



Permitting and Inspections Department
Michael A. Russell, MS, Director

Signage /Awning Permit Application

Project Address: 484 Congress St. Tax Assessor's CBL: _____
 Chart # _____ Block # _____ Lot # _____
 Owner Name: MRM Equity Me, LLC Phone: (207) 272-3262
 Address: 482 Congress St. Suite 404 Email: casteward@mrmequity.com
 Lessee (if applicable): Boost Mobile Phone: () - -
 Address: 484 Congress St. Email: _____
 Contractor Name: Sign Services Inc. Phone: (207) 296-2400
 Address: 512 Wolfboro Rd. Stetson 04488 Email: jamie@signservicesofmaine.com

Building Information:

Exterior Length of façade of tenant space (ft): 17'9" Height of exterior façade (ft): 12'1"
 Lot frontage on street (ft): _____ This is a (select one): Single Tenant Lot Multi-Tenant Lot
 If multi-tenant, this is a (select one): Ground floor unit Upper story unit
 Current specific use: Commercial If vacant, prior use: _____
 Proposed use: Commercial

Information on EXISTING signs that will remain:

Type (i.e. awning, freestanding sign, attached building sign)	For awnings only:		Dimensions of awning or sign (include length, width, and height, as applicable)	Height of awning or sign above the ground to its highest point	For freestanding signs - setback of closest point of sign to the nearest property line(s)
	Is there any symbol/lettering on awning? (Y/N - if Y, list the dimensions of the messaging)	Is awning backlit? (Y/N)			

Information on PROPOSED signs:

Type (i.e. awning, freestanding sign, attached building sign)	For awnings only:		Dimensions of awning or sign (include length, width, and height, as applicable)	Height of awning or sign above the ground to its highest point	For freestanding signs - setback of closest point of sign to the nearest property line(s)
	Is there any symbol/lettering on awning? (Y/N - if Y, list the dimensions of the messaging)	Is awning backlit? (Y/N)			
<u>Pin mounted letters</u>			<u>12" x 8'4"</u>		
<u>blade sign</u>			<u>2' x 2'7"</u>		

Please be sure to submit all information outlined in the Sign/Awning Application Checklist with your application.

The Permitting and Inspections Department may request additional information prior to the issuance of a permit. For further information, visit us online at www.portlandmaine.gov/1728/Permitting-Inspections.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: Jamie L. Dunke Date: 2/3/17