

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

## CITY OF PORTLAND

Please Read  
Application And  
Notes, If Any,  
Attached

BUILDING INSPECTION

PERMIT

Permit Number: 070933

This is to certify that ANTHEM HEALTH PLANS OF MAINE WARDhas permission to Phase I Office renovations/fit out Misc. Repairs to RoofAT 102 FREE ST

039 C001001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is altered or closed-in. **HEAR NOTICE IS REQUIRED.**

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

## OTHER REQUIRED APPROVALS

Fire Dept. Craig

Health Dept. \_\_\_\_\_

Appeal Board \_\_\_\_\_

Other \_\_\_\_\_

Department Name

*Joanne Bonke* 9/4/07  
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

# BUILDING PERMIT INSPECTION PROCEDURES

Please call **874-8703** or **874-8693** (ONLY)

to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

☒ Footing/Building Location Inspection: Prior to pouring concrete  
☒ Re-Bar Schedule Inspection: Prior to pouring concrete  
☒ Foundation Inspection: Prior to placing ANY backfill  
☒ Framing/Rough Plumbing/Electrical: Prior to any insulating or drywalling  
☒ Final/Certificate of Occupancy: Prior to any occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects **DO** require a final inspection

☒ If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

~~CERTIFICATE OF OCCUPANCIES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED~~

Signature of Applicant/Designee

Date

Signature of Inspections Official

Date

CBL:

39 C 1

Building Permit #:

070933

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 07-0933		<b>Issue Date:</b>		<b>CBL:</b> 039 C001001	
<b>Location of Construction:</b> 102 FREE ST		<b>Owner Name:</b> ANTHEM HEALTH PLANS OF M		<b>Owner Address:</b> 220 VIRGINIA AVE IN23B-573	
<b>Business Name:</b>		<b>Contractor Name:</b> TBD		<b>Contractor Address:</b> Portland	
<b>Lessee/Buyer's Name</b>		<b>Phone:</b>		<b>Permit Type:</b> Alterations - Commercial	
<b>Past Use:</b> Commercial - Office / Parking Garage		<b>Proposed Use:</b> Office / Parking Garage - Phase I Office renovations/fit-up Misc. Repairs to garage		<b>Zone:</b> B-3	
<b>Proposed Project Description:</b> Phase I Office renovations/fit-up Misc. Repairs to garage		<b>Permit Fee:</b> \$2,320.00		<b>Cost of Work:</b> \$230,000.00	
		<b>CEO District:</b> 1			
		<b>FIRE DEPT:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied  See Conditions		<b>INSPECTION:</b> Use Group: Bk2 Type: 2A/2B Signature: JMB 9/4/07 Date: 8/16/07	
		<b>PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)</b> Action: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: See Conditions Date: 8/16/07			
<b>Permit Taken By:</b> Idobson		<b>Date Applied For:</b> 08/03/2007		<b>Zoning Approval</b>	
<ol style="list-style-type: none"><li>This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</li><li>Building permits do not include plumbing, septic or electrical work.</li><li>Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</li></ol>		<b>Special Zone or Review</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan  Major <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: 8/16/07		<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: 8/16/07	
		<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: 8/16/07			

**PERMIT ISSUED**  

SEP 10 2007

**CITY OF PORTLAND**

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT

ADDRESS

DATE

PHONE

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE

DATE

PHONE

# City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 07-0933	Issue Date:	CBL: 039 C001001
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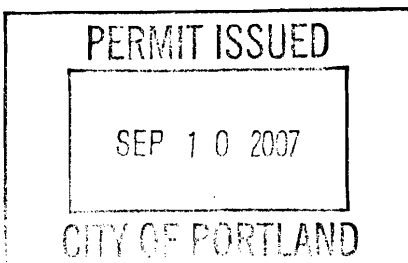
Location of Construction: 102 FREE ST	Owner Name: ANTHEM HEALTH PLANS OF M	Owner Address: 220 VIRGINIA AVE IN23B-573	Phone: 39-F-001 → gary
Business Name:	Contractor Name: TBD	Contractor Address: Portland	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Alterations - Commercial	Zone: B-3

Past Use: Commercial - Office / Parking Garage	Proposed Use: Office / Parking Garage - Phase I Office renovations/fit-up Misc. Repairs to garage	Permit Fee: \$2,320.00	Cost of Work: \$230,000.00	CEO District: 1
Proposed Project Description: Phase I Office renovations/fit-up Misc. Repairs to garage		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied  See Conditions	INSPECTION: Use Group: B62 Type: 2A/2B  FBC-2003 JMB 9/4/07	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) no uplighting		
		Action: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: see c'ments Date: 8/16/07		

Permit Taken By: Idobson	Date Applied For: 08/03/2007	Zoning Approval
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- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan <input type="checkbox"/> Major <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Denied Date: 8/16/07	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved Date:	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date:
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SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

# City of Portland, Maine - Building or Use Permit Application

389 Congress Street. 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 07-0933	Issue Date:	CBL: 039 C001001
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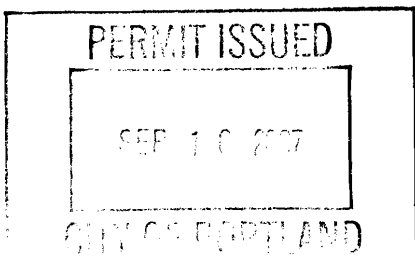
Location of Construction: 102 FREE ST	Owner Name: ANTHEM HEALTH PLANS OF M	Owner Address: 220 VIRGINIA AVE IN23B-573	Phone: 39-F-001
Business Name:	Contractor Name: TBD	Contractor Address: Portland	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Alterations - Commercial	Zone: B-3

Past Use: Commercial - Office / Parking Garage	Proposed Use: Office / Parking Garage - Phase I Office renovations/fit-up Misc. Repairs to garage	Permit Fee: \$2,320.00	Cost of Work: \$230,000.00	CEO District: 1
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Proposed Project Description: Phase I Office renovations/fit-up Misc. Repairs to garage	<p>FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied</p> <p>INSPECTION: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied</p> <p>Signature: <i>Loren Cass</i></p> <p>Signature: <i>JMB 9/4/07</i></p> <p>PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)</p> <p>Action: <input checked="" type="checkbox"/> Approved <input checked="" type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied</p> <p>Signature: <i>see conditions comments</i></p> <p>Date: <i>8/6/07</i></p>
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Permit Taken By: ldobson	Date Applied For: 08/03/2007	Zoning Approval
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<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	<p>Special Zone or Review</p> <p><i>Approved</i></p> <p><i>Does Not include</i></p> <p>Shoreland</p> <p>Wetland</p> <p>Flood Zone</p> <p>Subdivision</p> <p>Site Plan</p> <p>Maj. Minor MM</p> <p><i>all with conditions</i></p> <p>Date: <i>8/6/07</i></p>	<p>Zoning Appeal</p> <p>Variance</p> <p>Miscellaneous</p> <p>Conditional Use</p> <p>Interpretation</p> <p>Approved</p> <p>Denied</p> <p>Date:</p>	<p>Historic Preservation</p> <p><input checked="" type="checkbox"/> Not in District or Landmark</p> <p><input type="checkbox"/> Does Not Require Review</p> <p><input type="checkbox"/> Requires Review</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Approved w/Conditions</p> <p><input type="checkbox"/> Denied</p> <p>Date:</p>
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## CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT ADDRESS DATE PHONE

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE DATE PHONE

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 07-0933	Date Applied For: 08/03/2007	CBL: 039 C001001
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Location of Construction: 102 FREE ST	Owner Name: ANTHEM HEALTH PLANS OF M	Owner Address: 220 VIRGINIA AVE IN23B-573	Phone:
Business Name:	Contractor Name: TBD	Contractor Address: Portland	Phone
Lessee/Buyer's Name	Phone:	Permit Type: Alterations - Commercial	

**Proposed Use:**Office / Parking Garage - Phase I Office renovations/fit-up Misc.  
Repairs to garage**Proposed Project Description:**

Phase I Office renovations/fit-up Misc. Repairs to garage

**Dept:** PAD **Status:** Approved with Conditions **Reviewer:** Carrie Marsh **Approval Date:** 08/16/2007**Note:** **Ok to Issue:** ☒

- 1) The uplighting can NOT be approved as shown under section XV of the Technical Standards.
- 2) Separate permits shall be required for the signage and awnings.

**Dept:** Zoning **Status:** Pending **Reviewer:** Marge Schmuckal **Approval Date:** 08/06/2007**Note:** **Ok to Issue:** ☒

- 1) Separate permits shall be required for any new awnings and signage. Those signs and awning shown on the drawings ARE NOT BEING PPROVED AT THIS TIME. Separate permits for such awning and signage are required PRIOR to installation and approval.
- 2) 102-110 Free Street is located in a Pedestrian Activities District (PAD) Overlay Zone which restricts the first floor uses to retail like. A change of use shall be required for any change of use proposed. It is understood that at this time no change of use is proposed for either building.

**Dept:** Building **Status:** Approved with Conditions **Reviewer:** Jeanine Bourke **Approval Date:** 09/04/2007**Note:** **Ok to Issue:** ☒

- 1) Separate permits are required for any electrical, plumbing, or HVAC systems.  
Separate plans may need to be submitted for approval as a part of this process.
- 2) All penetrations through rated assemblies must be protected by an approved firestop system installed as tested in accordance with ASTM 814 or UL 1479, per IBC 2003 Section 712.

**Dept:** Fire **Status:** Approved with Conditions **Reviewer:** Capt Greg Cass **Approval Date:** 08/21/2007**Note:** **Ok to Issue:** ☒

- 1) Occupancies with an occupant load of 100 persons or more require panic hardware on all doors serving as a means of egress.
- 2) The Fire alarm and Sprinkler systems shall be reviewed by a licensed contractor[s] for code compliance.  
Compliance letters are required.
- 3) All construction shall comply with NFPA 101

**Comments:**

8/6/2007-mes: The office building is located at 110 Free Street (039-C-001) and the parking garage is located at 40-70 Spring St (#039-F-001)

8/16/2007-mes: Carrie returned the permit to me without entering her comments into the system. I will tell her to add her comments into the system and in the mean time pass the permit on to Fire for review.

<b>Location of Construction:</b> 102 FREE ST	<b>Owner Name:</b> ANTHEM HEALTH PLANS OF M	<b>Owner Address:</b> 220 VIRGINIA AVE IN23B-573	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> TBD	<b>Contractor Address:</b> Portland	<b>Phone</b>
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Alterations - Commercial	

8/17/2007-mes: Carrie is going on vacation and doesn't know how to input well into Urban Insight and asked me to put her comments in for her. She left a message for Paul Uranek telling him that signage and awnings would require a separate permit and that the uplighting could not be approved under section XV of the Technical Standards.



# General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 102 FREE STREET + ASSOCIATED SPRING ST. PKG. GAR.		
Total Square Footage of Proposed Structure — EXISTING		Square Footage of Lot — EXISTING
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 039 C 1	Owner: TC 110 FREE STREET, LLC c/o BOULOS PROPERTY MANAGEMENT ONE CANAL PLAZA, PORTLAND, ME 04101	Telephone: 207.871.1290
Lessee/Buyer's Name (If Applicable) —	Applicant name, address & telephone: see owner above	Cost Of Work: \$ 230,000.00 Fee: \$ 2,320.00 C of O Fee: \$ —
Current Specific use: office + parking garage If vacant, what was the previous use? office + parking garage Proposed Specific use: office + parking garage Project description: PHASE I: OFFICE BLDG.: FACADE IMPROVEMENTS, LOBBY UPGRADE, MISC. MECHANICAL REPAIRS — exterior lighting GARAGE: MISC REPAIRS — NEW exterior lighting Awnings & signage require a separate permit		
Contractor's name, address & telephone: TO BE DETERMINED — OUT TO BID		
Who should we contact when the permit is ready: PAUL ORENECK, BOULOS PROPERTY MGMT. Mailing address: BOULOS PROP. MGMT. ONE CANAL PLAZA PORTLAND, ME 04101 Phone: 207.871.1290		

Please submit all of the information outlined in the Commercial Application Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant:

Date:

This is not a permit; you may not commence ANY work until the permit is issued.





CITY OF PORTLAND  
BUILDING CODE CERTIFICATE  
389 Congress St., Room 315  
Portland, Maine 04101

ACCESSIBILITY CERTIFICATE

Designer: Janet Hansen

Address of Project: 110 Free Street

Nature of Project: Minor exterior and interior

modifications as well as

repairs @ associated parking garage

The technical submissions covering the proposed construction work as described above have been designed in compliance with applicable referenced standards found in the Maine Human Rights Law and Federal Americans with Disability Act. Residential Buildings with 4 units or more must conform to the Federal Fair Housing Accessibility Standards. Please provide proof of compliance if applicable.

Signature: Janet L. Hansen

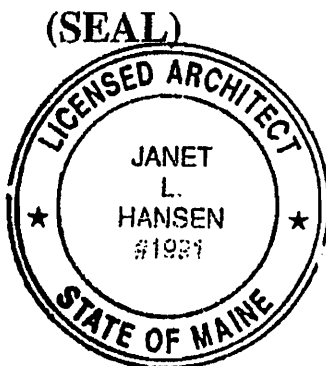
Title: Principal

Firm: SMRT

Address: 144 Fore Street

Portland, Me 04101

Phone: 207-772-3846



FROM DESIGNER: Janet Hansen  
DATE: 7/18/07  
Job Name: 110 Free Street Renovations & Parking Garage  
Address of Construction: 110 Free Street & next to Holiday Inn on Spring St.

2003 International Building Code

Construction project was designed to the building code criteria listed below:

Building Code & Year IBC-2003 Use Group Classification (s) Business & S-2 for garage

Type of Construction 110 Free St. Type II A, Garage is Type II B

Will the Structure have a Fire suppression system in Accordance with Section 903.3.1 of the 2003 IRC yes

Is the Structure mixed use? no If yes, separated or non separated or non separated (section 302.3) \_\_\_\_\_

Supervisory alarm System? yes Geotechnical/Soils report required? (See Section 1802.2) \_\_\_\_\_

@ 110 Free St. no sprinklers in garage

**STRUCTURAL DESIGN CALCULATIONS**

Submitted for all structural members (106.1 - 106.11)

**DESIGN LOADS ON CONSTRUCTION DOCUMENTS**  
(1603)

Uniformly distributed floor live loads (7603.11, 1807)

Floor Area Use	Loads Shown
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Wind loads (1603.1.4, 1609)**

\_\_\_\_\_ Design option utilized (1609.1.1, 1609.6)  
\_\_\_\_\_ Basic wind speed (1809.3)  
\_\_\_\_\_ Building category and wind importance Factor,  $I_w$   
(Table 1604.5, 1609.5)  
\_\_\_\_\_ Wind exposure category (1609.4)  
\_\_\_\_\_ Internal pressure coefficient (ASCE 7)  
\_\_\_\_\_ Component and cladding pressures (1609.1.1, 1609.6.2.2)  
\_\_\_\_\_ Main force wind pressures (7603.1.1, 1609.6.2.1)

**Earth design data (1603.1.5, 1614-1623)**

\_\_\_\_\_ Design option utilized (1614.1)  
\_\_\_\_\_ Seismic use group ("Category") (Table 1604.5, 1616.2)  
\_\_\_\_\_ Spectral response coefficients,  $S_D$  &  $S_{D1}$  (1615.1)  
\_\_\_\_\_ Site class (1615.1.5)

\_\_\_\_\_ Live load reduction  
\_\_\_\_\_ Roof live loads (1603.1.2, 1607.11)  
\_\_\_\_\_ Roof snow loads (1603.7.3, 1608)  
\_\_\_\_\_ Ground snow load,  $P_g$  (1608.2)  
\_\_\_\_\_ If  $P_g > 10$  psf, flat-roof snow load  $P_f$   
\_\_\_\_\_ If  $P_g > 10$  psf, snow exposure factor,  $C_e$   
\_\_\_\_\_ If  $P_g > 10$  psf, snow load importance factor,  $I_s$   
\_\_\_\_\_ Roof thermal factor,  $C_t$  (1608.4)  
\_\_\_\_\_ Sloped roof snowload,  $P_s$  (1608.4)  
\_\_\_\_\_ Seismic design category (1616.3)  
\_\_\_\_\_ Basic seismic force resisting system  
(Table 1617.6.2)  
\_\_\_\_\_ Response modification coefficient,  $R_d$  and  
deflection amplification factor  $C_d$  (Table 1617.6.2)  
\_\_\_\_\_ Analysis procedure (1616.6, 1617.5)  
\_\_\_\_\_ Design base shear (1617.4, 1617.5.1)

**Flood loads (1803.1.6, 1612)**

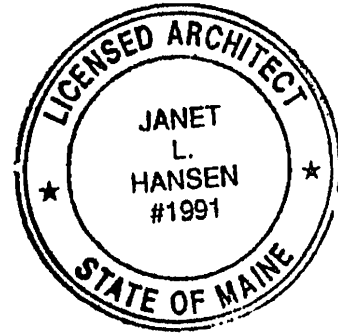
\_\_\_\_\_ Flood Hazard area (1612.3)  
\_\_\_\_\_ Elevation of structure

**Other loads**

\_\_\_\_\_ Concentrated loads (1607.4)  
\_\_\_\_\_ Partition loads (1607.5)  
\_\_\_\_\_ Misc. loads (Table 1607.8, 1607.6.1, 1607.7,  
1607.12, 1607.13, 1610, 1611, 2404)



CITY OF PORTLAND  
BUILDING CODE CERTIFICATE  
389 Congress St., Room 315  
Portland, Maine 04101



TO: Inspector of Buildings City of Portland, Maine  
Department of Planning & Development  
Division of Inspections Services

FROM: Janet Hansen / SMRT

RE: Certificate of Design

DATE: 7/18/07

These plans and / or specifications covering construction work on:

Exterior & Interior of 110 Free Street and  
associated Parking Garage

Have been designed and drawn up by the undersigned, a Maine registered Architect / Engineer according to the 2003 International Building Code and local amendments.



As per Maine State Law:

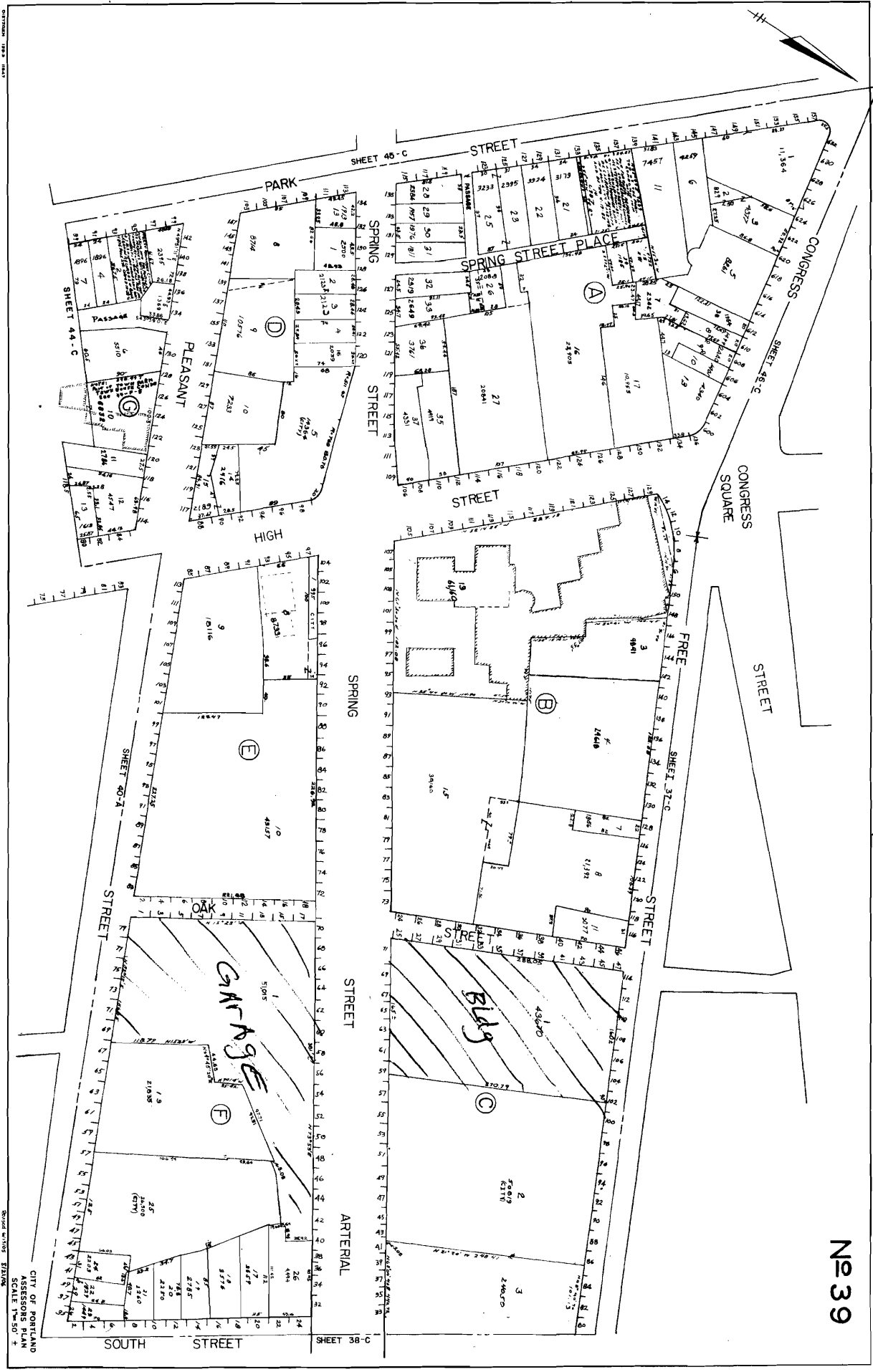
\$50,000.00 or more in new construction, repair expansion, addition, or modification for Building or Structures, shall be prepared by a registered design Professional.

Signature: Janet L. Hansen

Title: Principal

Firm: SMRT

Address: 144 Fore Street  
Portland, Me 04101



№39

CITY OF PORTLAND  
ASSESSORS PLAN  
SCALE 1"=50' ±

**From:** Marge Schmuckal  
**To:** Carrie Marsh  
**Date:** 8/16/2007 3:53:31 PM  
**Subject:** 102 Free Street - #07-0933 - 039-C-001

Carrie,  
I received this permit back from you. I will pass it on for further review. However, you need to go into Urban Insight and enter your conditions of approval.  
Thanks,  
Marge

One Canal Plaza, Suite 500  
Portland, ME 04101

T 207.871.1290  
F 207.772.2647

[www.boulos.com](http://www.boulos.com)

August 28, 2007

Ms. Jeanie Bourke  
Director, Inspections Division  
City of Portland  
389 Congress St.  
Portland, Me. 04101

RE 102-110 Free St. Building Permit Application

Dear Ms. Bourke:

In mid July I submitted an application for a building permit for the noted property. The property consists of the 102-110 Free St. building and a separate parking garage on Spring St. On August 17<sup>th</sup> (+/-) I was contacted by Katie Marsh in Planning and informed that the up lighting on the building would need to be revised. I have SMRT working on that now. I was also told to speak to Marge Schmuckel regarding submitting a separate application for the canopies and awnings shown on the building plans. I spoke to Marge and now have that application in hand and I'm completing it. My predicament is this: The building permit application relates to both the building (former Anthem building) and the Spring St. Parking Garage adjacent to the Holiday Inn. The garage repairs are independent of the building and are straightforward; guardrails, painting, waterproofing, etc. I would like to get moving on the garage repairs while the lighting on the building is being reviewed and the signage application goes thru its own process. Much of the work in the garage is weather dependent. Can this application be approved now for the garage work only?

Your assistance on this would be appreciated. I can be reached at 871 1290 or 233 1172.

Thank you.

Sincerely,

  
Paul Ureneck  
Vice President  
Project Management

