From: Mike Hays <mike@granthays.com>
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**Date:** 1/17/2014 2:36 PM

**Subject:** MEMIC 5th Floor Toilet Room Upgrades Building Permit Application Package **Attachments:** 1-Cover Letter.pdf; 2-City of Portland Permit Application.pdf; 3-Maine Fire Marshal Permit Application.pdf; 4-Memic 5th Floor Toilet Upgrades Drawings.pdf; BP.2013-02709.pdf

Please find attached our Building Permit Application Package for the 5th Floor Toilet Room Upgrades At MEMIC. We have attached a cover letter, City application forms, State Fire Marshal permit applications forms (for information purposes only), and our drawings.

The permit fee check will be hand-delivered on Monday, January 18, 2014 to the Building Inspections Office.

The Demolition Permit for this project has been previously issued, and is also attached for reference purposes.

The State Fire Marshal Permit application will be submitted to the Dept of Public Safety simultaneously.

Please do not hesitate to contact me directly with any questions or comments.

Thank You.

Micheal F. Hays, Principal Project Architect ME Lic# ARC 1724