



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: <u>269 Commercial St. Portland ME, 04103 Unit 4A</u>		
Total Square Footage of Proposed Structure: <u>Approx. 850 sq. Ft.</u>		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	Applicant Name: <u>Tim W. Gilbert</u> Address <u>PO Box 31</u> City, State & Zip <u>East Poland, ME 04230</u>	Telephone: <u>207-749-2716</u> Email: <u>Tim W Gilbert inc @ gmail . com</u>
Lessee/Owner Name : <u>Susay Sernoffsky</u> (if different than applicant) Address: <u>801 US Rte. 1</u> City, State & Zip: <u>YORK, ME 03909</u> Telephone & E-mail: <u>860-874-7234</u> <u>S.Sernoffsky @ gmail . com</u>	Contractor Name: (if different from Applicant) Address: City, State & Zip: Telephone & E-mail:	Cost Of Work: <u>\$8500.00</u> C of O Fee: \$ _____ Historic Rev \$ _____ Total Fees : \$ _____
Current use (i.e. single family) <u>Single family Condo unit 4A</u>		
If vacant, what was the previous user? _____		
Proposed Specific use: <u>Same as above</u>		
Is property part of a subdivision? <u>No</u> If yes, please name _____		
Project description: <u>- Replace 3 window units with 3 new window units as per engineered ^{existing} drawings. -</u>		
Who should we contact when the permit is ready: <u>Applicant : Tim Gilbert</u>		
Address: <u>PO Box 31</u>		
City, State & Zip: <u>East Poland ME 04230</u>		
E-mail Address: <u>tim w gilbert inc @ gmail . com</u>		
Telephone: <u>207-749-2716</u>		

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: <u>Tim W Gilbert</u>	Date: <u>1-22-14</u>
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This is not a permit; you may not commence ANY work until the permit is issued.