

# City of Portland, Maine – Building or Use Permit Application 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: <b>6 Free St</b>		Owner: <b>Southern Maine Properties</b>		Phone:		Permit No: <b>960904</b>	
Owner Address:		Leasee/Buyer's Name: <b>Papier Gourmet Fine Stationery</b>		Phone:		Business Name:	
Contractor Name: <b>Scarborough Signs</b>		Address:		Phone:		<div style="border: 2px solid black; padding: 5px; text-align: center;"> <b>PERMIT ISSUED</b>  <b>SEP 16 1996</b>  <b>CITY OF PORTLAND</b> </div>	
Past Use: <b>Retail</b>		Proposed Use: <b>Same</b>		<b>COST OF WORK:</b> \$ <b>FIRE DEPT.</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied Signature:		<b>PERMIT FEE:</b> \$ <b>33.40</b> <b>INSPECTION:</b> Use Group: Type:	
Proposed Project Description: <b>Erect Signage</b>		<b>PEDESTRIAN ACTIVITIES DISTRICT (P.U.D.)</b> Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied Signature:		Signature:		Zoning Approval: Zone: <b>8-7</b> CBL: <b>038-A-001</b> <b>Special Zone or Reviews:</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan <input type="checkbox"/> maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>	
Permit Taken By: <b>Mary Gressik</b>		Date Applied For: <b>29 August 1996</b>					

1. This permit application doesn't preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

- Zoning Appeal**
- ☐ Variance  
☐ Miscellaneous  
☐ Conditional Use  
☐ Interpretation  
☐ Approved  
☐ Denied

- Historic Preservation**
- ☐ Not in District or Landmark  
☐ Does Not Require Review  
☐ Requires Review

- Action:**
- ☐ Approved  
☐ Approved with Conditions  
☐ Denied

Date: \_\_\_\_\_

## CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

SIGNATURE OF APPLICANT **Merry Lynch Fovak** ADDRESS: \_\_\_\_\_ DATE: **29 August 1996** PHONE: \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE \_\_\_\_\_ PHONE: \_\_\_\_\_

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

CEO DISTRICT



**City of Portland, Maine – Building or Use Permit Application** 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: 6 Free St		Owner: Southern Maine Properties		Phone:		Permit No: <b>960904</b> <b>PERMIT ISSUED</b> Permit Issued: <b>SEP 16 1996</b> <b>CITY OF PORTLAND</b>
Owner Address:		Leasee/Buyer's Name: Papier Gourmet Fine Stationery		Phone:		
Contractor Name: Scarborough Signs		Address:		Phone:		
Past Use: Retail		Proposed Use: Same		COST OF WORK: \$ FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied INSPECTION: Use Group: Type: Signature: <i>[Signature]</i>		
Proposed Project Description: Erect Signage				PEDESTRIAN ACTIVITIES DISTRICT (P.U.D.) Action: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied Signature: <i>D. Andrews</i> Date: <i>9/9/96</i>		Zone: <i>B-3</i> CBL: 038-A-001 Zoning Approval: <i>OK 9/13/96</i> Special Zone or Reviews: <input checked="" type="checkbox"/> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>
Permit Taken By: Mary Gresik		Date Applied For: 29 August 1996				Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied

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*Call Merry 871-9722 for p/c*

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RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE PHONE:

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

**Historic Preservation**  
☒ Not in District or Landmark  
☒ Does Not Require Review  
☐ Requires Review

**Action:**

☐ Approved  
☐ Approved with Conditions  
☐ Denied

Date: *9/9/96*

CEO DISTRICT

*2*

*A. Rowe*



SIGNAGE

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 6 Free Street ZONE: B-3

OWNER: Southern Maine Properties Inc.

APPLICANT: Merry Lynch Paulak DBA Papier Gourmet

ASSESSOR NO.: 038-A-001

SINGLE TENANT LOT? YES \_\_\_\_\_ NO \_\_\_\_\_

MULTI TENANT LOT? YES \_\_\_\_\_ NO \_\_\_\_\_

FREESTANDING SIGN? YES \_\_\_\_\_ NO X DIMENSIONS \_\_\_\_\_  
(ex. pole sign..)

MORE THAN ONE SIGN? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS \_\_\_\_\_

BLDG. WALL SIGN? YES X NO \_\_\_\_\_ DIMENSIONS 22" X 20'10"  
(attached to bldg)  $1.83 \times 20.83 = 38.12\text{ft}$

MORE THAN ONE SIGN? YES \_\_\_\_\_ NO X DIMENSIONS \_\_\_\_\_

LIST ALL EXISTING SIGNAGE AND THEIR DIMENSIONS: \_\_\_\_\_

\* Placing wood directly over existing sign then  
applying vinyl lettering

LOT FRONTAGE (FEET) \_\_\_\_\_

→ BLDG FRONTAGE (FEET) 48 Feet X 2 = 56ft

AWNING YES \_\_\_\_\_ NO X IS AWNING BACKLIT? YES \_\_\_\_\_ NO \_\_\_\_\_

HEIGHT OF AWNING: \_\_\_\_\_

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? \_\_\_\_\_

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW

SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF THE

PROPOSED SIGNS ARE ALSO REQUIRED.

# Final Proposal

going over existing sign  
 exact size  
 ↓

20" x 60" x 22" 4  
**Pyper GOURMET** FINE STATIONERY  
 INVITATIONS GIFTS



↑ window vinyl lettering from interior  
 ↑ door lettering inside vinyl



# ACORD INSURANCE BINDER

DATE (MM/DD/YY)  
08/16/96

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON THE REVERSE SIDE OF THIS FORM.

PRODUCER  Clark Associates 2331 Congress Street P O Box 3543 Portland ME 04104		COMPANY  Maine Mutual		BINDER #  BinderBop	
DATE 08/05/96		EFFECTIVE TIME 12:01		DATE EXPIRATION 10/05/96	
TIME X AM PM		TIME X 12:01 AM NOON			
THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY PER EXPIRING POLICY #:					
CODE: SUB CODE:		DESCRIPTION OF OPERATIONS/VEHICLES/PROPERTY (Include Location) Stationery Retailer located at 6 Free Street in Portland, Maine			
AGENCY CUSTOMER ID: INSURED  European Connections DBA Papier Gourmet 52 Hillcrest Avenue South Portland ME 04106					

COVERAGES		LIMITS		
TYPE OF INSURANCE	COVERAGE/FORMS	AMOUNT	DEDUCTIBLE	COINS %
PROPERTY CAUSES OF LOSS <input type="checkbox"/> BASIC <input type="checkbox"/> BROAD <input checked="" type="checkbox"/> SPEC	Business Personal Property Business Income-Actual Loss for up to 12 Consecutive Months	20,000	250	
GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR OWNERS & CONTRACTORS PROT	RETRO DATE FOR CLAIMS MADE	GENERAL AGGREGATE	\$	2000000
		PRODUCTS - COMPROP AGG	\$	1000000
		PERSONAL & ADV INJURY	\$	1000000
		EACH OCCURRENCE	\$	1000000
		FIRE DAMAGE (Any one fire)	\$	50000
		MED EXP (Any one person)	\$	5000
AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		COMBINED SINGLE LIMIT	\$	
		BODILY INJURY (Per person)	\$	
		BODILY INJURY (Per accident)	\$	
		PROPERTY DAMAGE	\$	
		MEDICAL PAYMENTS	\$	
		PERSONAL INJURY PROT	\$	
		UNINSURED MOTORIST	\$	
AUTO PHYSICAL DAMAGE DEDUCTIBLE <input type="checkbox"/> COLLISION: <input type="checkbox"/> OTHER THAN COL	<input type="checkbox"/> ALL VEHICLES <input type="checkbox"/> SCHEDULED VEHICLES	ACTUAL CASH VALUE	\$	
		STATED AMOUNT	\$	
		OTHER	\$	
GARAGE LIABILITY <input type="checkbox"/> ANY AUTO		AUTO ONLY - EA ACCIDENT	\$	
		OTHER THAN AUTO ONLY	\$	
EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM	RETRO DATE FOR CLAIMS MADE	EACH OCCURRENCE	\$	
		AGGREGATE	\$	
		SELF-INSURED RETENTION	\$	
		STATUTORY LIMITS	\$	
WORKERS COMPENSATION AND EMPLOYER'S LIABILITY		EACH ACCIDENT	\$	
		DISEASE - POLICY LIMIT	\$	
		DISEASE - EACH EMPLOYEE	\$	

SPECIAL CONDITIONS:  
COVERAGES  
Glass Coverage Included for 20 plates 3' x 6' and 1 front door  
Additional Insured: Southern Maine Properties Company, 5 Milk Street,  
PO Box 7525, Portland, ME 04112

NAME & ADDRESS  Key Bank of Maine Attn: Commercial Loan Service 3920 Main Street P.O. Box 686 Buffalo NY 14240		MORTGAGEE <input checked="" type="checkbox"/> LOSS PAYEE LOAN #		ADDITIONAL INSURED <input type="checkbox"/>	
		AUTHORIZED REPRESENTATIVE G Lee Ramsdell			



151 - 151  
SEE ATTACHED COLOR  
COPY FOR FINAL  
SIGN PROPOSAL.

BLACK  
BACKGROUND

FRAME COLOR DARK GREEN  
TO MATCH TRIM IN BUILDING

WHITE LETTERS

LIGHT NEUTRAL GREEN  
FOR STRIPS

BRICK  
FACADE

2 GRANITE

12" 22" 20'-17" **TRAPPIER Goummet**

PROPOSED REPAINT OF EXISTING WOOD SIGN



SPRING ST.

