



Signage / Awning Permit Application



Inspections Division
Date: 02/02/16

If you or the property owner owes real estate or personal property taxes or any other charges on any property within the City, payment arrangement **MUST** be made before permits are accepted.

2016-a
038-3002

Location/Address: 2 Portland Square		Tax Assessor's Chart/Block/Lot (CBL) Chart: 038 Block: B002001 Lot: 001		OWNER Name/Address: Name: North River LLC Address: ONE Portland Sq Portland, ME 04101		Telephone: 207 871-7010	
LEASEE/BUYER Info (if Applicable) Name: Casco Bay Eye Care, PLLC Address: P.O. Box 7487 Portland, ME 04112 Phone: (207) 885-8686 E-Mail: Rdanlwy@cascobayeye.com		CONTRACTOR Name: Bonngeois Sign Address: P.O. Box 346 Yarmouth, ME 04096 Phone: (207) 351-0138 E-Mail:		Total S.F. signage \$ 236.00 (Sq Ft = 118 x \$2.00) = 19.54 SF + \$30 Fee: \$ 30 Historic (\$75): \$ — Awning Fee: \$ —		TOTAL FEE: \$ 49.54 236.00	
Awning Fee = Cost of Work: \$ _____ (>\$25/first \$1000; \$11 each additional \$1000)							

Who should we contact when the permit is ready: Name: Rebecca R. Danlwy Phone: 207 885-8686
Address: 455 Fone Street, Portland, ME 04101 E-Mail: Rdanlwy@cascobayeye.com

Tenant/allocated building space frontage (in feet): _____ Length: _____ Height: _____
Lot frontage (in feet): _____ Single Tenant or Multi-Tenant Lot: Multi

Current Specific Use: Casco Bay Eye Care Optometry office
If vacant, what was prior use: _____
Proposed Use: Optometry Office

Information on proposed sign(s)
Freestanding (e.g. pole) sign? YES NO Dimensions proposed: _____ (sf); Height from grade: _____ sf
BLDG Wall Sign (attached to bldg.)? YES NO Dimensions proposed: 1408 sf 32" x 44" = 1408
(9.775f)

Proposed Awning: YES NO If yes, is awning backlit? YES NO
Height of awning _____ Length of awning _____ Pitch of awning _____
Is there any communication, message, trademark or symbol on it? YES NO
If yes, total square footage of panels with communication, message, trademark or symbol on it: _____ sf

Information on existing and previously permitted signage:
Freestanding (e.g. pole) sign? YES NO Dimensions proposed: _____ ft X _____ ft; Height from grade: _____
BLDG Wall Sign (attached to bldg.)? YES NO Dimensions proposed: _____ ft X _____ ft
Awning? YES NO total sq ft of panels with communication on it: _____ sf

A site sketch and building sketch showing exactly where existing and proposed signage is located **MUST** be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: Rebecca R. Danlwy Date: 1/21/16
Revised 07/2014 This is NOT a permit; you may not commence ANY work until the permit is issued