



Permitting and Inspections Department
Michael A. Russell, MS, Director

Sidewalk Sign Permit Application

Location/Address: 516 CONGRESS ST., PORTLAND, ME 04101

Tax Assessor's Chart/Block/Lot (CBL) **OWNER** WATERFRONT MAINE **Telephone:** 775-7455

Chart: 037 Block: H009001 Lot: **E-Mail:**

LEASEE/BUYER Name ~~XXXXXXXXXX~~ **CONTRACTOR name,** **Total S.F. signage** \$1.43
 COMMUNITY TELEVISION _____ (SF= 7.16 x .20 for sidewalk)
 NETWORK _____ **Sign Fee:** \$ 25
 - TENANT _____

Square Foot (SF) fee + Sign Fee = **TOTAL FEE:** \$ 26.43

Who should we contact when the permit is ready? Name: BRIAN KNOBLOCK **Phone:** 775-2900 x 210
Address 516 CONGRESS STREET, PORTLAND, ME 04101 **E-Mail:** BRIAN@CTNS.ORG

Tenant/allocated building space frontage (in feet): Length: 46' Height: _____
Lot frontage: 46' **Single Tenant or Multi-Tenant Lot:** SINGLE

Current Property Specific Use: TELEVISION STUDIO
If vacant, what was prior use: _____
Proposed Use: _____

Information on sign:
Freestanding sidewalk sign? YES NO **Dimensions proposed:** 7.16 (sf); **Height from grade:** 40" ±

Please provide a plot plan showing exactly where existing and proposed signage is located. Sketches and/or pictures of proposed signage and existing building are also required.

The Permitting and Inspections Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, email permitting@portlandmaine.gov stop by Room 315, City Hall, or call 207-874-8703.

I hereby certify I am the owner of record of the named property, or the owner of record authorizes the proposed work and I have been authorized to make this application as his/her agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for signage described in this application is issued, I certify that the Building Authority's authorized representative shall have the authority to enter all areas covered by this permit to enforce the provisions of the codes.

Signature of Applicant: Brian Knoblock **Date:** 11/10/17



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Electronic Signature and Fee Payment Confirmation

This is a legal document and your electronic signature is considered a legal signature per Maine state law. You will receive an e-mailed invoice from our office which signifies that your electronic permit application has been received and is ready for payment. Please pay by one of the following:

Electronic check or credit card:
<https://trx.npspos.com/payapp/public/ECSale.html?siteId=20480&deptId=20480&urIKKey=5b4eeca8497523359fce91ce7338c53c658b9662>

Over the phone at (207) 874-8703.

Drop off to Room 315, City Hall.

Mail to:
**City of Portland
Permitting and Inspections Department
389 Congress Street, Room 315
Portland, Maine 04101**

By signing below, I understand the review process starts once my payment has been received. After all approvals have been completed, my permit will be issued via e-mail. No sign may be placed until I have received my permit.

Applicant Signature: Brian Kroll Date: 1/10/17

I have provided electronic copies and sent them on: _____ Date: _____

NOTE: All electronic paperwork must be delivered to permitting@portlandmaine.gov or with a thumb drive to the office.

*389 Congress Street * Portland Maine 04101-3509 * Phone: (207) 874-8703 * Fax: (207) 874-8716
<http://www.portlandmaine.gov> * E-Mail permitting@portlandmaine.gov*

RECEIVED

JAN 11 2017

Dept. of Building Ins.
City of Portland