

City of Portland, Maine - Building or Use Permit Application
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

PERMIT ISSUED		CBL:
Permit No: 02-0784	Issue Date: # 25 2002	039 A017001

Location of Construction: 1 Congress Sq	Owner Name: Pacific & Southern Company Inc	Owner Address: One Congress Sq	Phone: 207-828-6666
Business Name:	Contractor Name: Portland Cover, LLC	Contractor Address: P.O. Box 814 Portland	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Awning, no signage	Zone: B-3

Past Use: Commercial TV Station	Proposed Use: Commercial TV Station w/18" x 14' awning w/hip roofline	Permit Fee: \$37.00	Cost of Work: \$0.00	CEO District: 2
Proposed Project Description: Install an 18" x 14' awning w/no signage		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: U Type: 217 BOCA 99	
		Signature:	Signature:	

PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)	
Action: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied	Signature: D. Andrews Date: 7/24/02

Permit Taken By: jmy	Date Applied For: 07/15/2002	Zoning Approval		
1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: 7/22/02	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark <input checked="" type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied to D.A Date: 7/22/02	IDA 7/24/02

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

 SIGNATURE OF APPLICANT ADDRESS DATE PHONE

 RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE DATE PHONE

THIS IS NOT A PERMIT/CONSTRUCTION MAY NOT COMMENCE UNTIL THE PERMIT IS ISSUED

Awning

02-0784

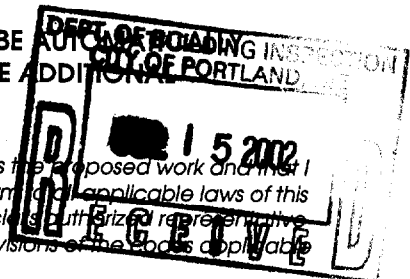
Signage Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <i>One Congress Square Portland, ME 04101</i>		
Total Square Footage of Proposed Structure <i>21 ft²</i>	Square Footage of Lot <i>6,000</i>	
Tax Assessor's Chart, Block & Lot Chart# <i>039</i> Block# <i>A</i> Lot# <i>017</i>	Owner: <i>Pacific and Southern Company Inc.</i>	Telephone: <i>828-6666</i>
Lessee/Buyer's Name (If Applicable) <i>N/A</i>	Applicant name, address & telephone: <i>WCSH6 One Congress Square Portland ME 04101</i>	Total s.f. of signage <i>1675.00</i> x 1.00 per s.f. \$ <i>1675.00</i> , plus \$30.00 base fee Fee: \$ <i>1705.00</i>
Current use: <i>Commercial TV Station</i>		
If the location is currently vacant, what was prior use: <i>—</i>		
Approximately how long has it been vacant: <i>—</i>		
Proposed use: <i>—</i>		
Project description: <i>18' x 14' custom awning w/ hip roofline</i>		
Contractor's name, address & telephone: <i>Portland Cover Inc, David Cairns, 774-7465</i>		
Who should we contact when the permit is ready: <i>David Munde</i>		
Mailing address: <i>WCSH - One Congress Square Portland ME 04101</i>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$50.00 fee if any work starts before the permit is picked up. Phone: <i>828-6666</i>		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Officer's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the Code applicable to this permit.



Signature of applicant: <i>David Munde</i>	Date: <i>7/1/2002</i>
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This is NOT a permit, you may not commence ANY work until the permit is issued. If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall

THIS IS NOT A PERMIT/CONSTRUCTION MAY NOT COMMENCE UNTIL THE PERMIT IS ISSUED

Please check off the following indicating that you have included the below items to expedite the process of this sign application:

- Certification of Liability listing the City additionally insured if any portion of the sign abuts or encroaches on the public right of way, or can fall into the public right of way, you must be in the amount of \$400,000.00
- Letter of permission from the owner

A sketch plan indicating the following:

- Drawing of the property showing all dimensions of the lot
- Location of all buildings and property setbacks from all buildings
- Driveways and abutting streets showing street frontage and any right of ways
- Indicate on drawing the dimensions of all buildings on the lot
- Define in footage the frontage of your business front
- Indicate on drawing of existing signage and dimensions of each sign
- Indicate on drawing all proposed signage and dimension of each sign

The Provisions of Section 3102.0 of the City's Building Code "The BOCA National Building Code 1999 edition" shall govern the construction, alteration, repair and maintenance of outdoor signs together with the associated appurtenant and auxiliary devices in respect to structural and fire safety. In accordance to section 3102.4.4 of BOCA construction documents and owners consent is all follows; "Before any permit is issued for the erection of a sign, Construction Documents shall be filed with the code official showing the dimensions, materials and required details of construction, including loads, stresses and anchorage. The applications shall be accompanied by the written contract of the owner or lessees of the premises upon which the sign is to erected. NO PERMIT CAN OR WILL BE ISSUED UNLESS THIS INFORMATION IS SBUMITTED AND APPROVED BY THE INSPECTIONS OFFICE.

ELECTRICAL SIGNAGE PERMITS/RESPONSIBILITIES

All sign companies or any persons engaged in the installation, interchange or maintenance of signage in the City of Portland must have the Electrician or Electrical Contractor who provided power to the sign(s) or associated equipment apply for an electrical permit in the Inspections Office.

It is the responsibility of your company to contact your sub-contractor or he owner to inform them of this policy. Whether your company does the final connections, which requires a valid Maine Electricians License or your sub contractor provides this service; permits and inspections shall be required.

Failure to comply with this procedure may result in the denial of sign permits by this office for your company or its representation to install or interchange any future signage in the City of Portland.

BY FILLING OUT THIS APPLICATION IS DOES NOT MEAN THAT YOU WILL BE APPROVED FOR THE AMOUNT OF SIGNAGE YOU ARE APPLYING FOR

IT IS SUGGESTED THAT YOU DO NOT ORDER ANY SIGNAGE UNTIL YOU HAVE RECEIVED YOUR SIGN PERMIT THAT HAS BEEN SIGNED BY THE BUILDING, ZONING AND POSSIBLE HISTORICAL OFFICIALS OF THE CITY OF PORTLAND

SIGNAGE PRE-APPLICATION

PLEASE ANSWER ALL QUESTIONS

ADDRESS: One Congress Square ZONE: _____

OWNER: Pacific and Southern Co., Inc. dba WCH6

APPLICANT: _____

ASSESSOR NO. _____

PLEASE CIRCLE APPROPRIATE ANSWER

SINGLE TENANT LOT? YES NO MULTI-TENANT LOT? YES NO
FREESTANDING SIGN? (ex. Pole Sign) YES NO --- DIMENSIONS _____ HEIGHT _____
MORE THAN ONE SIGN? YES NO DIMENSIONS _____ HEIGHT _____
SIGN ATTACHED TO BLDG.? YES NO DIMENSIONS _____
MORE THAN ONE SIGN? YES NO DIMENSIONS _____
AWNING: YES NO IS AWNING BACKLIT? YES NO HEIGHT OFF SIDEWALK _____
IS THERE ANY MESSAGE, TRADEMARK OR SYMBOL ON IT? NO

LIST ALL EXISTING SIGNAGE AND THEIR DIMENSIONS:

*** TENANT BLDG. FRONTAGE (IN FEET): 60'

*** REQUIRED INFORMATION

AREA FOR COMPUTATION

YOU SHALL PROVIDE:

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: David Munde DATE: 7/1/2002



Fastener Category #5 - Expansion Anchors

Expansion anchors are used to connect column base plates to concrete footings or slabs. They are also used when awning or canopy frames must be connected to solid concrete walls. An expansion anchor fastener box like the one shown in **Figure 593** should be kept in the installation vehicle. As a minimum, the following expansion anchors and hardware (shown in **Figure 594**) should be included: $\frac{1}{4}$ " x $3\frac{1}{4}$ " expansion anchors, $\frac{3}{8}$ " x $3\frac{3}{4}$ " expansion anchors, $\frac{3}{8}$ " x 5" expansion anchors, $\frac{5}{16}$ " i/d. x $\frac{3}{4}$ " o/d. x $\frac{1}{16}$ " flat washers, $\frac{13}{32}$ " i/d. x $\frac{13}{16}$ " o/d. x $\frac{1}{16}$ " flat washers, $\frac{1}{4}$ " masonry bits, and $\frac{3}{8}$ " masonry bits. The $\frac{1}{4}$ " diameter expansion anchors are used to make frame-to-wall connections, while the $\frac{3}{8}$ " anchors are reserved for base plate attachment.

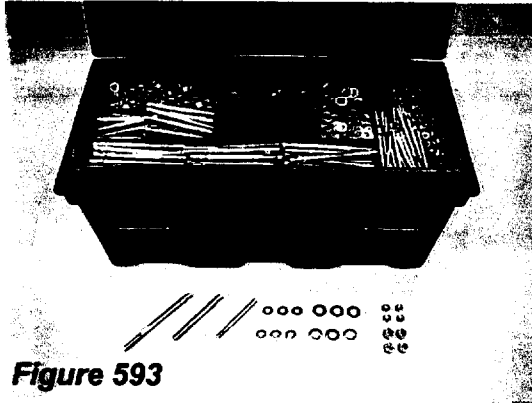


Figure 593

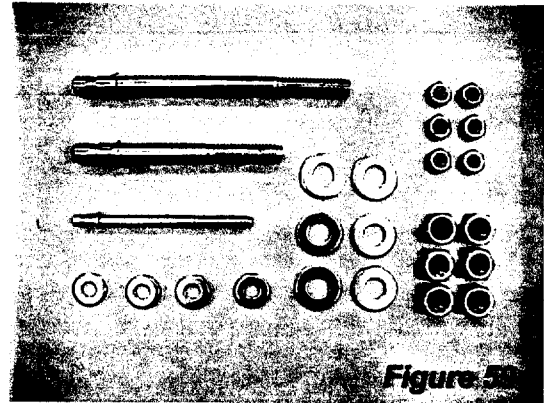
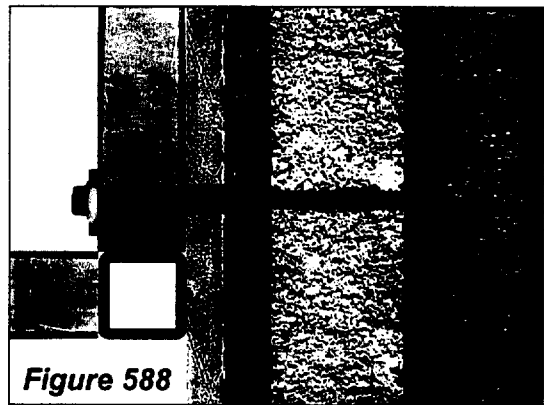
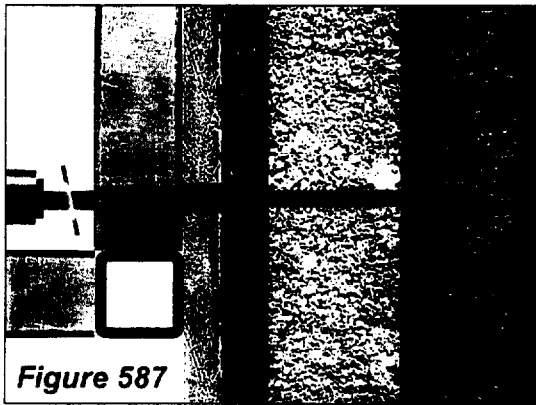
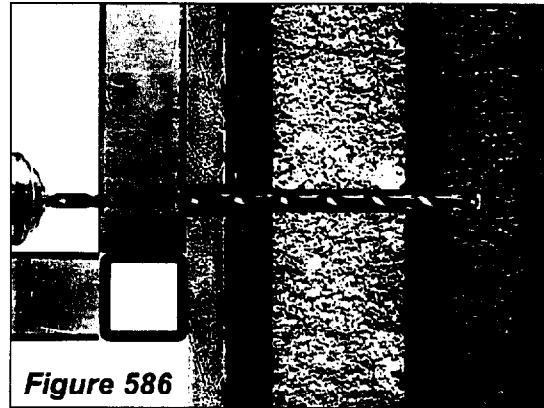
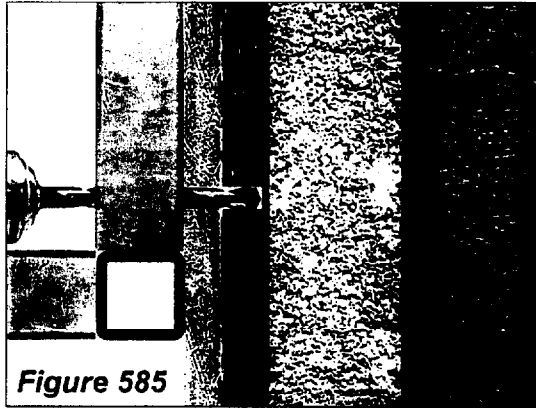


Figure 594

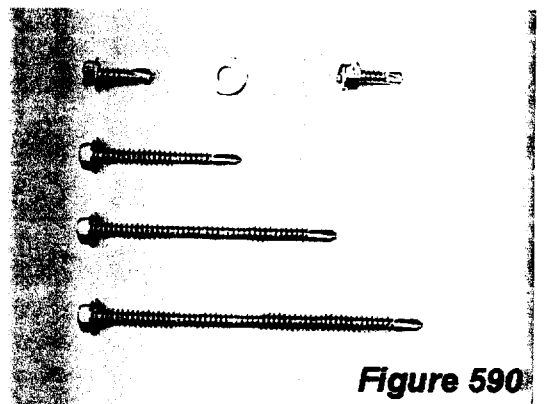
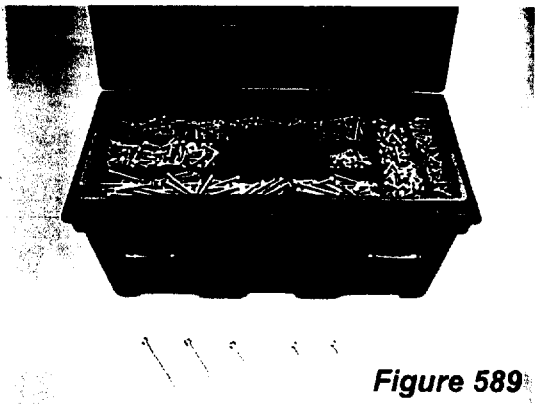
Before expansion anchors can be installed, the base plate (or awning frame members) must be pre-drilled. Drill a $\frac{3}{8}$ " diameter hole for $\frac{1}{4}$ " anchors and a $\frac{1}{2}$ " diameter hole for $\frac{3}{8}$ " anchors. These are a little larger than normal pre-drilled holes because the wedging portion of the anchor can be up to $\frac{1}{16}$ " larger than the nominal anchor diameter, and sometimes the anchor must be inserted into the concrete hole while the base plate (or frame member) is held in place. The pre-drilled hole in the base plate (or frame member) must be large enough for the wedge portion of the anchor to slide through easily.

To install an expansion anchor, position the base plate (or awning frame) into its installed position, and mark the location of the pre-drilled holes on the concrete surface as shown in **Figure 595**. Remove the base plate, then use the hammer drill motor and the appropriate masonry bit to drill each anchor hole as shown in **Figure 596**. The hole should be drilled $\frac{1}{2}$ " deeper than the length of the expansion anchor. Use canned CO₂ (or compressed air) to blow all of the dust out of each anchor hole as shown in **Figure 597**. Place the washer and the nut onto the threaded end of the anchor, and drop the anchor through the plate and into the anchor hole as shown in **Figure 598**. You may need to use a hammer to tap the anchor into the hole. If so, the top of the nut should be below the end of the anchor, about one or two threads. This keeps the nut clear of damaged threads that are sometimes produced by the hammer. Tighten the nut carefully, until the anchor expands as shown in **Figure 599**. You can feel the nut become harder to turn as the anchor expands. Only tighten the nut about $\frac{1}{2}$ to $\frac{3}{4}$ turns beyond the point when the first resistance is felt. The finished connection is shown in **Figure 600**. Make sure the finished connection has at least two full threads above the top of the nut and washer.



Fastener Category #4 - Metal Screws

Metal screws are used when an awning or canopy frame must be connected to structural metal components up to 1/4" thick such as metal studs, steel plates, beam flanges, and canopy column plate work. A metal screw fastener box like the one shown in **Figure 589** should be kept in the installation vehicle. As a minimum, the following metal screws and hardware (shown in **Figure 590**) should be included: #12 x 3/4" self-drilling screws, #14 x 3/4" self-drilling screws, #14 x 1 1/2" self-drilling screws, #14 x 3" self-drilling screws, #14 x 5" self-drilling screws, and 5/16" i/d. x 3/4" o/d. x 1/16" flat washers.



Fastener Category #2 - Wood Lags

Wood lags are used when an awning or canopy frame must be connected to structural wood components such as wall studs, beams, and columns. A wood lag fastener box like the one shown in **Figure 577** should be kept in the installation vehicle. As a minimum, the following wood lags and hardware (shown in **Figure 578**) should be included: 1/4" x 3 1/2" wood lags, 1/4" x 4 1/2" wood lags, 1/4" x 6" wood lags, 3/8" x 3 1/2" wood lags, 3/8" x 4 1/2" wood lags, 3/8" x 6" wood lags, 5/16" i/d. x 3/4" o/d. x 1/16" flat washers, and 13/32" i/d. x 13/16" o/d. x 1/16" flat washers.

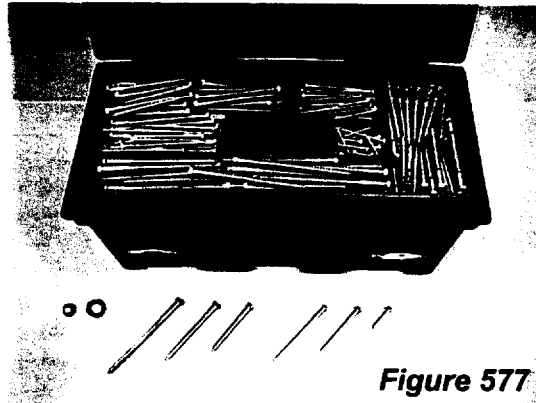


Figure 577

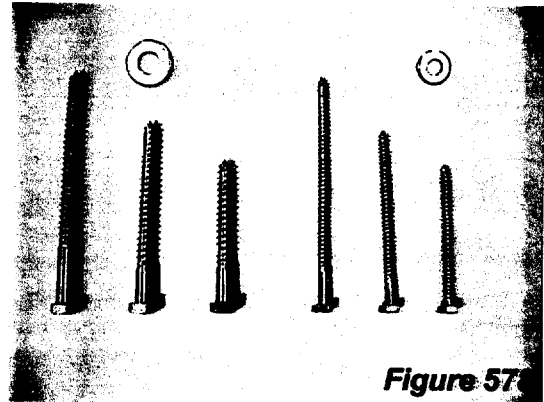


Figure 578

Before wood lags can be installed, there must be 1/4" pre-drilled holes through the awning or canopy frame. This should always be done while the frame is on the ground. If there are any non-wood materials between the frame and the wooden structural member, they must be pre-drilled as shown in **Figure 579**. Notice the drill bit stops before the wooden structural member. This pre-drilled hole should be at least 1/4" diameter for 1/4" wood lags and at least 3/8" diameter for 3/8" wood lags. Also, a pilot hole must be made into the wooden structural member to prevent the wood lag from splitting the wood and weakening the member, as shown in **Figure 580**. To drill the pilot hole, use a 3/16" bit for 1/4" wood lags and a 1/4" bit for 3/8" wood lags. Use the heavier 1/2" drill motor to drive the wood lags into the structure as shown in **Figure 581**. Driving wood lags with a standard 3/8" drill motor will burn up the motor. Use a 7/16" hex-drive for 1/4" lags and a 9/16" hex-drive for 3/8" lags. The 9/16" hex-drives are difficult to find, so you may have to create one by using a 9/16" socket and a 3/8" socket-to-drill motor adapter. A typical finished wood lag connection is shown in **Figure 582**. Select a wood lag that embeds at least 1" of threaded length into the wooden structural member.

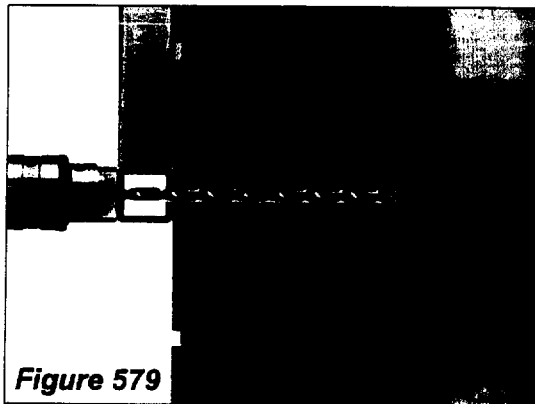


Figure 579

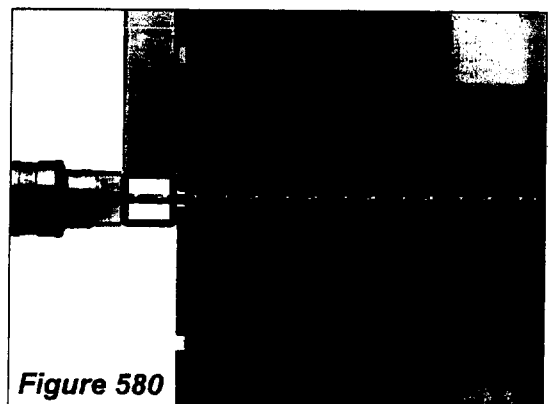


Figure 580

SUNBRELLA SOLIDS

- A favorite choice for fixed or retractable awnings.
- 52 vibrant colors that are so fade and weather resistant that they are warranted for five years.
- *Sunbrella* can easily brighten up any home or business and compliments almost any architectural style.
- Protects you and your home furnishings from the harmful UV rays of the sun and keeps you out of the heat.
- Water repellent yet breathable allowing air to circulate through your awnings keeping you cooler.
- *Sunbrella* has a soft appearance and is easy to work.
- Easy to clean. (See cleaning instructions)

Fabric: Solution Dyed Woven Acrylic
Finish: Fluorocarbon
Width: 46 inches or 60 inches
Weight: 9.25 oz. per sq. yd.
Put Up: Approx. 50 yard rolls and 300 yard cartons.
Color: Both sides

SUNBRELLA

Care and Cleaning

Sunbrella fabric should be cleaned regularly before substances such as dirt, roof particles, etc. are allowed to accumulate on and become imbedded in the fabric. The fabric can be cleaned without being removed from the frame. Simply brush off any loose dirt, roof particles, etc.; hose down and clean with a mild natural soap in lukewarm water (no more than 100 degrees Fahrenheit.) Rinse thoroughly to remove soap. **DO NOT USE DETERGENTS.** Allow to air dry.

For more stubborn cases: Soak the fabric for approximately twenty minutes in a solution of no more than 1/2 cup (4 oz.) of bleach and 1/4 cup (2 oz.) of natural soap per gallon of water at 100 degrees Fahrenheit. Rinse thoroughly in cold water to remove all of the soap. Note: Excessive soaking in bleach can deteriorate sewing threads. This method of cleaning may remove part of the water repellency and the fabric should receive an application of an air-curing water repellent treatment, such as 303 High Tech Fabric Guard, if water repellency is a factor.

Sunbrella may be dry cleaned but a water repellent treatment must be applied to the fabric after dry cleaning to reestablish water repellency. *Sunbrella* is made from 100% acrylic fiber and is thermoplastic or heat sensitive. When washing or cleaning, **DO NOT SUBJECT TO EXCESSIVE HEAT** as the fabric will shrink. **DO NOT STEAM PRESS OR DRY IN ELECTRIC OR GAS DRYERS**, but allow to air dry.

SUNBRELLA

Awning and Marine Fabric Limited Warranty

This warranty is valid only if the accompanying certificate is completed and mailed within 10 days of installation.

What Is Covered? This warranty covers the fabric becoming unserviceable because of loss of color or strength from normal exposure conditions, including sunlight, mildew, rot and atmospheric chemicals. It does not cover labor and installation supplied by the dealer.

How Long Is the Coverage Period? The warranty coverage runs for (5) five years from the date of original installation.

What Will Glen Raven Do? Glen Raven will supply new fabric free to replace the fabric which becomes unserviceable.

How Can You Get Service? Call the dealer from whom you purchased the product to inspect the installation. Or call another Sunbrella® dealer listed in the Yellow Pages under "Awnings and Canopies" or Boat Tops and Covers." The dealer will contact Glen Raven and secure replacement fabric for you.

How Does State Law Apply? This warranty gives you specific legal rights which may vary from state to state.

Registered trademark Glen Raven Mills, Inc.

Glen Raven Mills, Inc., Glen Raven, NC 27217

Contract

To: David Munde
1 Congress Square Plaza
WCSH Channel 6
Portland, ME 04101

(207) 828-6666

PO # 10182

June 17, 2002

Custom awning w/ hip roofline

Estimated drop (**) of 10 inches,
with est. projection (*) of 18"
14 feet in width. (\$1,550.00)

X verbal

Choice of color and material
Solid. Sunbrella® Navy.

X verbal

Choice of color and material
Solid **Sunbrella Firesist®**
required by code additional
cost of \$125.00 ⁽¹⁾

Manufactured and install with
Hardware for spots.

Permit required

Total Cost: \$1,675.00
City of Portland requires fire
retardant application for permit,
due to commercial application.

*** Quotes are subject to 10% variance if deposits (25%) are not received within 10 business days from acceptance. All contracts must be signed and dated before fabrication and/or installation. Payment due upon completion**

*(**) Drop / Area of measurement from top projecting to bottom of awning.*

() Projection / Area of measurement from front to back of awning.*

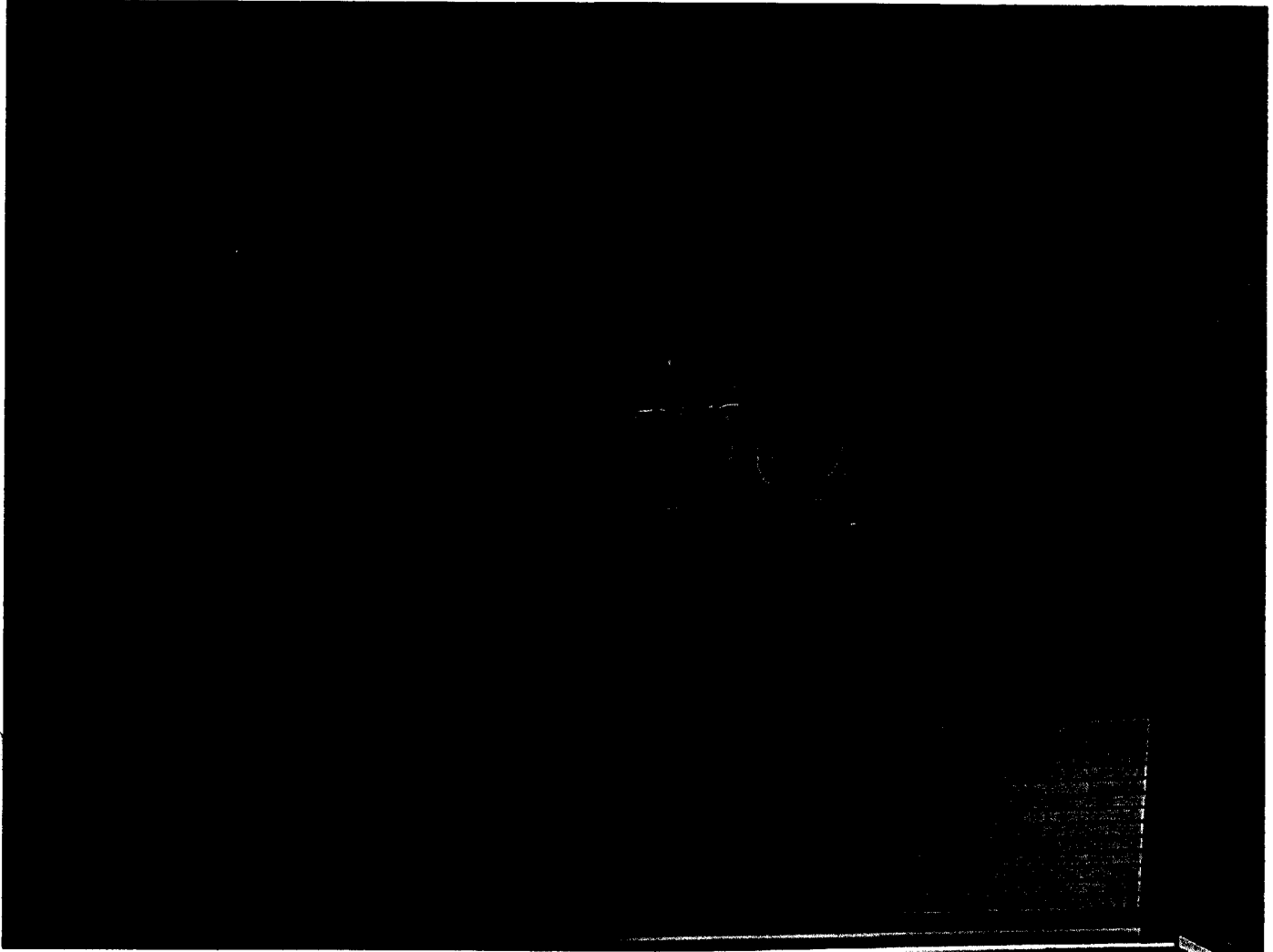
X

Authorized Signature to commence work.

Date

WCSH Channel 6

David Munde
1 Congress Square Plaza
Portland, ME 04101
Phone: (207) 828-6666



Traditional style awning, Navy Firest Sunbrella.

Wednesday, May 22, 2002
Portland Cover

Salesperson: David Cairn:
Post Office Box 814
Portland,, ME 04104
Phone: (207) 774-7465
E-Mail: shrinkwrappers@aol.com

The cost of the permit is as follows:

- The first \$1,000.00 worth of construction is covered in the \$30.00 base fee
• For every \$1,000.00 over \$1,000.00, the permit will cost \$7.00

Submissions for commercial work over \$50,000.00 must be done by a Design Professional

If a Certificate of Occupancy is needed, it must be issued and paid for before the structure may be occupied. The fee is \$75.00

Portland Cover

WCSH Channel 6
1 Congress Square Plaza
Portland, ME 04101
Phone: (207) 828-6666



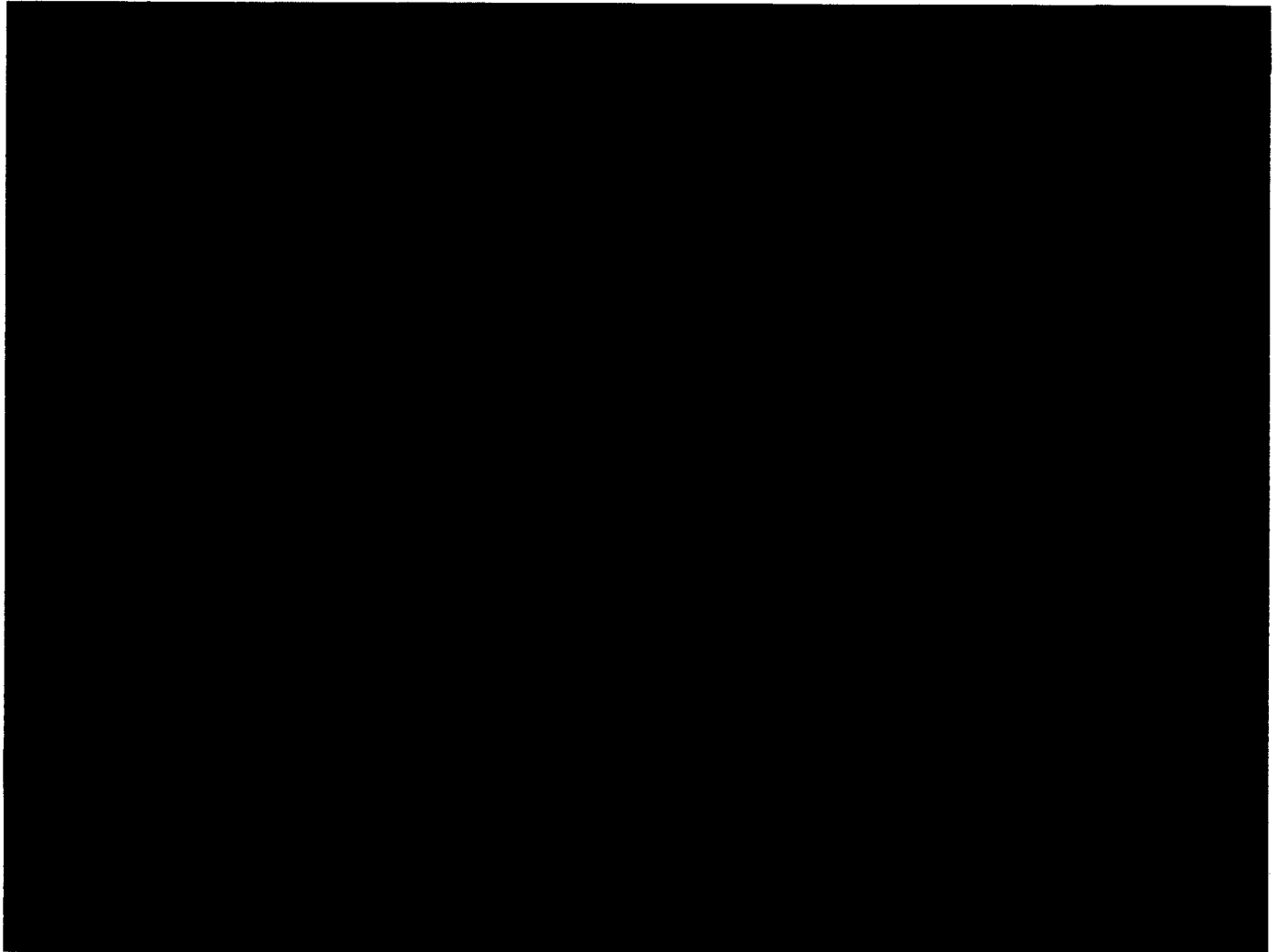
Awning on deck with hip roof, Navy.

Monday, July 08, 2002
Portland Cover

Salesperson: David Cairns
Post Office Box 814
Portland, ME 04104
Phone: (207) 774-7465

Portland Cover

**WCSH Channel 6
1 Congress Square Plaza
Portland, ME 04101
Phone: (207) 828-6666**



Awning on deck with hip roof, Navy.

**Monday, July 08, 2002
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