Signage / Awning Permit Application

If you or the property owner owes real estate or personal property taxes or any other charges on any pr payment arrangement MUST be made before permits are accepted.

Reviewed for Code Compliance
Inspections Division
Approved with Conditions

Location/Address:

Date: 09/24/15

Tax Assessor's Chart/Block/Lot (CBL)
Chart: 39 Block: A001 Lot: 001

OWNER Name/Address:
Name: I Won Bae Park
Address: 626 Congress St.

Telephor

E-Mail:

LEASEE/BUYER Info (if Applicable)
Business Name: Mi Sen
Owner Name: I, Won Bae Park
Address: 630 Congress St
Phone: 747-4838 E-Mail:

CONTRACTOR
Business Name: Neokraft Signs
Contact: Rob Mainville
Address: 686 Main St. Lewiston, ME
Phone: 782-9654 E-Mail: rob@neokraft.com

Total S.F. signage 10
(Sq Ft = ___ x $2.00) $ 20.
SF + $25 Fee: $ 25 30.00
Historic ($75): $
Awning Fee: $

Awning Fee = Cost of Work: $ _____ ($25/first $1000; $11 each additional $1000)

TOTAL FEE: $ 50.00

Who should we contact when the permit is ready: Name: Rob Mainville Phone: 782-9654
Address 686 Main St. Lewiston, ME 04240 E-Mail: rob@neokraft.com

Tenant/allocated building space frontage (in feet): Length: 32'-3" Height: 20'
Lot frontage (in feet): _____ Single Tenant or Multi-Tenant Lot: Multi

Current Specific Use: Restaurant
If vacant, what was prior use: _____
Proposed Use: _____

Information on proposed sign(s)
Freestanding (e.g. pole) sign? YES ___ NO ___ Dimensions: ___ ft X ___ ft; Height from grade: 8' feet
BLDG Wall Sign (attached to bldg.)? YES ● NO ___ Dimensions: 2'6" ft X 4' ft

Proposed Awning: YES ___ NO ● If yes, is awning backlit? YES ___ NO ___
Heigth of awning _____ Length of awning _____ Depth of awning _____
Is there any communication, message, trademark or symbol on it? YES ___ NO ●
If yes, total square footage of panels with communication, message, trademark or symbol on it: _____ sf

Information on *existing and previously permitted* signage:
Freestanding (e.g. pole) sign? YES ___ NO ● Dimensions: ___ ft X ___ ft; Height from grade: ____ feet
BLDG Wall Sign (attached to bldg.)? YES ● NO ___ Dimensions: 1'9" ft X 7'10" ft 1'9" x 7'-10"
Awning? YES ___ NO ● total sq ft of panels with communication on it: _____ sf

A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided.
Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: [signature] *Date:* 7/1/2015

Revised 04-01-2015 **This is NOT a permit; you may not commence ANY work until the permit is issued**