Signage / Awning Permit Application

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 06/15/15

If you or the property owner owes real estate or personal property taxes or any other charges on any property within th payment arrangement MUST be made before permits are accepted.

Location/Address:

Tax Assessor's Chart/Block/Lot (CBL)
Chart: Block: Lot:
039 B003001

OWNER Name/Address:
Name: Children's Museum of Maine
Address: 142 Free Street
Portland, ME 04101

Telephone: 828-1234

E-Mail: chris@kiteteils.org

LEASEE/BUYER Info (if Applicable)
Business Name: _____
Owner Name: _____
Address: _____
Phone: _____ E-Mail: _____

CONTRACTOR
Business Name: Maine Bay Canvas
Contact: Jason Lehr
Address: 53 Industrial Way, Portland 04103
Phone: 878-8888 E-Mail: mbcanvas@maine.rr.com

Total S.F. signage 0
(Sq Ft = ___ x $2.00) $ 0
SF + $25 Fee: $ 25
Historic ($75): $ 75
Awning Fee: $ 69

Awning Fee = Cost of Work: $ 5,500 ($25/first $1000; $11 each additional $1000) **TOTAL FEE: $** 144.00

Who should we contact when the permit is ready: Name: Chris Sullivan, exhbits Director Phone: 207-828-1234 x 234
Address 142 Free Street, Portland ME 04101 E-Mail: chris@kitetails.org

Tenant/allocated building space frontage (in feet): Length: 84' Height: 39'
Lot frontage (in feet): 60' Single Tenant or Multi-Tenant Lot: single

Current Specific Use: Literary & Scientific building - wood deck structure
If vacant, what was prior use: _____
Proposed Use: Literary & Scientific building - wood deck structure

Information on proposed sign(s)
Freestanding (e.g. pole) sign? YES ( ) NO (●) Dimensions: ___ ft X ___ ft; Height from grade: ___ feet
BLDG Wall Sign (attached to bldg.)? YES ( ) NO (●) Dimensions: ___ ft X ___ ft

Proposed Awning: YES (●) NO ( ) If yes, is awning backlit? YES ( ) NO (●)
Heigth of awning 40' Length of awning 20' Depth of awning 16' 6"
Is there any communication, message, trademark or symbol on it? YES ( ) NO (●)
If yes, total square footage of panels with communication, message, trademark or symbol on it: na sf

Information on *existing and previously permitted* signage:
Freestanding (e.g. pole) sign? YES ( ) NO (●) Dimensions: ___ ft X ___ ft; Height from grade: ___ feet
BLDG Wall Sign (attached to bldg.)? YES (●) NO ( ) Dimensions: 2 ft X 5 ft
Awning? YES ( ) NO (●) total sq ft of panels with communication on it: _____ sf

A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided.
Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: [signature] *Date:* 5-6-15

Revised 04-01-2015 **This is NOT a permit; you may not commence ANY work until the permit is issued**