

CONTACT INFORMATION:

APPLICANT

Name: Jared Hartley

Address: 14 Militia lane
s
Scarborough Me,

Zip Code: 04074

Work #: 207-929-3774

Cell #: _____
9257

Fax #: _____

Home: _____

E-mail: jhrestoration@gmail.com
jdevill000@gmail.com

PROPERTY OWNER

Name: _____
Jacques Devill

Address: 269 commercial
portland

Zip Code: 04103

Work #: _____

Cell #: 207-650-

Fax #: _____

Home: _____

E-mail: _____

BILLING ADDRESS

Name: Jared Hartley

Address: 14 Militia lane Scarborough Me

Zip: 04074

Work #: 207-929-3774

Cell #: _____

Fax #: _____

Home: _____

E-mail: _____

ARCHITECT

Name: _____
N.A

Address: _____

Zip: _____

Work #: _____

Cell #: _____

Fax #: _____

Home: _____

E-mail: _____

CONTRACTOR

Name: Jared Hartley

Address: 14 Militia Ln Scarborough

Zip Code: 04074_____

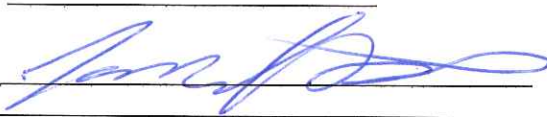
Work #: _____

Cell #: _____

Fax #: _____

Home: _____

E-mail: _____

Jared Hartley 

Applicant's Signature

Owner's Signature (if different) Jacques Devill

Activities Requiring Approval in Historic Districts

If your property is located within a historic district or is an individually designated historic structure, it is necessary to receive approval before proceeding with any exterior alteration, construction activity or site improvement that will be visible from a public way. Following is a list of activities requiring review.

Please check all those activities that apply to your proposed project.

Alterations and Repair

- Window and door replacement, including storms/screens
- Removal and/or replacement of architectural detailing (for example porch spindles and columns, railings, window moldings, and cornices)
- Porch replacement or construction of new porches
- Installation or replacement of siding
- Masonry work, including repointing, sandblasting, chemical cleaning, painting where the masonry has never been painted, or conversely, removal of paint where the masonry historically has been painted
- Installation or replacement of either roofing or gutters when they are a significant and integral feature of the structure
- Alteration of accessory structures such as garages

Additions and New Construction

- New Construction
- Building additions, including rooftop additions, dormers or decks
- Construction of accessory structures
- Installation of exterior access stairs or fire escapes
- Installation of antennas and satellite receiving dishes
- Installation of solar collectors
- Rooftop mechanicals

Signage and Exterior Utilities

- Installation or alteration of any exterior sign, awning, or related lighting
- Exterior lighting where proposed in conjunction with commercial and institutional signage or awnings
- Exterior utilities, including mechanical, plumbing, and electrical, where placed on or near clearly visible facades

Site Alterations

- Installation or modification of site features other than vegetation, including fencing, retaining walls, driveways, paving, and re-grading

Moving and Demolition

- Moving of structures or objects on the same site or to another site
- Any demolition or relocation of a landmark contributing and/or contributing structure within a district

Note: Your project may also require a building permit. Please call Building Inspections (874-8703) to make this determination.

ATTACHMENTS

To supplement your application, please submit the following items, *as applicable to your project*. Keep in mind that the information you provide the Historic Preservation Board and staff is the only description they will have of your project or design. Therefore, it should precisely illustrate the proposed alteration(s).

- _____ Exterior photographs (required for all applications.) Include general streetscape view, view of entire building & close-ups of affected area.

- _____ Sketches or elevation drawings at a minimum 1/4" scale. Please label relevant dimensions. All plans shall be submitted in 11" x 17" format except for major projects, where 22" x 34" plans are requested. Applicants for major projects should submit one (1) 11" x 17" copy for scanning purposes.

- _____ Details or wall sections, where applicable.

- _____ Floor plans, where applicable.

- _____ Site plan showing relative location of adjoining structures.

- _____ Catalog cuts or product information (e.g. proposed windows, doors, lighting fixtures, fencing)

- _____ Materials - list all visible exterior materials. Samples are helpful.

- _____ Other(explain) _____

If you have any questions or need assistance in completing this form, please contact Historic Preservation staff: Deb Andrews (874-8726, dga@portlandmaine.gov) or Rob Wiener (756-8023), rwiener@portlandmaine.gov)

Please return this form, application fee (see attached fee schedule), and related materials to:

Historic Preservation Program
Department of Planning and Urban Development
Portland City Hall, 4th Floor
389 Congress Street
Portland, ME 04101

Or by emailing: planning@portlandmaing.gov (after your application and related materials have been received, an invoice will be sent to you which must be paid prior to review.)