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**Planning & Urban Development Department**  
Penny St. Louis Littell, Director

**Housing & Neighborhood Services Division**  
T.J. Martzial, Director

**COPY**

February 2, 2010

Maine Health  
Attn: James Jasper  
465 Congress St. Suite 600  
Portland, Maine 04101

39-C-1  
09 - 1407

Dear Mr. Jasper,

The City of Portland received a request for a refund for a permit application for a sign at 110 Free Street.

The original Appeal was denied, you re-submitted another one, there is no provision for a refund, and therefore the City of Portland is denying your request for a refund of \$1,138.00.

If you have any questions, please feel free to contact our office.

Sincerely,

Deb Marquis  
Principal Finance Officer

# MaineHealth

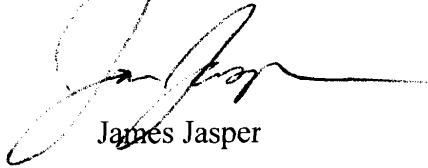
December 22, 2009

This is a request for a refund of \$1,138 paid for a permit application .  
The original application for \$2,920 was denied and the new application was for \$1,782.  
The difference is the amount I am requesting be paid to MaineHealth  
I have attached the original receipt from 12/11/09.

Can you please send the check to:

MaineHealth  
Attn: James Jasper  
465 Congress Street Suite 600  
Portland Maine, 04101

Thank You



James Jasper

*waiting to  
hear back  
from Penny  
e-mailed her on  
12/31/09  
Refund? \$*

**RECEIVED**

DEC 28 2009

Dept. of Building Inspections  
City of Portland Maine

**CITY OF PORTLAND**  
**DEPARTMENT OF PLANNING & URBAN DEVELOPMENT**  
389 Congress Street  
Portland, Maine 04101

**INVOICE FOR PERMIT FEES**

<b>Application No:</b>	9-1407	<b>Applicant:</b>	MAINEHEALTH
<b>Project Name:</b>	install three banners - (1) 16' x 30"	<b>Location:</b>	110 FREE ST
<b>CBL:</b>	039 C001001	<b>Development Type:</b>	
<b>Invoice Date:</b>	12/11/2009		

Previous Balance	-	Payment Received	+	Current Fees	-	Current Payment	=	Total Due	Payment Due Date
\$0.00		\$0.00		\$1,782.00		\$2,920.00		\$0.00	On Receipt

**Previous Balance**

**\$0.00**

Fee Description	Qty	Fee/Deposit Charge
Signs	1	\$30.00
Signs sq. feet	876	\$1,752.00
		<u>\$1,782.00</u>
<b>Total Current Fees:</b>		<b>+ \$1,782.00</b>
<b>Total Current Payments:</b>		<b>- \$2,920.00</b>
<b>Amount Due Now:</b>		<b>(\$1,138.00)</b>

**Bill to:** MAINEHEALTH  
465 CONGRESS ST STE 600  
PORTLAND, ME 04101

CBL 039 C001001  
**Application No:** 9-1407  
**Invoice Date:** 12/11/2009  
**Invoice No:** 36252  
**Total Amt Due:** \$0.00  
**Payment Amount:** \$2,920.00

Make checks payable to the *City of Portland*, ATTN: Inspections, 3rd Floor, 389 Congress Street, Portland, ME 04101.

**CITY OF PORTLAND**  
**DEPARTMENT OF PLANNING & URBAN DEVELOPMENT**  
389 Congress Street  
Portland, Maine 04101

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\$0.00		\$0.00		\$2,920.00		\$2,920.00		\$0.00	On Receipt

**Previous Balance**

**\$0.00**

Fee Description	Qty	Fee/Deposit Charge
Signs	1	\$30.00
Signs sq. feet	1445	\$2,890.00
		<u>\$2,920.00</u>
<b>Total Current Fees:</b>		<b>+ \$2,920.00</b>
<b>Total Current Payments:</b>		<b>- \$2,920.00</b>
<b>Amount Due Now:</b>		<b>\$0.00</b>

**Bill to:** MAINEHEALTH  
465 CONGRESS ST STE 600  
PORTLAND, ME 04101

CBL 039 C001001  
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**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 09-1407	<b>Date Applied For:</b> 12/11/2009	<b>CBL:</b> 039 C001001
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<b>Location of Construction:</b> 110 FREE ST	<b>Owner Name:</b> MAINEHEALTH	<b>Owner Address:</b> 465 CONGRESS ST STE 600	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> Maine Health	<b>Contractor Address:</b> 465 Congress St Suite 600 Portland	<b>Phone</b> (207) 541-7559
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

<b>Proposed Use:</b> Commercial - office Maine Health - install three banners - (1) 16' x 30" Oak St Side (1) 12' x 16.5' Free St Side (1) 12' x 16.5' Civic Center Side	<b>Proposed Project Description:</b> install three banners - (1) 16' x 30" Oak St Side (1) 12' x 16.5' Free St Side (1) 12' x 16.5' Civic Center Side
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**Dept:** PAD **Status:** Approved with Conditions **Reviewer:** Deborah Andrews **Approval Date:** 12/29/2009**Note:** **Ok to Issue:** ☐

- 1) \* Size and placement of banner on Free Street facade to be as represented on photograph marked up by staff (see red markings.)
- \* Top and bottom of banner to align with the datum lines established by the sills of adjoining windows--see sketch.
  - \* Banner to be centered in brick field, with 2-3' of space on each side.
  - \* Applicant to submit revised proposal, drawn to scaled, for final review and approval.
  - \* Applicant to confirm period of "temporary" installation.

**Dept:** Zoning **Status:** Approved **Reviewer:** Ann Machado **Approval Date:** 12/22/2009**Note:** Proposed banner on Free Street exceeds allowable square footage (200 sf allowed; 424 sf proposed) & on side seen from Spring Street (200 sf allowed; and 540 sf proposed). Applicant submitted letter stating they wanted to appeal. Moved permit to planning under section 14-368.5(g).  
12/21/09 - denied by planning.  
12/22/09 - Received revised application. **Ok to Issue:** ☒**Dept:** Building **Status:** Pending **Reviewer:** **Approval Date:****Note:** **Ok to Issue:** ☐**Dept:** Planning **Status:** Denied **Reviewer:** Deborah Andrews **Approval Date:** 12/21/2009**Note:** This was appeal under section 14-368.5(g) for original application that did not meet zoning requirements. Application has been modified to meet zoning requirements. Still subject to PAD review. **Ok to Issue:** ☐

<b>Location of Construction:</b> 110 FREE ST	<b>Owner Name:</b> MAINEHEALTH	<b>Owner Address:</b> 465 CONGRESS ST STE 600	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> Maine Health	<b>Contractor Address:</b> 465 Congress St Suite 600 Portland	<b>Phone</b> (207) 541-7559
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

- 1) Request for Sign Waiver (under Sec. 14-526 (23)) is denied, as the proposed signs for the elevations facing Free Street and the Civic Center fail to meet applicable standards. It is staff's determination that the sign area provided under the sign ordinance is sufficient to allow ample visibility of signs. (Note that the banner proposed for the Oak Street facade meets the ordinance standards, based on the square footage of the building facade--this banner, together with smaller banners allowed on the other building facades, will provide ample visibility for the applicant.)

Additionally:

\* The size of the proposed sign facing Free Street is not appropriate to the scale of the neighborhood and is not designed to suit the conditions from which it will be viewed (pedestrian traffic.) (Standard a)

\* While attractive from a graphic standpoint, the proposed banners do not meet the requirement of special design merit. Additionally they do not respond to unique circumstances associated with the subject property. (Standard b.)

\* Unlike other large banners approved on a temporary basis, which have been used to promote causes of community-wide benefit, the proposed signs are strictly for commercial purposes to announce the future home of the tenant.

Note: Revised sign proposal must be reviewed and approved by Planning Staff.

#### Comments:

12/11/2009-amachado: Spoke to James Jasper at Maine Health. The Free Street banner is over maximum allowable square footage (can be 200 sf max) and the Civic Center side banner is also too big (max sf of 456 allowed). I told him the permit was on hold until he submitted sizes that fit the ordinance.

12/11/2009-amachado: Met with James at the counter. Explained that about what constitutes a facade. Explained about the appeal process to planning. Told him that the permit was on hold at this time until he lets me know what he is going to do.

12/15/2009-amachado: Received letter from James Jasper. Wants to appeal two banner signs that not meet ordinance. Gave permit to planning under section 14-368.5(g).

12/21/2009-gg: received from planning as of 12/21/09. Gave it back to Ann. Gg

12/21/2009-amachado: Called James Jasper. Told him that the appeal to planning for the bigger banners had been denied. He will revise the application to meet the size requirements.

12/22/2009-amachado: Received revised application from James Jasper.