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**DEPARTMENT OF PLANNING AND DEVELOPMENT**

September 18, 2003

COFFEE BY DESIGN  
620 CONGRESS STREET  
PORTLAND, ME 04101

**CBL: 039 A002001**  
**Located at 620 CONGRESS ST**

**Hand Delivery**

Dear Gateway Holdings Llc ,

A health inspection of your establishment was made on September 18, 2003.

Attached is a copy of the inspection report, if you have not already been provided with one, which indicated the sanitary condition of your establishment at the time of inspection was found to be unsatisfactory.

The next inspection of your establishment will be carried out within ten days, at which time it is required that all operational and maintenance practices comply with the standards set forth in Chapter 11 of the City's Ordinance. If your establishment is graded unsatisfactory upon re-inspection, the matter will be referred to the City's Corporation Counsel for action pursuant to Section 15.8 of the License Ordinance. Action may include license suspension or revocation and possible civil penalties pursuant to Section 1-15.

If you have any questions regarding this report, please do not hesitate to contact this office.

Sincerely,

Jodine Adams @ (207) 874-8707  
Code Enforcement Officer