

## Fire Alarm Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Total Square Footage of Proposed Structure:			3800			
Tax Assessor's Chart, Chart# Block# 039-a29	Block & Lot Lot#	Applicant 1 Address City, State &	Pro 325 Fali	tection fessionals SUS Route One mouth, Me 04105	Telephone Email:	:775-5755 rich@protect ionprofessio nals.net
Lessee/Owner Name : Cecil Stadle f different than applicant) Address: 109 Holland Phippsburg, Me 04562 389-2162 cecile@tao-yua n.me		(if different fro Address: City, State	m Applicant) & Zip:	Rob connoly and Co 3 Upper Minot Road Pownal, Me 04069 233-8651 t37rc@hotmail.co	\$10 for ev	\$1000 = \$30 fee + ery other \$1000 of st of work
Proposed Specific use Is property part of a sul Project description: Fire alarm sprinkler Who should we contact	odivision? no_ If ye	m as per co	de			
Address:						
City, State & Zip:						
E-mail Address: rich @	protectionprofess	sionals.net				
Telephone:775-5755 Please submit all o		outlined or n automati			. Failure to	o do so
In order to be sure th Department may reques download copies of www.portlandmaine.gov	st additional informs this form and	ation prior to other appl	o the issua	ance of a permit. visit the Inspec	For further ctions Div	information or ision on-line
I hereby certify that I a proposed work and that agree to conform to all application is issued, I o	m the Owner of rec I have been authorized applicable laws of	cord of the n zed by the ov this jurisdic	amed proportion to ma	perty, or that the oke this application addition, if a perr	owner of re as his/her nit for wor	cord authorizes authorized ager k described in

Signature: Date:

areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.



## Fire Alarm Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

Complete and submit the following
Design complies with City Code Ch. 10 and Fire Department Regulations Ch 5:
Life Safety Code Occupancy Classification: business occupancy
A formal code analysis may be required depending on the complexity of the property:
Is the top occupiable floor of the building greater than 75 ft. above the lowest level of fire department access (high-rise)? NA
Is this new work or a renovation to an existing system? new
Name of company providing programming and certification of system   (see <a href="http://www.portlandmaine.gov/fireprevention/firealarmcompanies.asp">http://www.portlandmaine.gov/fireprevention/firealarmcompanies.asp</a> for approved companies):
Vectored pdf plans and documents included
Accurate scalable floor plan(s)
Reflected ceiling or electrical plans are not acceptable. The plans shall be represent only the fire alarm system
Each plan shall have a graphic scale
Each plan shall have a 3 in. x 3 in. space reserved in the top right hand corner for city approval stamp
Each plan shall have FA and a sheet number and a descriptive tile on it
Each sheet shall be saved as a separate file and named the sheet number and title (ex. FA-01 First Floor, FA-04 Wiring Diagram, etc.)
In order to review revisions to previously submitted plans, each revision shall have the same file name as the previous version
Each document shall be a separate file with a descriptive file name
An example of one document and file is a four page data sheet for one smoke detector
Designer qualifications (copy of NICET IV certificate or stamped plans and documents)
Scope of work
Wiring diagram(s)
Annunciator details
Operations matrix

Battery and voltage calculations					
Equipment data sheets					
A city electrical permit has been pulled					
Master Box Approval (complete all items for approval)					
Is this check list applicable?					
Will a master box be installed? Not applicable					
AES approved installing contractor?					
Documentation of AES approval:					
Property Owner?					
Property Owner Billing Address?					
Property common name:					
E-911 Address for protected premises:					
Life Safety Code Occupancy Classification:					
Emergency contact name:					
Emergency contact phone: (					
Additional emergency contact phone: (					
Number of stories protected?					
Number of square feet of structure protected?					
Is the building protected by a supervised, automatic sprinkler system? <u>Yes</u>					

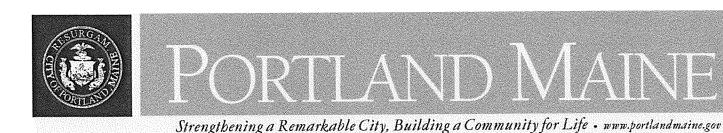
\* See Applicant Submittal Requirements for Electronic Plan Review.

Separate permits are required for internal and external plumbing, & electrical installations.

For questions on Fire Department requirements call the Fire Prevention Officer at (207) 874-8405. Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at <a href="https://www.portlandmaine.gov">www.portlandmaine.gov</a>, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

This is not a Permit; you may not commence any work until the Permit is issued.



Jeff Levine, AICP, Director
Director of Planning and Urban Development

Tammy Munson Director, Inspections Division

## Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a *legal signature* per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no permit application can be reviewed until payment

of appropriate noted below:	e permit fees are paid in full to the Inspections Office, City	of Portland Maine by method				
	Within 24-48 hours, once my complete permit application and corresponding paperwork has been electronically delivered, I intend to <b>call the Inspections Office</b> at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.					
	Within 24-48 hours, once my permit application and corresponding paperwork has been electronically delivered, I intend to <b>hand deliver</b> a payment method to the Inspections Office, Room 315, Portland City Hall.					
	I intend to deliver a payment method through the U.S. Per permit paperwork has been electronically delivered.	ostal Service mail once my				
Applicant Sig	gnature:	Date:				
I have provid	ed digital copies and sent them on:	Date:				

NOTE: All electronic paperwork must be delivered to <u>buildinginspections@portlandmaine.gov</u> or by physical means ie; a thumb drive or CD to the office.