

City of Portland, Maine – Building or Use Permit Application 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: <i>25 Free St.,</i>		Owner: <i>Free Street Assoc.</i>		Phone:		Permit No: 970754
Owner Address:		Lessee/Buyer's Name: <i>Martha Clary</i>		Phone: <i>775-3004</i>		
Contractor Name:		Address:		Phone:		Permit Issued: JUL 17 1997 CITY OF PORTLAND
Past Use: <i>Retail</i>		Proposed Use: <i>Signage</i>		COST OF WORK: \$ _____ PERMIT FEE: \$ <i>27.40</i>		
Proposed Project Description: <i>erect signagu as per plans (sign - 12 sq ft)</i>		FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied Signature: _____ PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied <input type="checkbox"/> Signature: _____ Date: _____		INSPECTION: Use Group: _____ Type: _____ Signature: _____		
Permit Taken By: <i>Vicki Dover</i>		Date Applied For: <i>7/11/97</i>				Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Historic Preservation <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied Date: _____

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

Call Martha @775-3004 for P/U

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

SIGNATURE OF APPLICANT <i>Martha Clary</i>		ADDRESS:		DATE: <i>7/11/97</i>		PHONE:	
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE						PHONE:	

CEO DISTRICT #

SIGN PRO

03-26-1997

Estimate No. 1144

Clay Cafe
ATTN: Martha
26 Free Street
Portland Maine 04101

Phone: 207-775-3004 Fax: 207

Dear Martha ,

Thank you for taking time with me, and for your interest in Sign Pro!
Listed below is the quotation on the items we discussed.
If you have any questions please call. Thank You.

ITEM 1	Product: LUSTERBOARD	Color: WHITE	Size: 36 X 48	
	Quantity: 1	Side(s): 2		
	Description: 3x4' white w/ green and gold 1/2" board			\$ 234.50
ITEM 2	Product: SHOP LABOR	Color: install	Size: 0 X 0	
	Quantity: 1	Side(s): 1		
	Description: installation of sign			\$ 70.00
ITEM 3	Product: RTA LETTERING	Color: WHITE	Size: 0 X 0	
	Quantity: 8	Side(s): 1		
	Description: "Clay Cafe" in 7" letters for side window			\$ 14.10
ITEM 4	Product: RTA LETTERING	Color: WHITE	Size: 0 X 0	
	Quantity: 40	Side(s): 1		
	Description: "A Contemporary Studio..." for side window 2.5" letters			\$ 22.40
ITEM 5	Product: RTA GRAPHICS	Color: 1 COLOR	Size: 9 X 12	
	Quantity: 1	Side(s): 1		
	Description: LOGO FOR DOOR			\$ 19.50
ITEM 6	Product: RTA LETTERING	Color: WHITE	Size: 0 X 0	
	Quantity: 62	Side(s): 1		
	Description: "A Contemporary Studio..." for door up to 1" letters			\$ 20.20

Sincerely,

Jacqui
Jacqui Mitchell

Sub Total	\$	380.70
Sales Tax	\$	22.84
Total	\$	403.54

Martha,
We located the graphic in the computer, and will be cleaning up the "POTTERY PAINTING" in it. You will also get a proof before production. I will hold off on that until I hear from you regarding this estimate.

Thanks!

SIGN PRO

OWNERS CONSENT AND AGREEMENT

I, Free Street Associates, being the owner of the premises located at
(print property owners name)

26 Free Street in Portland, Maine, hereby give consent to the
(print property address)

erection of a certain sign/awning/banner owned by The Clay Cafe
(print lessee's name)

over the sidewalk or on building from said premises as described in
application to the Division of Inspection Services.

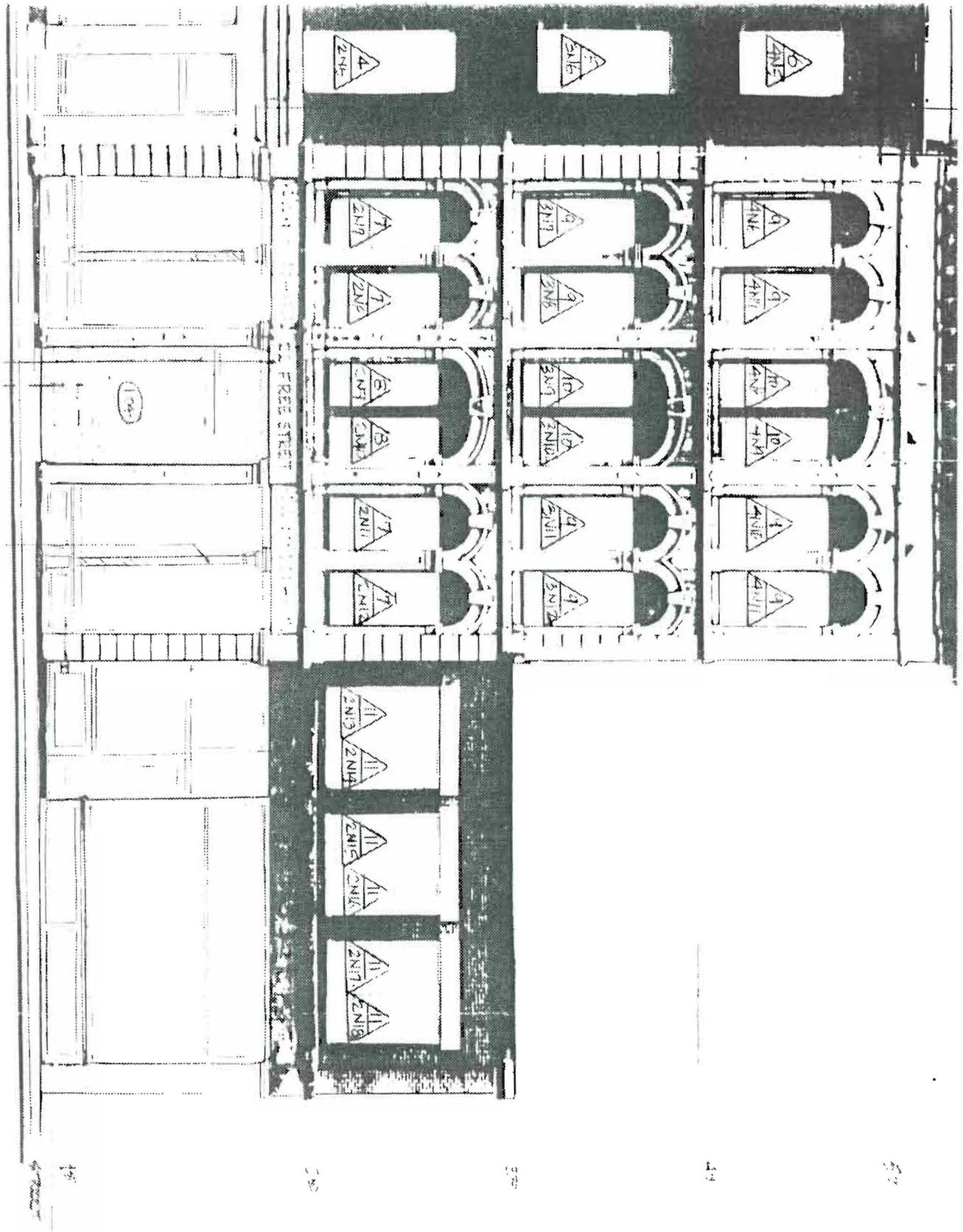
And in consideration of the issuance of said permit, owner of said premises,
in event said sign shall cease to serve the purpose for which it was erected
or shall become dangerous and in event the owner of said sign shall fail to
remove said sign or make it permanently safe in case the sign still serves
the purpose for which it was erected, hereby agrees for himself or itself,
for his heirs, its successors, and his or its assigns, to completely remove
said sign.

[Signature]
Signature of Property Owner

6/30/97
Date

[Signature]
Signature of Lessee

11 July 97
Date



A.7

5 JAN 84
9 APR 84

NORTH
ELEVATION
1/8" = 1'-0"

22 FREE

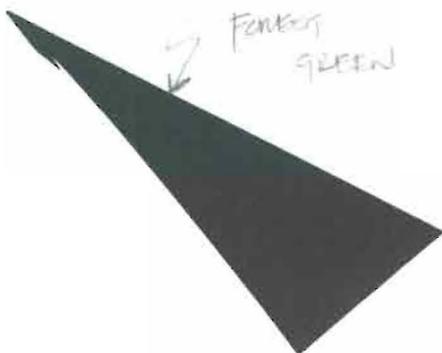
PROOF

_____ OK AS IS	_____ DATE
_____ SEE CHANGES	_____ INITIALS

This design is the property of Sign Pro and may not be copied or reproduced without written consent of Sign Pro.

SIZE: 36" x 48" (12 SQ. FT.)

PRODUCT: 1/2" LUSTERBOARD ; WHITE + GREEN AND GOLD VINYL LETTERING.



SIGNAGE

PLEASE ANSWER ALL QUESTIONS

Address: 26 TREE STREET, PORTLAND Zone: _____

Owner: THE CLAY CAFE Assessors #: _____

Applicant: MARTHA CLAY

Single Tenant Lot?: Yes _____ No

Multi Tenant Lot?: Yes No _____

Freestanding (Ext pole sign)? Yes _____ No Dimensions _____

More than (1) one sign?: Yes _____ No Dimensions _____

Bldg Wall Sign (att to bldg)? Yes From bracket No _____ Dimensions 48" w x 36" h

List all existing signage and their dimensions:

Lot Frontage(feet): _____ Tenant Frontage(feet): 25'

AWNINGS

Awning?: Yes _____ No Is Awning Backlit?: Yes _____ No N/A

Is there any communication, message, trademark or symbol on awning? N/A

Height of Awning?: N/A

PLEASE NOTE: Approvals for signs on the Public Sidewalk and temporary signs come under different requirements and regulations.

ALSO: See reverse side for additional information, requirements and materials needed for signage application submittal.

INFORMATIONAL REQUIREMENTS

1. Proof of Insurance: Current, single page certificate showing a minimum of \$300,000.00 liability coverage of owner of sign.
2. Letter of permission from owner. Exemption: If applicant and property owner are one and the same.
3. A sketch plan of the lot, indicating location of buildings, driveways, and any abutting streets or right of ways. Lengths of building and street frontages should be noted.
4. Indicate on the plan all existing and proposed signs.
5. Computation of the following:
 - a) Sign area of each existing and proposed building sign.
 - b) Sign area height and setback of each existing and proposed freestanding sign.
6. A sketch of any proposed sign(s), indicating dimensions, materials, source of illumination and construction method.

PERMIT FEES

Signage: \$25.00 + .20 per square foot of signage.

Awning: Based on cost of work - labor/materials
\$25.00 1st \$1,000.00 worth of work
\$5.00 each additional 1,000.00 worth of work

Note: Once a sketch plan has been filed for a property, the Code Enforcement Office will keep a record of the plan so that a new sketch plan will not be required for later changes to signage on the property. In such an instance, applicants will only be required to submit information applicable to the new signs.