

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

## CITY OF PORTLAND

Please Read  
Application And  
Notes, If Any,  
Attached

BUILDING DEPARTMENT

**PERMIT**

Permit Number: 081346

This is to certify that SOUTHERN MAINE PROPERTIES CO. Construction Inc  
has permission to enlarge existing conference room and build new server enclosure

AT 10 FREE ST C 038-A001002

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lath or other work is done-in. 2 HOURLY NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. Greg Cass

Health Dept. \_\_\_\_\_

Appeal Board \_\_\_\_\_

Other \_\_\_\_\_

Department Name

**PERMIT ISSUED**

OCT 28 2008

CITY OF PORTLAND

READY FOR REMOVING THIS CARD

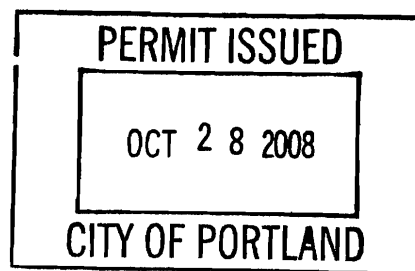
*Thomas R. Manley* 10/28/08  
Director - Building & Inspection Services

# City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-1346		Issue Date:		CBL: 038 A001002	
Location of Construction: 10 FREE ST		Owner Name: SOUTHERN MAINE PROPRTIE		Owner Address: 5 MILK ST	
Business Name:		Contractor Name: Gaudets Construction, Inc.		Contractor Address: 77 Brook Road Falmouth	
Lessee/Buyer's Name		Phone:		Phone: 2077978866	
Past Use: Commercial - Office		Proposed Use: Commercial - Office - enlarge existing confrence room and buld new server enclosure		Permit Type: Alterations - Commercial	
Proposed Project Description: enlarge existing confrence room and buld new server enclosure		Permit Fee: \$60.00		Cost of Work: \$4,000.00	
		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied See Conditions		INSPECTION: Use Group: B Type: 3B IBC 2003	
		Signature: Greg Cross		Signature: 2m 10/28/08	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Free St			
		Action: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied The Area of the officers report side		Signature: 10/24/08	
Permit Taken By: Idobson		Date Applied For: 10/22/2008		Zoning Approval Distance requirements	

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..



<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: 10/24/08	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	<b>Historic Preservation</b> <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input checked="" type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied ANY exterior work requires SA Separate Review & approval
--	---	--

## CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

## BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY )

to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

  X   Framing/Rough Plumbing/Electrical: Prior to Any Insulating or drywalling

  X   Final inspection required at completion of work.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

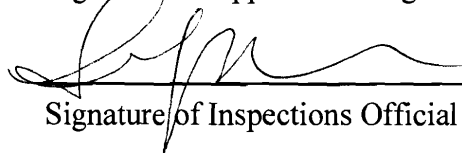
If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.



Signature of Applicant/Designee

Date



Signature of Inspections Official

Date

10.28.09



## General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>4 FREE ST</u>		
Total Square Footage of Proposed Structure/Area <u>REMODEL 400V-SF AREA IN 4500+/- SF SUITE</u>		Square Footage of Lot
Tax Assessor's Chart, Block & Lot Chart# <u>38</u> Block# <u>A</u> Lot# <u>001-002</u>		Applicant *must be owner, Lessee or Buyer* Name <u>BRUCE KISTLER</u> Address <u>P.O. Box 7525</u> City, State & Zip <u>Portland, ME 04112</u>
Lessee/DBA (If Applicable) <u>GZA DEVELOPMENT INC.</u> <u>CITY OF PORTLAND</u>		Telephone: <u>772-82864207</u>
Owner (if different from Applicant) Name <u>Southern Maine Properties</u> Address <u>P.O. Box 7525</u> City, State & Zip <u>Portland, ME 04112</u>		Cost Of Work: \$ <u>4,000</u> C of O Fee: \$ _____ Total Fee: \$ <u>60-</u>
Current legal use (i.e. single family) <u>OFFICE</u> If vacant, what was the previous use? _____ Proposed Specific use: <u>OFFICE</u> Is property part of a subdivision? <u>Yes</u> If yes, please name <u>10 Free Street Condominium Assoc</u> Project description: <u>ENLARGE EXIST. CONFERENCE ROOM AND BUILD NEW SERVER ENCLOSURE</u>		
Contractor's name: <u>GAUDET'S CONSTRUCTION</u> Address: <u>77 Brook Road</u> City, State & Zip <u>Falmouth, ME 04105</u> Telephone: <u>797-8866</u> Who should we contact when the permit is ready: <u>BRUCE KISTLER</u> Telephone: <u>772-82864207</u> Mailing address: <u>FORE RIVER COMPANY, 5 MILL ST., PORTLAND, ME 04101</u>		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: [Signature]

Date: 10/21/08

This is not a permit; you may not commence ANY work until the permit is issued

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101. Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b>	<b>Date Applied For:</b>	<b>CBL:</b>
08-1346	10/22/2008	038 A001002

<b>Location of Construction:</b> 10 FREE ST	<b>Owner Name:</b> SOUTHERN MAINE PROPRTIE	<b>Owner Address:</b> 5 MILK ST	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> Gaudets Construction, Inc.	<b>Contractor Address:</b> 77 Brook Road Falmouth	<b>Phone</b> (207) 797-8866
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Alterations - Commercial	

<b>Proposed Use:</b> Commercial - Office - enlarge existing confrence room and buld new server enclosure	<b>Proposed Project Description:</b> enlarge existing confrence room and buld new server enclosure
---	---

**Dept:** Zoning      **Status:** Approved      **Reviewer:** Marge Schmuckal      **Approval Date:** 10/24/2008  
**Note:**      **Ok to Issue:** ☒

**Dept:** Building      **Status:** Approved with Conditions      **Reviewer:** Tom Markley      **Approval Date:** 10/28/2008  
**Note:**      **Ok to Issue:** ☒

- 1) Separate permits are required for any electrical, plumbing, or HVAC systems. Separate plans may need to be submitted for approval as a part of this process.
- 2) Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and apporval prior to work.

**Dept:** Fire      **Status:** Approved with Conditions      **Reviewer:** Capt Greg Cass      **Approval Date:** 10/24/2008  
**Note:**      **Ok to Issue:** ☒

- 1) Emergancy lights are required to be tested at the electrical panel.
- 2) Fire extinguishers required. Installation per NFPA 10
- 3) All means of egress to remain accessible at all times
- 4) The Fire alarm and Sprinkler systems shall be reviewed by a licensed contractor[s] for code compliance. Compliance letters are required.

**Comments:**

10/24/2008-mes: this building is in the PAD area, but the office is situated in the rear of the building beyond the PAD requirements.

General Notes:

- This permit is for the reconfiguration of the conference room and new server enclosure work in 4 Free St tenant space (GZA GeoEnvironmental) only.
- Building is sprinklered and monitored to NFPA 13.
- Pull Stations at building exits.
- Space equipped with horn-strobes, emergency lights, exit lights, and portable fire extinguishers.

Door Schedule:

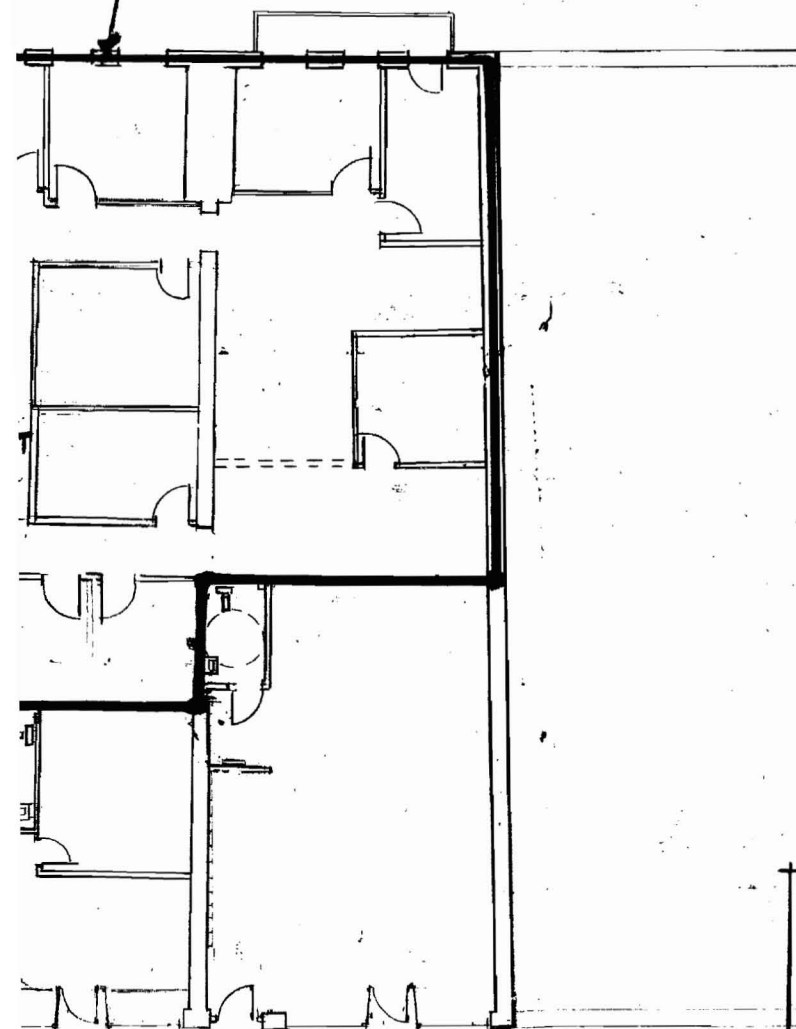
- Existing Conf room door; 3'-0" x 6'-8" x 1 3/4" solid core birch door with passage function hardware to be relocated.
- New Server enclosure door; 3'-0" x 6'-8" x 1 3/4" solid core birch door with storeroom function hardware.

Refer to "Partial Bldg/Wall Section & Interior Elevation" for door elevation.


Back beyond The PAD District  
Requirements Along Free St

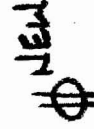
RENOVATIONS TO CONFERENCE ROOM & NEW SERVER ENCLOSURE	REVISIONS
4 FREE STREET	
SOUTHERN MAINE PROPERTIES COMPANY	1 SHT 1 OF 3 10/20/08

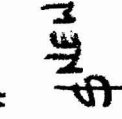
4 FREE ST. (GZA)  
TENANT SPACE  
OUTLINED W/  
BOLD LINE (==>).



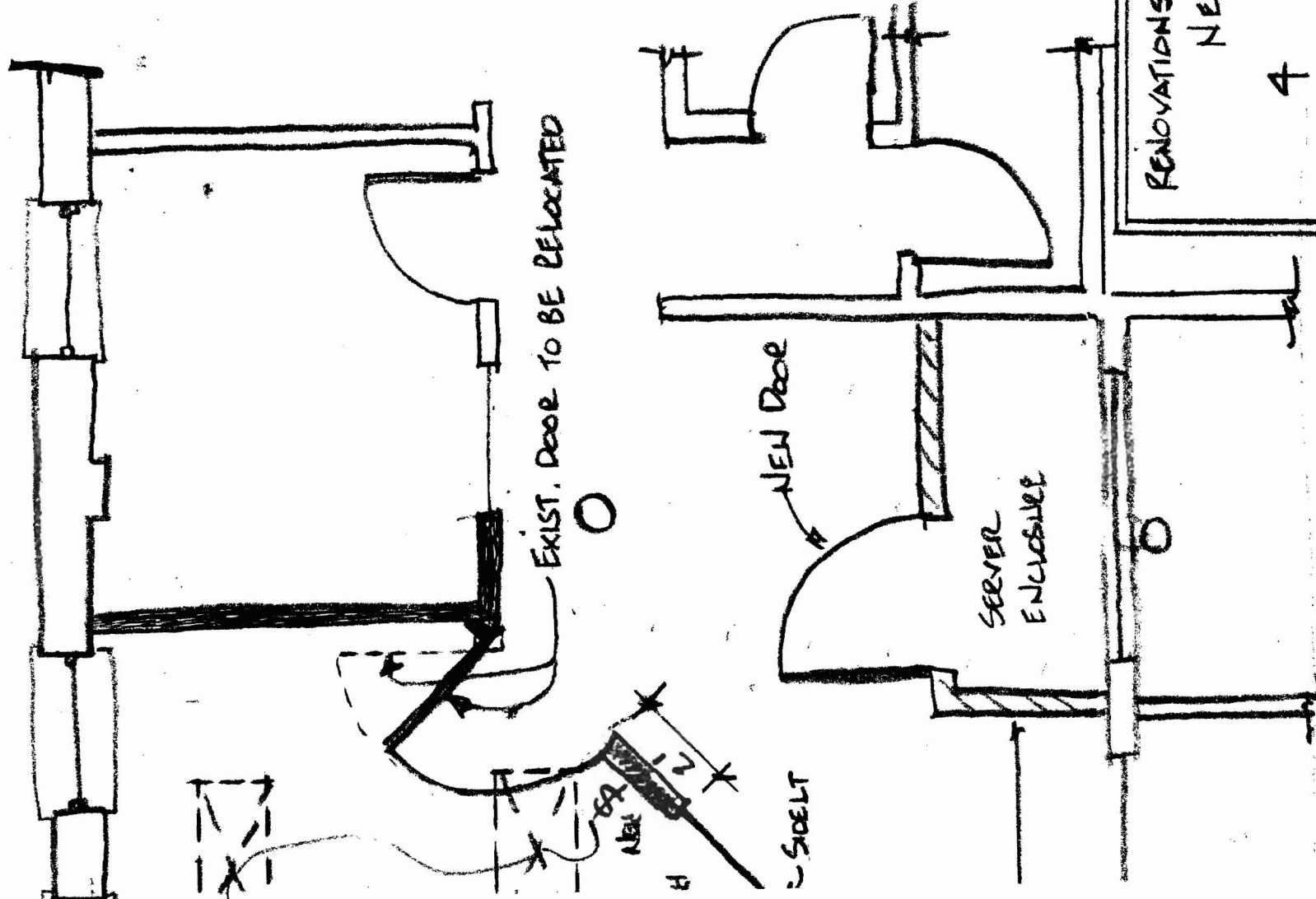
# ELECTRICAL LEGEND:


 2' x 4' RECESSED  
 = FLUORESCENT TOPPER


<sub>NEW</sub> = DUPLEX RECEPT. (NEW)


<sub>NEW</sub> = LIGHT SWITCH (NEW)

NOTE: REFER SHIT 1 FOR  
 ADDITIONAL NOTES.



ORK AREA

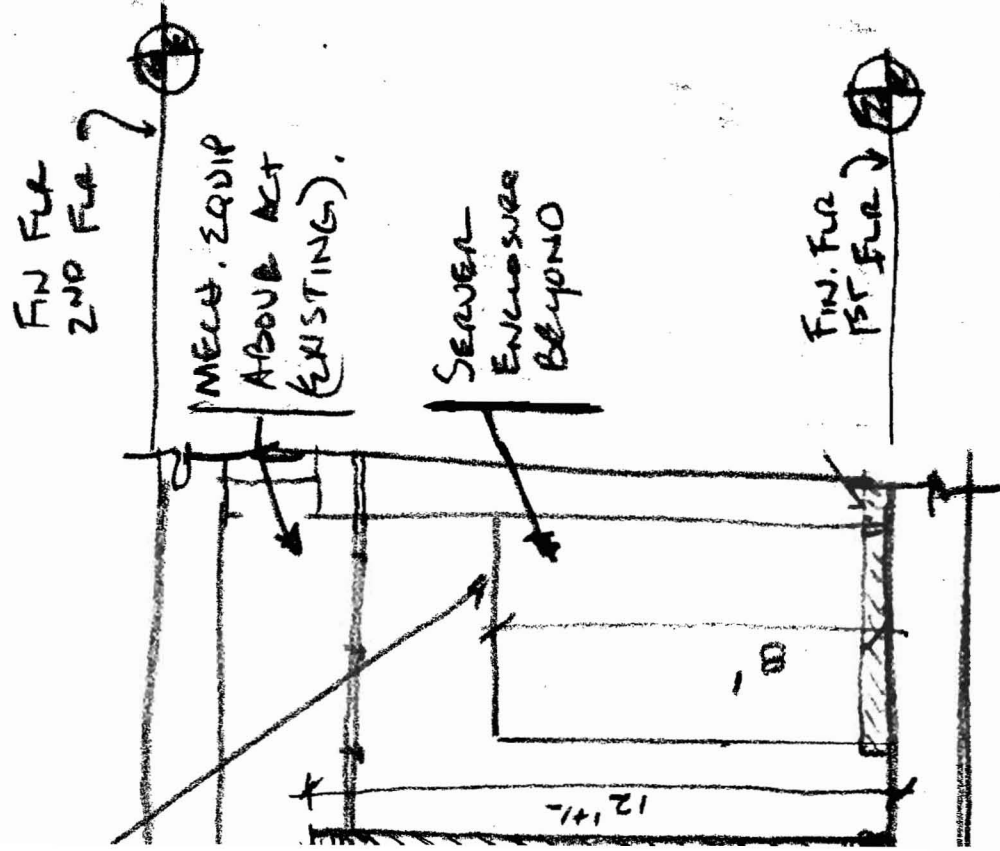
RENOVATIONS TO CONFERENCE ROOM &  
 NEW SERVER ENCLOSURE

4 FREE STREET

SOUTHERN MAINE PROPERTIES COMPANY

REVISIONS

2  
 SHIT 2003  
 10/20/08



NOTE: REFER SH1 FOR  
ADDITIONAL NOTES:

FIN. FLR  
LOWA LANE

INTERIOR ELEVATION

RENOVATIONS TO CONFERENCE ROOM &	REVISIONS:
NEW SERVER ENCLOSURE	
4 FREE STREET	3
SOUTHERN MAINE PROPERTIES COMPANY	SH1 3 of 3 10/20/08