General Building

If you or the property owner owes real estate o
within the City, payment arrangements m

Inspections Division

Date: 06/22/16

Address/Location of Construction: 245 COMM	
Total Square Footage of Proposed Structure: 3938 SF	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 038 F006001	**Applicant N** Address 327 City, State & Z CAP O
Lessee/Owner Name: MEMIC (if different than applicant) Address: 261 COMMERCIAL ST City, State & Zip: PORTLAND ME 04101 Telephone 207 791 3304 E-mail: catherine.lamson@memic	**Contractor I** (if different from Address: 1185 U City, State & FREEPOI Telephone 207 865 9925 E-mail:

Total Fees: $ _____

Current Use (i.e. single family) BUSINESS

If vacant, what was the previous use? —

Proposed Specific use: BUSINESS - UNCHANGED

Is property part of a subdivision? If yes, please Name _____

Project description:
FIT UP OF APPROXIMATELY 4000 SF TENANT SPACE

Who should we contact when the permit is ready:	JON PROVOST PROJECT MANAGER
Address:	1185 US ROUTE ONE
City, State & Zip:	FREEPORT ME 04032
E-mail Address:	JON@zachauconstruction.com
Telephone:	207 807 8980

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Department of Permitting and Inspections on-line at www.portlandmaine.gov, or stop by the office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: [signature] **Date:** 5·12·2016

This is not a permit; you may not commence ANY work until the permit is issued.

Portland, Maine

Department of Permi

Commercial Interi
Permit Applic

All of the following information is required and must be sub
package will ensure your package is complete

One (1) complete set of construction drawings must i

Note: Construction documents for costs in excess of $
Professional and bear their seal.

Inspections Division

Date: 06/22/16

- [x] Cross sections w/framing details NA
- [x] Detail of any new walls or permanent partitions
- [x] Floor plans and elevations
- [x] Window and door schedules
- [ ] Complete electrical and plumbing layout.
- [ ] Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment or other types of work that may require special review SEPARATE PERMIT
- [x] Insulation R-factors of walls, ceilings, floors & U-factors of windows as per the IEEC 2009 NA
- [ ] Proof of ownership is required if it is inconsistent with the assessors records.
- [ ] Reduced plans or electronic files in PDF format are required if originals are larger than 11" x 17".
- [x] Per State Fire Marshall, all new bathrooms must be ADA compliant. NA

Separate permits are required for internal and external plumbing, HVAC & electrical installations.

For additions less than 500 sq. ft. or that does not affect parking or traffic, a site plan exemption should be filed including:

- [ ] The shape and dimension of the lot, footprint of the existing and proposed structure and the distance from the actual property lines.
- [ ] Location and dimensions of parking areas and driveways, street spaces and building frontage.
- [ ] Dimensional floor plan of existing space and dimensional floor plan of proposed space.

A Minor Site Plan Review is required for any change of use between 5,000 and 10,000 sq. ft. (cumulatively within a 3-year period)

*389 Congress Street * Portland Maine 04101-3509 * Phone: (207) 874-8703 * Fax: (207) 874-8716*
http://www.portlandmaine.gov * E-Mail: buildinginspections@portlandmaine.gov

Portland, Maine

Department of Permit

Inspections Division

Date: 06/22/16

Fire Department requirements.

The following shall be submitted on a separate sheet:

- [x] Name, address and phone number of applicant **a**
- [x] Proposed use of structure (NFPA and IBC classif
- [x] Square footage of proposed structure (total and p
- [x] Existing and proposed fire protection of structure
- [x] Separate plans shall be submitted for
  - a) Suppression system
  - b) Detection System (separate permit is requ
- [x] A separate Life Safety Plan must include:
  - a) Fire resistance ratings of all means of egress
  - b) Travel distance from most remote point to exit discharge
  - c) Location of any required fire extinguishers
  - d) Location of emergency lighting
  - e) Location of exit signs
  - f) NFPA 101 code summary
- [x] Elevators shall be sized to fit an 80" x 24" stretcher.

For questions on Fire Department requirements call the Fire Prevention Officer at (207) 874-8405.

Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

Permit Fee: $25.00 for the first $1000.00 construction cost, $15.00 per additional $1000.00 cost

This is not a Permit; you may not commence any work until the Permit is issued.

*389 Congress Street * Portland Maine 04101-3509 * Phone: (207) 874-8703 * Fax: (207) 874-8716*
http://www.portlandmaine.gov * E-Mail: buildinginspections@portlandmaine.gov

Portland, Maine

Department of Permi

Electronic Signature and E

Notice: Your electronic signature is con

By digitally signing the attached document(s), y
document and your electronic signature is consid
also signifying your intent on paying your fees by

1. Once the complete application package has b
2. You will receive an e-mailed invoice from c
application and corresponding paperwork ha
process.
3. You then have the following four (4) paym

Inspections Division

Date: 06/22/16

[X] provide an on-line electronic check or cr
Express, Discover, VISA, and MasterCar

[ ] call the Inspections Office at (207) 874-8703 and speak to an administrative representative to provide a credit/debit card payment over the phone

[ ] hand-deliver a payment method to the Inspections Office, Room 315, Portland City Hall,

[X] deliver a payment method through the U.S. Postal Service, at the following address:

City of Portland
Department of Permitting and Inspections
389 Congress Street, Room 315
Portland, Maine 04101

By Signing below, I understand the review process starts only once my payment has been received. After all approvals have been met and completed, I will then be issued my permit and it will be sent via e-mail. ***No work shall be started until I have received my permit.***

Applicant Signature: _____ Date: 5.12.16

I have provided digital copies and sent them on: Date: 5.12.16

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means ie; a thumb drive or CD to the office.

Certificate of D

From Designer: JOSEF CHALA

Date: MAY 12 · 201

Job Name: MEMIC 2AS CO

Address of Construction: 2AS COMMERC

2009 Internation

Construction project was designed to

Building Code & Year 2009 IBC se Group Classificati

Type of Construction UNDETERMINED

Will the Structure have a Fire suppression system in Accordance witl

Is the Structure mixed use? NO If yes, separated or non s

Supervisory alarm System? YES Geotechnical/Soils report

Inspections Division

Date: 06/22/16

Structural Design Calculations NOT APPLICABLE

_____ Submitted for all structural members (106.1 – 106.11)

Design Loads on Construction Documents (1603)

Uniformly distributed floor live loads (7603.11, 1807)

Floor Area Use	Loads Shown

Wind loads (1603.1.4, 1609)

_____ Design option utilized (1609.1.1, 1609.6)

_____ Basic wind speed (1809.3)

_____ Building category and wind importance Factor, I_w table 1604.5, 1609.5)

_____ Wind exposure category (1609.4)

_____ Internal pressure coefficient (ASCE 7)

_____ Component and cladding pressures (1609.1.1, 1609.6.2.2)

_____ Main force wind pressures (7603.1.1, 1609.6.2.1)

Earth design data (1603.1.5, 1614-1623)

_____ Design option utilized (1614.1)

_____ Seismic use group ("Category")

_____ Spectral response coefficients, S_{DS} & S_{D1} (1615.1)

_____ Site class (1615.1.5)

_____ Live load reduction

_____ Roof *live* loads (1603.1.2, 1607.11)

_____ Roof snow loads (1603.7.3, 1608)

_____ Ground snow load, P_g (1608.2)

_____ If P_g > 10 psf, flat-roof snow load P_f

_____ If P_g > 10 psf, snow exposure factor, C_e

_____ If P_g > 10 psf, snow load importance factor, I_s

_____ Roof thermal factor, C_t (1608.4)

_____ Sloped roof snowload, P_s (1608.4)

_____ Seismic design category (1616.3)

_____ Basic seismic force resisting system (1617.6.2)

_____ Response modification coefficient, R_l and deflection amplification factor C_d (1617.6.2)

_____ Analysis procedure (1616.6, 1617.5)

_____ Design base shear (1617.4, 16175.5.1)

Flood loads (1803.1.6, 1612)

_____ Flood Hazard area (1612.3)

_____ Elevation of structure

Other loads

_____ Concentrated loads (1607.4)

_____ Partition loads (1607.5)

_____ Misc. loads (Table 1607.8, 1607.6.1, 1607.7, 1607.12, 1607.13, 1610, 1611, 2404

Certificat

Date: MAY 12 - 20

From: JOSEF CHAL

These plans and / or specifications covering co

MEMIC - 245 COMMER

4th FLR TENANT IM

Inspections Division

Date: 06/22/16

Have been designed and drawn up by the undersigned, a Maine registered Architect / Engineer according to the **2009 International Building Code** and local amendments.

LICENSED ARCHITECT
JOSEF CHALAT
AR2354
STATE OF MAINE

Signature:

Title: Architect

Firm: Josef Chalat Architect

Address: 327 Ocean House Rd
Cape Elizabeth ME 04107

Phone: 207 318 3234

For more information or to download this form and other permit applications visit the Inspections Division on our website at www.portlandmaine.gov

Building Inspections Division • 389 Congress Street • Portland, Maine 04101 • (207) 874-8703 • FACSIMILE (207) 874-8716 • TTY (207) 874-8936

Accessibility Build

Designer: JOSEF C

Address of Project: 245 COM

Nature of Project: TENANT

4000 S

Inspections Division

Date: 06/22/16

The technical submissions covering the proposed
designed in compliance with applicable referenced standards found in the Maine Human Rights Law and Federal Americans with Disability Act. Residential Buildings with 4 units or more must conform to the Federal Fair Housing Accessibility Standards. Please provide proof of compliance if applicable.

LICENSED ARCHITECT
JOSEF
CHALAT
AR2354
STATE OF MAINE

Signature:

Title: Architect

Firm: Josef Chalat, Architect

Address: 327 Ocean House Rd
Cape Elizabeth 04107

Phone: 207 318 3234

For more information or to download this form and other permit applications visit the Inspections Division on our website at www.portlandmaine.gov

Building Inspections Division • 389 Congress Street • Portland, Maine 04101 • (207) 874-8703 • FACSIMILE (207) 874-8716 • TTY (207) 874-8936