

Ann Machado - 486 Congress Street

From: Ann Machado
To: donnabarthe@gmail.com
Date: 4/14/2014 10:58 AM
Subject: 486 Congress Street

Donna -

I have just signed off on the permit for the new awning at 486 Congress Street for zoning. As part of my zoning review, I check our files for the current legal uses for the property. Permit #05-0906 established the first floor use as a hair salon. A permit form 1987 on microfiche listed the use of the property as "retail & offices". On the permit application under current use, you said that the use of the second and third floors is apartments. We do not have a permit on file changing the use of the second and third floors to apartments.

You need to bring the use of your property into compliance. Dwelling units are a permitted use in the B-3 Downtown Business Zone. You need to apply for a change of use permit to establish the use of the second and third floors as dwelling units. The application for the change of use/building permit is on the city website (www.portlandmaine.gov) on the Inspections Division home page.

Please contact me if you have any questions.

Thanks you.

Ann Machado

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