

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND

BUILDING INSPECTION

PERMIT

Please Read Application And Notes, If Any, Attached

Permit Number: 070608
PERMIT ISSUED
JUL 9 2007

This is to certify that FREE STREET ASSOCIATES LLC / Sign Solutions

has permission to Install a 4sf bldg sign on existing bracket

AT 22 FREE ST

CALL 038 A005001

provided that the person or persons who accept this permit shall comply with all of the provisions of the Statutes of the State and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission is procured before this building or part thereof is occupied or service is closed-in. 4 HOUR NOTICE REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____

Health Dept. _____

Appeal Board _____

Other _____

Department Name

[Handwritten Signature]
07/19/07
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

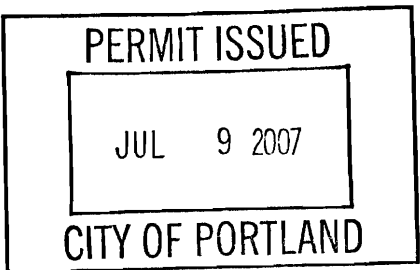
Permit No: 07-0608	Issue Date:	CBL: 038 A005001
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Location of Construction: 22 FREE ST	Owner Name: FREE STREET ASSOCIATES LLC	Owner Address: PO BOX 7525 DTS	Phone:
Business Name:	Contractor Name: Sign Solutions	Contractor Address: 55 Bishop St. Portland	Phone 2078788000
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: B-3

Past Use: Commercial - "Regency Mortgage" (not a change of use)	Proposed Use: Commercial Install a 4sf bldg sign on existing bracket "Adecco" an Employment Agency	Permit Fee: \$30.00	Cost of Work: \$38.00	CEO District: 1
Proposed Project Description: Install a 4sf bldg sign on existing bracket		FIRE DEPT: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied Signature: <i>[Signature]</i>	INSPECTION: Use Group: U Type: Sign IBC 2003 Signature: <i>[Signature]</i>	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) meets P.A.D. Reg. Action: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: <i>[Signature]</i> Date: 6/26/07		

Permit Taken By: dmartin	Date Applied For: 05/23/2007	Zoning Approval	
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<ol style="list-style-type: none"> This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. Building permits do not include plumbing, septic or electrical work. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.. 	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>9/26/07</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: <i>9/26/07</i>	Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>9/26/07</i>
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CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 07-0608	Date Applied For: 05/23/3007	CBL: 038 A005001
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Location of Construction: 22 FREE ST	Owner Name: FREE STREET ASSOCIATES LLC	Owner Address: PO BOX 7525 DTS	Phone:
Business Name:	Contractor Name: Sign Solutions	Contractor Address: 55 Bishop St. Portland	Phone (207) 878-8000
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	

Proposed Use: Commercial Install a 4 sf bldg sign on existing bracket	Proposed Project Description: Install a 4 sf bldg sign on existing bracket
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Dept: Zoning **Status:** Approved with Conditions **Reviewer:** Marge Schmuckal **Approval Date:** 06/26/2007

Note: see comments

Ok to Issue:

- 1) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work. This includes the description of the use and the floor plans showing that the use is meeting PAD requirements.

Dept: Building **Status:** Approved with Conditions **Reviewer:** Tammy Munson **Approval Date:** 07/09/2007

Note:

Ok to Issue:

- 1) Signage Installation to comply with Chapter 31 of the IBC 2003 building code.

Comments:

6/20/2007-mes: on 6/19/07 I received an e-mail explanation of the use which is for personnel services and can meet the PAD standards. This still needs a change of use application

6/5/2007-mes: Talked to sign solutions - the sign application states that this is a change of use from retail to offices within a PAD district. I told him that the sign permit would be on hold until we had a change of use permit. It may be an employment agency which might be allowed under PAD, but we need an application and plans.

6/26/2007-mes: After talking to Bruce Kistler and doing more research in our back files, I found that this location was previously a mortgage company which is similar to the proposed employment or personnel services. It would not be a change of use. However, Bruce did e-mail be a floor plan showing that at least 75% within 20 feet of the sidewalk would be meeting the PAD requirements.



Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>20 FREE STREET, PORTLAND</u>		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# <u>38 A 005</u>	Owner: <u>FOUR RIVER COMPANY</u> <u>5 MILK STREET</u> <u>PORTLAND, MAINE 04112</u>	Telephone: <u>772-6404</u>
Lessee/Buyer's Name (If Applicable) <u>AO ECCO USA, INC.</u>	Contractor name, address & telephone: <u>SIGN SOLUTIONS</u> <u>11 GORHAM INDUSTRIAL</u> <u>PARK ROAD</u> <u>GORHAM, ME 04038</u>	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00/\$65.00 <u>4 SF</u> For H.D. signage= Total Fee: \$ _____ Awning Fee= cost of work _____ Total Fee: \$ <u>38</u>
Who should we contact when the permit is ready: <u>BILL MAHL</u> phone: <u>591-8591</u>		
Tenant/allocated building space frontage (feet): Length: <u>18'0"</u> Height: <u>12'6"</u> Lot Frontage (feet) _____ Single Tenant or Multi Tenant Lot <u>MULTI</u>		
Current Specific use: <u>VACANT</u> If vacant, what was prior use: <u>RETAIL</u> Proposed Use: <u>OFFICE</u>		
Information on proposed sign(s): Freestanding (e.g. pole) sign? Yes _____ No _____ Dimensions proposed: _____ Height from grade: _____ Bldg. wall sign? (attached to bldg) Yes <u>X</u> No _____ Dimensions proposed: <u>36" WIDE x 16" HIGH</u>		
Proposed awning? Yes _____ No <u>X</u> Is awning backlit? Yes _____ No _____ Height of awning: _____ Length of awning: _____ Depth: _____ Is there any communication, message, trademark or symbol on it? Yes _____ No _____ If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.		
Information on existing and previously permitted sign(s): Freestanding (e.g. pole) sign? Yes _____ No <u>X</u> Dimensions: _____ Bldg. wall sign? (attached to bldg) Yes <u>X</u> No _____ Dimensions: <u>SIGN REMAINS - BRACKET REMAINS</u> Awning? Yes _____ No _____ Sq. ft. area of awning w/communication: _____		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required. <u>SEE PHOTOS.</u>		

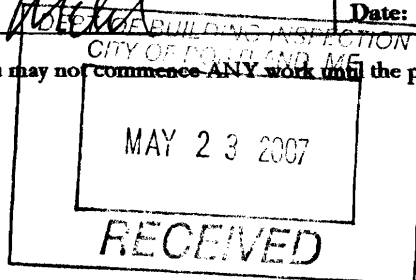
Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: [Signature] Date: 5/23/07

This is not a permit; you may not commence ANY work until the permit is issued.



772-9078

Fore River Company 5 Milk Street P.O. Box 7525 Portland, Maine 04112 (207) 772-6404

SIGNAGE APPROVAL APPLICATION		DATE: May 10, 2007
APPLICANT: Adecco USA, Inc	LOCATION: 20 Fore St., Portland, Maine	
	ATTACHED DRAWINGS: US SIGNS DRAWING Joe Adecco REMOVED ... 5/10/07	
<p>CONDITIONS TO THE SIGNAGE APPROVAL:</p> <ol style="list-style-type: none"> 1. Only non-corrosive/non-galvanic acting anchors may be used. On masonry buildings, the anchors must be set into mortar joints, not into masonry faces. The Applicant must verify the structural adequacy of sign, brackets, anchors, and structure to which anchors are attached. 2. The sign must be designed to comply with all of the sign standards which apply to the signage location, e.g.: City/Town requirements, P.A.D. special conditions, Interstate Regulations, and BOCA or IBC. 3. This sign is the personal property of the Applicant and its installation and maintenance are the responsibility of the Applicant. The Applicant should speak to its insurance agents about adding coverage for the sign. 4. Landlord reserves the right to have Applicant remove the sign at the end of the tenancy or earlier, in Landlord's reasonable discretion. If requested to remove the sign and any related electrical materials, Applicant must remove the sign, electrical materials, and any brackets or anchors; patch any holes, and touch up paint (in the signage and electrical materials areas). 5. If requested to remove a free standing sign panel, Applicant should reinstall the panel which was removed during the original installation, or, with the Landlord's written approval, remove (carefully) the vinyl graphics from the plexi-glass panel and reinstall a blank panel. 6. All provisions of Applicant/Tenant's lease (including Tenant's indemnity and insurance provisions) apply to the sign. 		
SIGNATURE OF APPLICANT: <i>Bill M... Brand Manager - Adecco USA, Inc.</i>		
APPROVAL OF OWNER/ASSOCIATION: <i>Milk</i>		

City of Portland, Maine – Building or Use Permit Application 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: 40 Free St		Owner: Free St Associates		Phone: 772-9078		Permit No: 9 80769	
Owner Address:		Lessee/Buyer's Name: Regency Mortgage		Phone:		BusinessName:	
Contractor Name: The Signory		Address: 299 Forest Ave Portland, ME 04101		Phone: 879-7700		Permit Issued: JUL 16 1998	
Past Use: Office		Proposed Use:		COST OF WORK: \$		PERMIT FEE: \$ 26.10	
				FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group: Type:	
				Signature:		Signature: <i>[Signature]</i>	
Proposed Project Description: Erect Signage 3.5 Sq Ft				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		Zone: CBL: 038-A-005	
				Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied		Zoning Approval: Special Zone or Reviews: <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>	
Permit Taken By: NG		Date Applied For: 13 July 1998				Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied	

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

CERTIFICATION

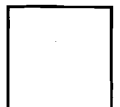
I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

13 July 1998

SIGNATURE OF APPLICANT	ADDRESS:	DATE:	PHONE:
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE			PHONE:

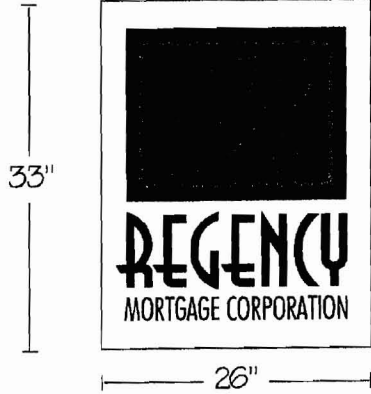
White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

CEO DISTRICT



Fabricated 1" Steel Tube Bracket
w/ Guidewires
Cables to existing holes in granite
NOTE: Non-corroding
guidewires & anchors,
mount anchors in lead
shields in mortar joints

PROJECT: Shorefront Storage
DIMENSIONS: 33" x 26"



MATERIALS: (2) 3/4" MDO Laminated Back to Back
Routed & Gild Laminated Logo w/ Routed Wooden Surround
1/2" PVC Dimensional Letters (Regency)
Vinyl Graphics (Mortgage Corporation)
Colors: White Background, Black, Plum

IF REQUESTED BY OWNER -
Tenant to remove sign and/or
bracket & plug/fill holes (holes
filled in wood to be primed &
painted to match existing wood)
at end of tenancy

1111"

The Signery
288 FOREST AVENUE
PORTLAND, MAINE 04101
TEL 207.878.7700 FAX 207.878.8570

REVISION:
APPROVED:

DATE: 6/98
DESIGNER: Betsy Wright
DWG NO:
CLIENT: Regency Mortgage Corporation
LOCATION:

ACORD CERTIFICATE OF LIABILITY INSURANCE

05/23/07

PRODUCER Cross Insurance P. O. Box 567 Portland, ME 04112 800 286-5352	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURED Sign Solutions Mahl Enterprises LLC dba P.O. Box 644 Gorham, ME 04038	INSURERS AFFORDING COVERAGE INSURER A: Peerless Ins. Co. INSURER B: Maine Employers Mutual Insurance Co. INSURER C: INSURER D: INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

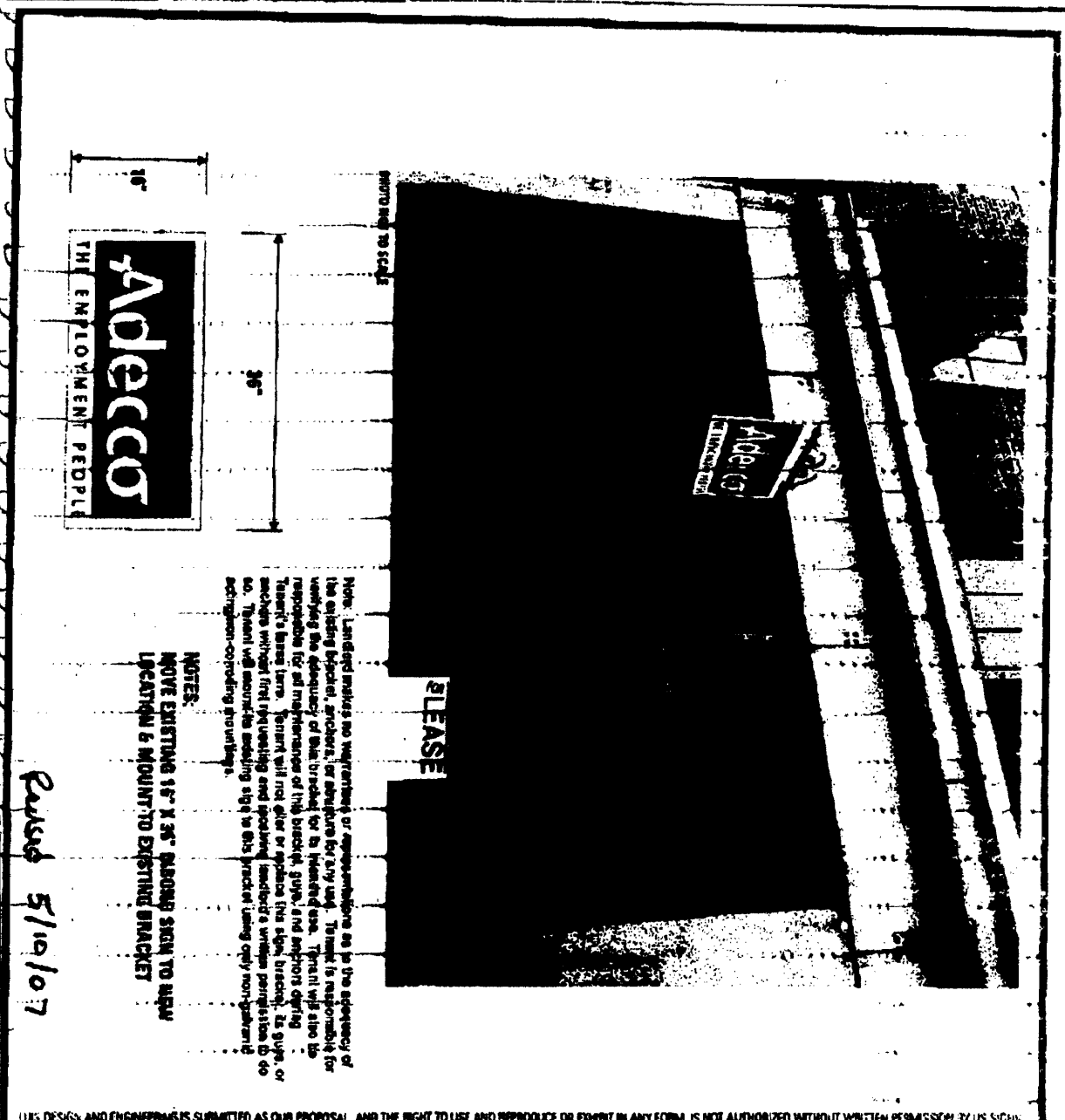
INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ. <input type="checkbox"/> LOC	CBP9913570	09/15/06	09/15/07	EACH OCCURRENCE	\$1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
						MED EXP (Any one person)	\$5,000
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$2,000,000
						PRODUCTS - COM/PROP AGG	\$2,000,000
A		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	BA9914370	09/15/06	09/15/07	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		CARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$
		ANY AUTO				OTHER THAN EA ACC AGG	\$
A		EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	CU9914870	09/15/06	09/15/07	EACH OCCURRENCE	\$1,000,000
						AGGREGATE	\$1,000,000
							\$
							\$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	1810070852	09/15/06	09/15/07	WC STATUTORY LIMITS	
		OTHER				E.L. EACH ACCIDENT	\$100,000
						E.L. DISEASE - EA EMPLOYEE	\$100,000
						E.L. DISEASE - POLICY LIMIT	\$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Certificate Holder is named as Additional Insured, with respects to the General Liability only.
 re: Adecco USA, Inc., 20 Free Street Portland ME

CERTIFICATE HOLDER City of Portland 389 Congress Street Portland, ME 04101	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <i>Karen Peterson</i>
--	--



THE NEW SIGN WILL BE MOUNTED ON
THE EXISTING SUPPORT ARM
BRACKET.



Adecco
THE EMPLOYMENT PEOPLE

PLEASE

Note: Landed makes no warranty or representation as to the adequacy of the existing bracket, anchors, or hardware for any use. Tenant is responsible for verifying the adequacy of this bracket for its intended use. Tenant will also be responsible for all maintenance of this bracket, gips, and anchors during Tenant's lease term. Tenant will not alter or replace this sign, bracket, its gips, or anchors without first requesting and obtaining landlord's written permission to do so. Tenant will maintain the existing sign in this bracket using only non-hazardous and non-corrosive materials.

NOTES:
MOVE EXISTING 1'6" X 3'6" BRACKET SIGN TO NEW LOCATION & MOUNT TO EXISTING BRACKET

Revised 5/10/07

THIS DESIGN AND ENGINEERING IS SUBMITTED AS OUR PROPOSAL, AND THE RIGHT TO USE AND REPRODUCE OR EXHIBIT IN ANY FORM IS NOT AUTHORIZED WITHOUT WRITTEN PERMISSION BY US SIGN.

Client's Name:	ADIECO
Address:	20 FREE STREET
CITY:	PORTLAND
State:	ME
Sign Location:	
Account Rep.:	SONNY GIBBS
Client's Approval:	Date
Landlord's Approval:	Date
Design No.:	Sheet No.
DESIGN 07	1 of 1
Date:	Rev. Date
DESIGNER:	Scale
Designer:	3/4" = 1'-0"
Scale:	

RENDERINGS OR PHOTOGRAPHS AND CHECKS TO BE FOR INFORMATION AND NOT TO BE USED FOR CONSTRUCTION OR CONTRACTING PURPOSES.

SIENS

Corporate Office:
1600 Broadway, 2nd Floor
New York, NY 10019
Tel: 212-677-7000
Fax: 212-677-7000

Dallas Regional Office:
2202 Ross Avenue, Suite 200
Dallas, TX 75201
Tel: 972-382-1100
Fax: 972-382-1100

Portland Regional Office:
1117 Broadway Dr.
Cedar Park, TX 78613
Tel: 512-251-2200
Fax: 512-251-2200

Seattle Regional Office:
2000 West Broadway
Seattle, WA 98101
Tel: 206-461-1779
Fax: 206-461-1779

The undersigned hereby certifies that the design herein represents the design of the undersigned and that the undersigned is a duly licensed professional engineer in the State of Oregon. The undersigned hereby certifies that the design herein was prepared by the undersigned or under the direct supervision of the undersigned.

From: Marge Schmuckal
To: Jennifer Small
Date: 6/21/2007 3:09:09 PM
Subject: Re: 20 Free Street- Adecco

Jennifer,
thanks for the e-mail. I do believe that the proposed use can meet the PAD requirements. However, I hope I conveyed to Joe correctly that I would need an actual change of use permit with which I would attach your e-mail. I would also need some floor plans. They would not have to be stamped normally for this size of space.

It would need a change of use because the last approved use was retail, a stationary store, not service oriented. I will try to move that permit thru quickly once I receive it.

Thanks,
Marge

>>> "Jennifer Small" <jennifer@malonecb.com> 6/19/2007 2:31:58 PM >>>

Marge:

Attached is a letter with regards to the PAD district and Adecco's use in that district at their new location at 20 Free Street. I believe that Joe Malone has already verbally discussed this issue with you.

Thank you in advance for your time and we look forward to your feedback.

Best Regards,

Jennifer Small
Malone Commercial Brokers
5 Moulton Street
Portland, Maine 04101
207-772-2422 Tel.
207-774-5114 Fax

CC: Joe Malone

From: "Jennifer Small" <jennifer@malonecb.com>
To: <mes@portlandmaine.gov>
Date: 6/19/2007 2:32:49 PM
Subject: 20 Free Street- Adecco

Marge:

Attached is a letter with regards to the PAD district and Adecco's use in that district at their new location at 20 Free Street. I believe that Joe Malone has already verbally discussed this issue with you.

Thank you in advance for your time and we look forward to your feedback.

Best Regards,

Jennifer Small
Malone Commercial Brokers
5 Moulton Street
Portland, Maine 04101
207-772-2422 Tel.
207-774-5114 Fax

CC: "Joe Malone" <Joe@malonecb.com>

received
6/19/07



Malone Commercial Brokers, Inc.
5 Moulton Street
Portland, Maine 04101
Tel (207) 772-2422
Fax (207) 774-5114
www.malonecb.com

June 19, 2007

Marge Schmuckel
City of Portland
389 Congress Street
Room 315
Portland, ME 04101

Re: Adecco: 20 Free Street Portland (PAD District Adecco Company synopsis)

Dear Marge:

Below is a synopsis of the type of services that Adecco will provide at their 20 Free Street location which we feel is in compliance with the PAD district overlay.

Adecco is the leading global workforce solutions provider with over 1,200 locations in the United States. Simply put, we connect more people to more jobs at more companies than anyone else. Adecco fills temporary, temp-to-hire and direct-hire positions in the multiple areas.

Finding employees with the right skills is critical. That's why our proprietary Xpert assessment and training system helps us to evaluate our candidates on the skills that make a truly great employee. As the leading global provider of workforce solutions, Adecco offers a comprehensive array of services, including:

- Temporary and contract staffing
- Permanent recruitment
- Outplacement and career services
- Training and consulting

There's more than one way to find quality people. You could place a classified or online ad and wait for the phone to start ringing. At Adecco, we have found that a more proactive approach is more effective. We use a combination of recruiting methods and resources to find the very best people.

Finding employees with the right skills is critical. The Portland Maine office specializes in the placement of Light Industrial and Office/Clerical personnel with companies throughout southern, ME. Our store front office is used to greet the public for accepting applications, assessing and interviewing potential applicants for positions. Our retail location is a tremendous asset in assisting us in attracting walk-in applicants and serving the public.

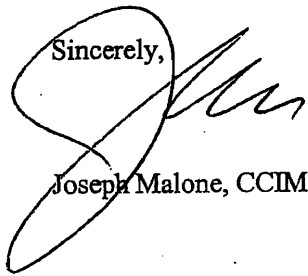
We look forward to hearing from you and please feel free to call me with any questions.



SERVING CLIENTS IN NORTHERN NEW ENGLAND SINCE 1970



Sincerely,

A handwritten signature in black ink, appearing to read 'J. Malone', written over the word 'Sincerely,'.

Joseph Malone, CCIM

From: Marge Schmuckal
To: Bruce Kistler
Date: 6/26/2007 4:18:22 PM
Subject: Re: 20 Free St plan

Thank you for the floor plans, Bruce. I am now confident that the use of this space for Adecco is meeting the PAD guidelines. It is a new use, but not a change of use. And I am reiterating that there will be no interior changes. I will be passing on the sign permit for building code review.
Marge

>>> "Bruce Kistler" <bkistler@forerivercompany.com> 6/26/2007 3:25:01 PM >>>
Hi Marge,

Attached is a plan of 20 Free St showing Adecco's furniture and uses.
Please call with questions or problems.

Sincerely,

BK

Bruce Kistler

Fore River Company

5 Milk Street

P. O. Box 7525

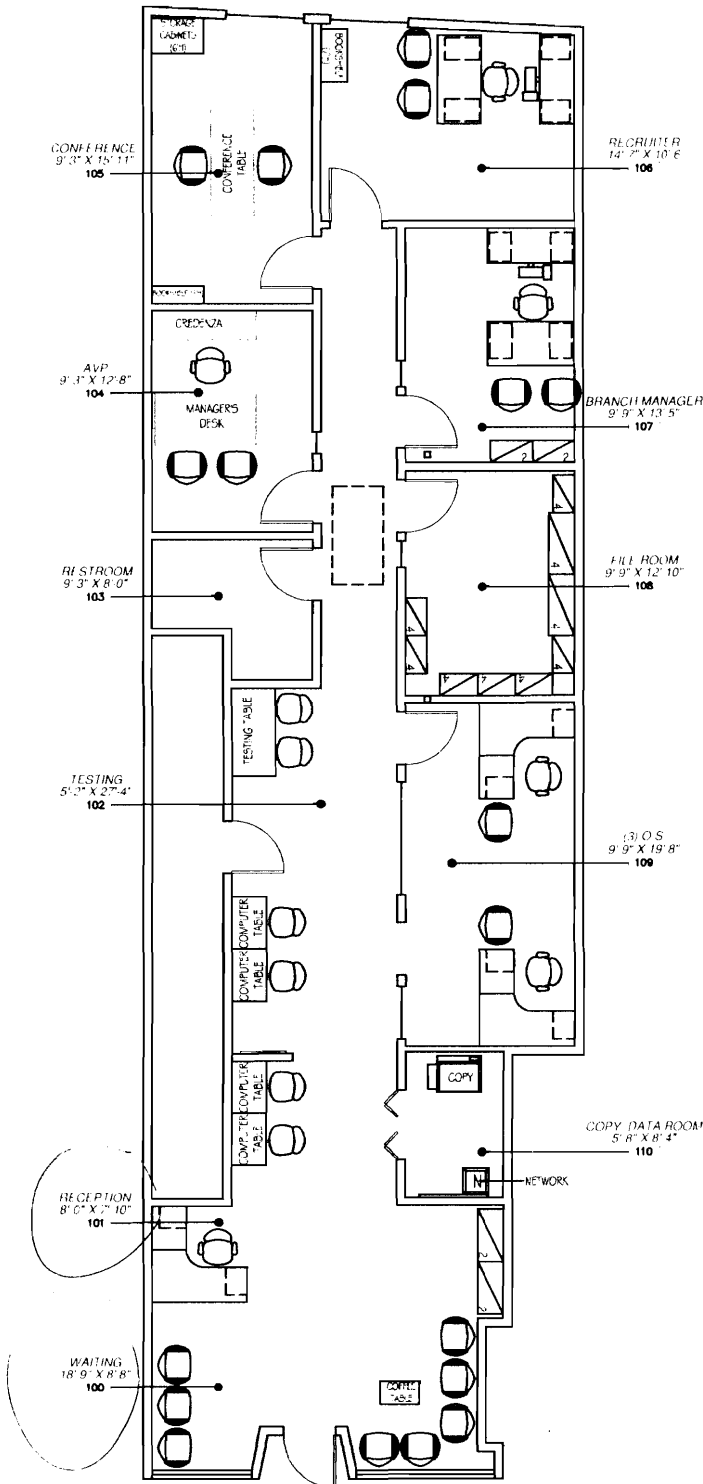
Portland, ME 04112

fax: (207) 772-9078

direct line: (207) 772-8286 x207

bkistler@forerivercompany.com

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FURNITURE NOT USED

LONG TABLE

LONG TABLE

LONG TABLE

REVISION		
No.	DATE	DESCRIPTION
1	01/08/07	General
2	01/19/07	General

Adecco

20 Free Street
 Portland, ME 04101

SCALE: 3/32" = 1'-0"

DATE: 01/04/2007

DRAWN BY: LAM

Furniture Plan

Not For Construction

*06/07e-mail
 No change of use
 employment Agency*