Inspections Division
Date: 07/03/14

General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: 245 COMMERCIAL STREET		
Total Square Footage of Proposed Structure:	4332 SF	DEMOLITION
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 038 F00 6001	**Applicant Name:** MEMIC Address 261 COMMERCIAL ST City, State & Zip PORTLAND, ME 04101	Telephone: 207-791-3300 Email: clamson@memic.com
Lessee/Owner Name: CASCO VIEW HOLDINGS, LLC (if different than applicant) Address: P.O. BOX 11409 City, State & Zip: PORTLAND, ME 04104 Telephone & E-mail: SAME AS APPLICANT	**Contractor Name:** VILLAGE BUILDERS (if different from Applicant) Address: 21 NEW PORTLAND ROAD City, State & Zip: GORHAM, ME 04038 Telephone & E-mail: dgengineering 207.839.6072 @aol.com	Cost Of Work: $ 25,000. C of O Fee: $ 0. Historic Rev $ 0. **Total Fees : $** 270.00

Current use (i.e. single family) BUSINESS OFFICES
If vacant, what was the previous use? N/A
Proposed Specific use: SAME
Is property part of a subdivision? N If yes, please name N/A
Project description: PARTIAL DEMOLITION OF NON-LOAD BEARING PARTITIONS & FINISHES @ 2ND & 3RD FLOORS

Who should we contact when the permit is ready:	CATHERINE LAMSON
Address:	MEMIC - 261 COMMERCIAL STREET
City, State & Zip:	PORTLAND, ME 04101
E-mail Address:	clamson@memic.com
Telephone:	207.791.3300

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Michael F. Hays **Date:** 6.23.14

This is not a permit; you may not commence ANY work until the permit is issued.

Inspections Division
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PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life • www.portlandmaine.gov

Jeff Levine, AICP, Director
Director of Planning and Urban Development

Tammy Munson
Director, Inspections Division

Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a ***legal signature*** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no permit application can be reviewed until payment of appropriate permit fees are ***paid in full*** to the Inspections Office, City of Portland Maine by method noted below:

- [x] Within 24-48 hours, once my complete permit application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- [ ] Within 24-48 hours, once my permit application and corresponding paperwork has been electronically delivered, I intend to **hand deliver** a payment method to the Inspections Office, Room 315, Portland City Hall.
- [ ] I intend to deliver a payment method through the U.S. Postal Service mail once my permit paperwork has been electronically delivered.

Applicant Signature: Michael F. Hays Date: 6.23.14

I have provided digital copies and sent them on: Date: 6.23.14

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means ie; a thumb drive or CD to the office.

Inspections Division
Date: 07/03/14

Certificate of Design Application

From Designer: MICHAEL F. HAYS ; GRANT HAYS ASSOC.

Date: 6.23.14

Job Name: RENOVATIONS TO 245 COMMERCIAL STREET

Address of Construction: 245 COMMERCIAL STREET ; PORTLAND 04101

2009 International Building Code

Construction project was designed to the building code criteria listed below:

Building Code & Year 2009 IBC Use Group Classification (s) 'B' - BUSINESS (FLRS 2-5) 'M' - MERCANTILE (FLR 1)

Type of Construction III B

Will the Structure have a Fire suppression system in Accordance with Section 903.3.1 of the 2009 IRC YES / EXISTING

Is the Structure mixed use? YES If yes, separated or non separated or non separated (section 302.3) SEPARATED

Supervisory alarm System? YES Geotechnical/Soils report required? (See Section 1802.2) N/A

Structural Design Calculations

N/A Submitted for all structural members (106.1 – 106.11)

Design Loads on Construction Documents (1603)

Uniformly distributed floor live loads (7603.11, 1807)

Floor Area Use	Loads Shown
80 PSF	OFFICES

Wind loads (1603.1.4, 1609)

N/A Design option utilized (1609.1.1, 1609.6)

Basic wind speed (1809.3)

Building category and wind importance Factor, I_w table 1604.5, 1609.5)

Wind exposure category (1609.4)

Internal pressure coefficient (ASCE 7)

Component and cladding pressures (1609.1.1, 1609.6.2.2)

Main force wind pressures (7603.1.1, 1609.6.2.1)

Earth design data (1603.1.5, 1614-1623)

N/A Design option utilized (1614.1)

Seismic use group ("Category")

Spectral response coefficients, SDs & SD1 (1615.1)

Site class (1615.1.5)

N/A Live load reduction

Roof *live* loads (1603.1.2, 1607.11)

Roof snow loads (1603.7.3, 1608)

Ground snow load, P_g (1608.2)

If P_g > 10 psf, flat-roof snow load P_f

If P_g > 10 psf, snow exposure factor, C_e

If P_g > 10 psf, snow load importance factor, I_s

Roof thermal factor, C_t (1608.4)

Sloped roof snowload, P_s (1608.4)

Seismic design category (1616.3)

Basic seismic force resisting system (1617.6.2)

Response modification coefficient, R_s and deflection amplification factor C_d (1617.6.2)

Analysis procedure (1616.6, 1617.5)

Design base shear (1617.4, 16175.5.1)

Flood loads (1803.1.6, 1612)

N/A Flood Hazard area (1612.3)

Elevation of structure

Other loads

N/A Concentrated loads (1607.4)

Partition loads (1607.5)

Misc. loads (Table 1607.8, 1607.6.1, 1607.7, 1607.12, 1607.13, 1610, 1611, 2404

Inspections Division
Date: 07/03/14

Accessibility Building Code Certificate

Designer: MICHAEL F. HAYS; GRANT HAYS ASSOC.

Address of Project: 245 COMMERCIAL STREET, PORTLAND

Nature of Project: DEMOLITION OF NON-LOAD BEARING PARTITIONS & FINISHES @ 2ND & 3RD FLOORS

The technical submissions covering the proposed construction work as described above have been designed in compliance with applicable referenced standards found in the Maine Human Rights Law and Federal Americans with Disability Act. Residential Buildings with 4 units or more must conform to the Federal Fair Housing Accessibility Standards. Please provide proof of compliance if applicable.

LICENSED ARCHITECT
MICHAEL F. HAYS
No. 1724
STATE OF MAINE
(SEAL)

Signature: Michael F. Hays

Title: PRINCIPAL

Firm: GRANT HAYS ASSOC.

Address: P.O. BOX 6179
FALMOUTH, ME 04105

Phone: 207. 871. 5900

For more information or to download this form and other permit applications visit the Inspections Division on our website at www.portlandmaine.gov

Inspections Division
Date: 07/03/14

Certificate of Design

Date: 6.23.14

From: MICHAEL F. HAYS, GRANT HAYS ASSOC.

These plans and / or specifications covering construction work on:

245 COMMERCIAL STREET, PORTLAND, FOR PARTIAL DEMOLITION OF NON-LOAD BEARING PARTITIONS & FINISHES @ 2ND & 3RD FLRS.

Have been designed and drawn up by the undersigned, a Maine registered Architect / Engineer according to the **2009 International Building Code** and local amendments.

LICENSED ARCHITECT
MICHAEL F. HAYS
(SEAL)
No. 1724
STATE OF MAINE

Signature: Michael F. Hays

Title: PRINCIPAL

Firm: GRANT HAYS ASSOCIATES

Address: P.O. BOX 6179
FALMOUTH, ME 04105

Phone: 207, 871. 5900

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