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DIVISION DIRECTORS

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> Alexander Q. Jaegermai Planning

John N. Lufkin Economic Developmer

DEPARTMENT OF PLANNING AND DEVELOPMENT

December 18, 2003

BOULAY RENAISSANCE LLC RR1 BOX 630A BOOTHBAY, ME 04537

CBL: 039 E008001 Located at 93 HIGH ST Mail

Dear BOULAY RENAISSANCE LLC,

Enclosed is a copy of an informational brochure that outlines Property owner's responsibility with regard to the removal of snow and ice from the public sidewalk in front of the property. We received a complaint that you were not in compliance with this City Ordinance because there was snow and ice at that location. Please review the material and feel free to contact me at 874-8700 if you have questions.

Sincerely,

Mike Nugent @ (207) 874-8700 Inspection Service Manager