FILL IN AND SIGN WITH INK

Application for Heating, Ventilation, Air Conditioning (HVAC) or Power Equipment

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 03/07/16

To the Inspector of Buildings, Portland Maine:

The undersigned hereby applies for a permit to install the following HVAC, or power equipment in accordance with the Laws of Maine, the Building Code of the City of Portland, and the following specifications:

Address and CBL: 44 Oak street Use of Building: Mixed Date: 1/23/2016

Name & Address of Owner: Micheal Keon 44 Oak Street

Phone # of Owner: 978-886-8178 Email: mikekeon6@gmail.com

Name & Address of Installer: Charles Thomas 111 Jellerson Road Lyman, ME 04002

Phone # of Installer: 27-205-2956 Email: charlesgthomas@hotmail.c

☐ **Is this an EXACT replacement? (ie: SAME PRODUCT in the SAME LOCATION?)**

(If so, you do NOT need to provide any plans, etc, just this form. NOTE: a final inspection is still a requirement)

Location of Appliance:

☐ Basement ☑ Floor ☐ Wall

☐ Attic ☐ Roof

Fuel or Power Source:

☑ Gas ☐ Oil ☐ Electric ☐ Solid

Appliance Name: Hot Air Furnace and HP

Name of Listed Approval Entity (ie; UL Approval): Bryant

Will appliance be installed in accordance with the manufacturer's instructions? ☑ Yes ☐ No

Type of License of Installer:

Master Plumber#:

Solid Fuel :

Oil #:

Gas #: Bruce Girard Pnt4676

Other:

Type of Venting: (*Plan required for submittal*)

☐ Masonry Lined

☐ Factory Built:

☐ Metal

☐ Factory Built Listing #:

☑ Direct Vent

Type: PVC
(ie: UL)

# of Tanks:

Type of Fuel Tank:

☐ Gas ☐ Oil ☐ K1 ☑ N/A

Size of Tank:

Distance from tank to center of flame:

Cost of Work: $ 24,750.00

Permit Fee: $

Signature of Installer: **Date:** 1/23/2016

Jeff Levine, AICP, Director
Planning & Urban Development Department

Tammy Munson, Director
Inspections Division

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 03/07/16

HVAC / Power Equipment Application & Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

Is this an EXACT replacement? (ie: SAME PRODUCT in the SAME LOCATION?)
If so, you do NOT need to provide any plans, etc, just the application form.
(NOTE: a final inspection is still a requirement)

- [x] A floor plan that includes structural details, size and dimensions of the floor and location where the equipment is going to be installed.
- [x] Information on how the unit is being vented & hanging details if appropriate.
- [x] Details of the specific equipment being installed; ie; specifications and any heating technical specifications. (Often this information can be obtained from the manufacturer's spec sheet or retail advertisements.)
- [x] A plot plan showing the shape and dimension of the lot, with the distance from the actual property lines, and the principal structure, or structures, may be required if venting to the outside.
- [x] Proof of ownership is required if it is inconsistent with the assessors records.
- [x] All documents as individual PDFs and named appropriately

All HVAC installations shall comply with applicable state and local codes.

Separate permits are required for plumbing and electrical installations, as required.

Separate permits are also required based on different properties
(Different Chart, Block and Lot.)

Permit Fee: $25.00 for the first $1000.00 construction cost, $11.00 per additional $1000.00 cost

This is not a Permit; you may not commence any work until the Permit is issued.

Portland, Maine | Yes. Life's good here.

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 03/07/16

Jeff Levine, AICP, Director
Planning & Urban Development Department

Tammy Munson, Director
Inspections Division

Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a ***legal signature*** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no permit application can be reviewed until payment of appropriate permit fees are ***paid in full*** to the Inspections Office, City of Portland Maine by method noted below:

Within 24-48 hours, upon receipt of an e-mailed invoice from Building Inspections, which signifies that my electronic permit application and corresponding paperwork have been received, determined complete, entered by an administrative representative, and assigned a permit number, I then have the following four (4) payment options:

- [ ] provide an on-line electronic check or credit/debit card (we now accept American Express, Discover, VISA, and MasterCard) payment (along with applicable fees beginning July 1, 2014),
- [ ] call the Inspections Office at (207) 874-8703 and speak to an administrative representative to provide a credit/debit card payment over the phone,
- [x] hand-deliver a payment method to the Inspections Office, Room 315, Portland City Hall,
- [ ] deliver a payment method through the U.S. Postal Service, at the following address:

City of Portland, Inspections Division
389 Congress Street, Room 315
Portland, Maine 04101

Once my payment has been received, this then starts the review process of my permit. ***After all approvals have been met and completed, I will then be issued my permit via e-mail.*** No work shall be started until I have received my permit.

Applicant Signature: _____ Date: 1/23/2016

I have provided digital copies and sent them on: _____ Date: 1/25/2016

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means ie; a thumb drive or CD to the office.