Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 11/28/16

General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: 269 Commercial St. Portland ME 04101		
Total Square Footage of Proposed Structure: Approx 900 sq ft		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	**Applicant Name:** Tim W Gilbert Address PO Box 31 City, State & Zip East Poland Maine 04230	Telephone: 207-749-2716 Email: timwgilbertinc@gmail.com
Lessee/Owner Name: Doug Green (if different than applicant) Address: 12 Birch Knolls City, State & Zip: Cape Elizabeth ME 04107 Telephone 207-450-3684 E-mail: Doug@greendesigns.com	**Contractor Name:** (if different from Applicant) Address: City, State & Zip: Telephone E-mail:	Cost of Work: $ 9300.00 C of O Fee: $ Historic Rev $ Total Fees: $

Current Use (i.e. single family) Single Family Condo unit 21C

If vacant, what was the previous use?

Proposed Specific use: Same as above

Is property part of a subdivision? If yes, please Name

Project description: Replace 6 existing window units with 6 new units

Who should we contact when the permit is ready:	Applicant: Tim Gilbert
Address:	PO Box 31
City, State & Zip:	East Poland Maine 04230
E-mail Address:	timwgilbertinc@gmail.com
Telephone:	207-749-2716

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Department of Permitting and Inspections on-line at www.portlandmaine.gov, or stop by the office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Tim W Gilbert **Date:** 9-7-16

This is not a permit; you may not commence ANY work until the permit is issued.