED NCP TWO, LTD  
DBA: Springstreet  
PO Box 2307  
Ogunquit, ME 03907

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Lloyds of London	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

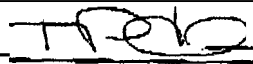
ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH

INSR (ADD) / LTR (INSR)	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	LMK000400	11/01/2005	11/01/2006	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea. occurr/acc) \$ 50,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> WIRED AUTOS				
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
	<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS/ LOCATIONS/ VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 For Outdoor signs

City of Portland  
389 Congress St  
Portland, ME 04101

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL \_\_\_\_\_ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE  
 Timothy Pinkham/TCP 

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TO: \_\_\_\_\_

FROM: CHAMPOUX INS. AGENCY

FAX: 7827881

TEL: 7832246

COMMENT :

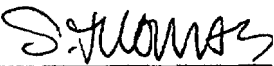


January 9, 2006

Mr. Normand Paquin  
117 Spring Street  
Portland, Maine 04101

Dear Norman:

RGT Associates, owner of the property at 117 Spring Street, gives permission to Norman Paquin to install a sign at above premises providing it complies with all municipal codes and ordinances.

BY:   
R.G.T. Associates  
Stephen M. Thomas,  
Partner  
44 Oak Street  
Portland, Maine 04101



## Signage/Awning Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

- Certificate of **Liability** listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way.
- Letter** of permission from the owner indicating the permissions granted and the tenant/space **building** frontage.
- A sketch plan of lot indicating location of **buildings**, driveways and any abutting streets or rights of way, lengths of building **frontages**, street frontages and all existing setbacks. Please indicate on the plan all existing and proposed **signs** with their dimensions and specific locations. Be sure to include distance from the ground and building **façade** dimensions for any **signage** attached to the **building**.
- A sketch or photo of any proposed sign(s) indicating content, dimensions, **materials**, source of illumination, construction method as well as specifics of **installation/attachment**.
- Certificate of flammability required for awning or canopy.
- A UL# is required **for** lighted signs at **the** time of **final** inspection.
- Pre-application questionnaire completed and attached.
- Photos of existing signage
- Details for sign fastening, attachment or mounting in the ground.

**Permit fee for signage or awning-with-signage: \$30.00 plus \$2.00 per square foot of sign.**

**Permit fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, \$9.00 per additional \$1,000.00 of cost.**

**Base application fee for any Historic District signage is \$65.00.**

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK  
**CITY OF PORTLAND**

Please Read Application And Notes, If Any, Attached

**BUILDING INSPECTION**  
**PERMIT**

PERMIT ISSUED  
Permit Number: 060045  
FEB - 3 2006  
CITY OF PORTLAND

This is to certify that Rgt Associates/South Paw Design  
has permission to Install 18sf sign attach to building using existing hardware, 4 nuts and bolts  
AT 106 High St 039 A03700

provided that the person or persons who perform or supervise the work accepting this permit shall comply with all of the provisions of the Statutes of the State and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission is procured before this building or part thereof is loaded or closed-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS  
Fire Dept. \_\_\_\_\_  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name

*[Signature]* 2/2/06  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**