

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

Please Read Application And Notes, If Any, Attached

BUILDING DEPARTMENT

Permit Number: 041731

## PERMIT

This is to certify that Pachios Harold C/City of Portland  
has permission to Community Television Network Signs  
AT 516 Congress St 037 H009001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Application inspection must be made and when permission is procured before this building or part thereof is started or closed-in. HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

### OTHER REQUIRED APPROVALS

Fire Dept. \_\_\_\_\_  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name

*Janine Burke* 1/13/05  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 04-1731	Issue Date:	CBL: 037 H009001
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Location of Construction: 516 Congress St	Owner Name: Pachios Harold C	Owner Address: 567 Congress St	Phone:
Business Name:	Contractor Name: City of Portland	Contractor Address: 389 Congress Street Portland	Phone: 2078748300
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: 33
Past Use: Commercial	Proposed Use: Commercial/ Community Television Network Signs	Permit Fee: \$72.00	Cost of Work: \$72.00
		CEO District: 1	
Proposed Project Description: Community Television Network Signs		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group <b>B</b> Type: <b>Sign</b> <b>IBC-2003</b> Signature: <b>JMB 1/13/05</b>
		Action: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied <i>use permitted under 04-1368</i>	Date:

Permit Taken By: Idobson	Date Applied For: 11/19/2004	<b>Zoning Approval</b>
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<p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	<p><b>Special Zone or Reviews</b></p> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> <i>OK</i> Date: <i>12/2/04</i>	<p><b>Zoning Appeal</b></p> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	<p><b>Historic Preservation</b></p> <input checked="" type="checkbox"/> Not in District or Landmark <input checked="" type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied <i>to D.A</i> Date: <i>J. Andrews 1/10/05</i>
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>516 Congress Street</u>		
Total Square Footage of Proposed Structure <u>6,000</u>	Square Footage of Lot <u>10,000</u>	
Tax Assessor's Chart, Block & Lot Chart# <u>37</u> Block# <u>H</u> Lot# <u>9</u>	Owner: <u>Harold Pachios</u> <u>Penny carson</u>	Telephone: <u>774-5541</u>
Lessee/Buyer's Name (If Applicable) <u>Community Television network</u>	Applicant name, address & telephone: <u>Community Television network</u> <u>389 Congress Street</u> <u>Portland me</u> <u>04101</u>	Total s.f. of signage x \$2.00 per s.f. plus \$30.00/\$65.00 for H.D. signage = Total Fee: \$ <u>12</u> Awning Fee = Cost Of Work: \$ _____ Total Fee: \$ <u>7200/00</u>
Current use: <u>nt</u>		
If the location is currently vacant, what was prior use: <u>Clothing tail</u>		
Approximately how long has it been vacant: <u>2 years</u>		
Proposed use: <u>Community Television network</u>		
Project description: <u>Public use of Television + Video Production Facilities</u>		
Contractor's name, address & telephone: <u>City of portland Kathy Alvis, Public Facilities 389 Cong St. 233-8523</u>		
Whom should we contact when the permit is ready: <u>Tom Handel, 775-2900 ext. 2</u>		
Mailing address: <u>Community Television network 389 Congress St., Portland, me 04101</u> <i>Call when Ready dont send</i>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A <b>STOP WORK ORDER</b> will be Issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: <u>775-2900 EXT. 2</u> <u>Tom Handel</u>		

**IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.**

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: *Tom Handel* Date: 11-19-04

This is NOT a permit, you may not commence ANY work until the permit is issued.

**City of Portland, Maine - Building or Use Permit**

<b>Permit No:</b> 01-17701	<b>Date Applied For:</b> 11/19/2004	<b>CBL:</b> 037 H009001
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<b>Location of Construction:</b> 516 Congress St	<b>Owner Name:</b> Pachios Harold C	<b>Owner Address:</b> 567 Congress St	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> City of Portland	<b>Contractor Address:</b> 389 Congress Street Portland	<b>Phone:</b> (207) 874-8300
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

Commercial/ Community Television Network Signs

Community Television Network Signs

**Dept:** Historical      **Status:** Approved with Conditions      **Reviewer:** Carrie Marsh      **Approval Date:** 01/10/2005

**Note:**      **Ok to Issue:**

1) \* Note: Permit reviewed under P.A.D. Guidelines (not in historic district)

- \* This signage was approved as a temporary sign for one year, to expire January 10, 2006.
- \* The temporary signage will be repainted with a neutral background, subject to final staff review.
- \* The applicant will get design and cost estimates for permanant signage to be reviewed by City staff.
- \* This approval does not include lighting.

**Dept:** Zoning      **Status:** Approved      **Reviewer:** Marge Schmuckal      **Approval Date:** 12/02/2004

**Note:**      **Ok to Issue:**

**Dept:** Building      **Status:** Pending      **Reviewer:**      **Approval Date:**

**Note:**      **Ok to Issue:**

# CHECKLIST FOR SIGN/AWNING APPLICATION

**Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:**

- Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal \$400,000.00.
- Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. **Indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building facade dimensions for any signage attached to a building.**
- A sketch or photo of any proposed sign(s) indicating *content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.*
- Certificate of Flammability required for awning or canopy at time of application.
- UL# required for lighted signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit.
- Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

**Permit Fee for signage or awning-with-signage:  
\$30.00 plus \$2.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, plus \$9.00 for each additional \$1,000.00.**

**Base Application Fee for any Historic District signage is \$65.00 instead of \$30.00**

# SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE COMPLETE ALL INFORMATION

ADDRESS: 516 Congress St. ZONE: B-3

CBL: \_\_\_\_\_

SINGLE TENANT LOT? YES \_\_\_\_\_ NO  MULTITENANT LOT? YES  NO \_\_\_\_\_  
MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES \_\_\_\_\_ NO

## TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET):

Length: 40' x 2 (= 80') Height: 35'

### INFORMATION ON PROPOSED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO  DIMENSIONS PROPOSED: \_\_\_\_\_  
BLDG. WALL SIGN? (attached to bldg) YES  NO \_\_\_\_\_ DIMENSIONS PROPOSED: 3' x 7' = 21'

### INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_  
BLDG. WALL SIGN(attached to bldg) ? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_  
AWNING? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_  
LOT FRONTAGE (FEET): \_\_\_\_\_

**AWNING** YES \_\_\_\_\_ NO \_\_\_\_\_ IS AWNING BACKLIT? YES \_\_\_\_\_ NO \_\_\_\_\_

HEIGHT OF AWNING: \_\_\_\_\_ LENGTH OF AWNING: \_\_\_\_\_ DEPTH: \_\_\_\_\_

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? \_\_\_\_\_ s.f.

**A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.**

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

\*\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*\*



COMMERCIAL & INDUSTRIAL PROPERTIES, INC.  
567 CONGRESS STREET • PORTLAND, MAINE 04101

November 19, 2004

Tom Handel  
Community Television Network  
389 Congress Street  
Portland, Maine 04101

Dear Tom,

Thank you for showing me the drawings for the proposed signage at 516 Congress Street for the Community Television Network's new location.

Provided that both signs meet the City of Portland's Sign Ordinance Regulations, than you have the permission of the building owner to install the signs.

Sincerely,

A handwritten signature in cursive script that reads 'Penelope P. Carson'.

Penelope P. Carson  
Property Manager

Phone: 207-774-5541 • Fax: 207-774-2839

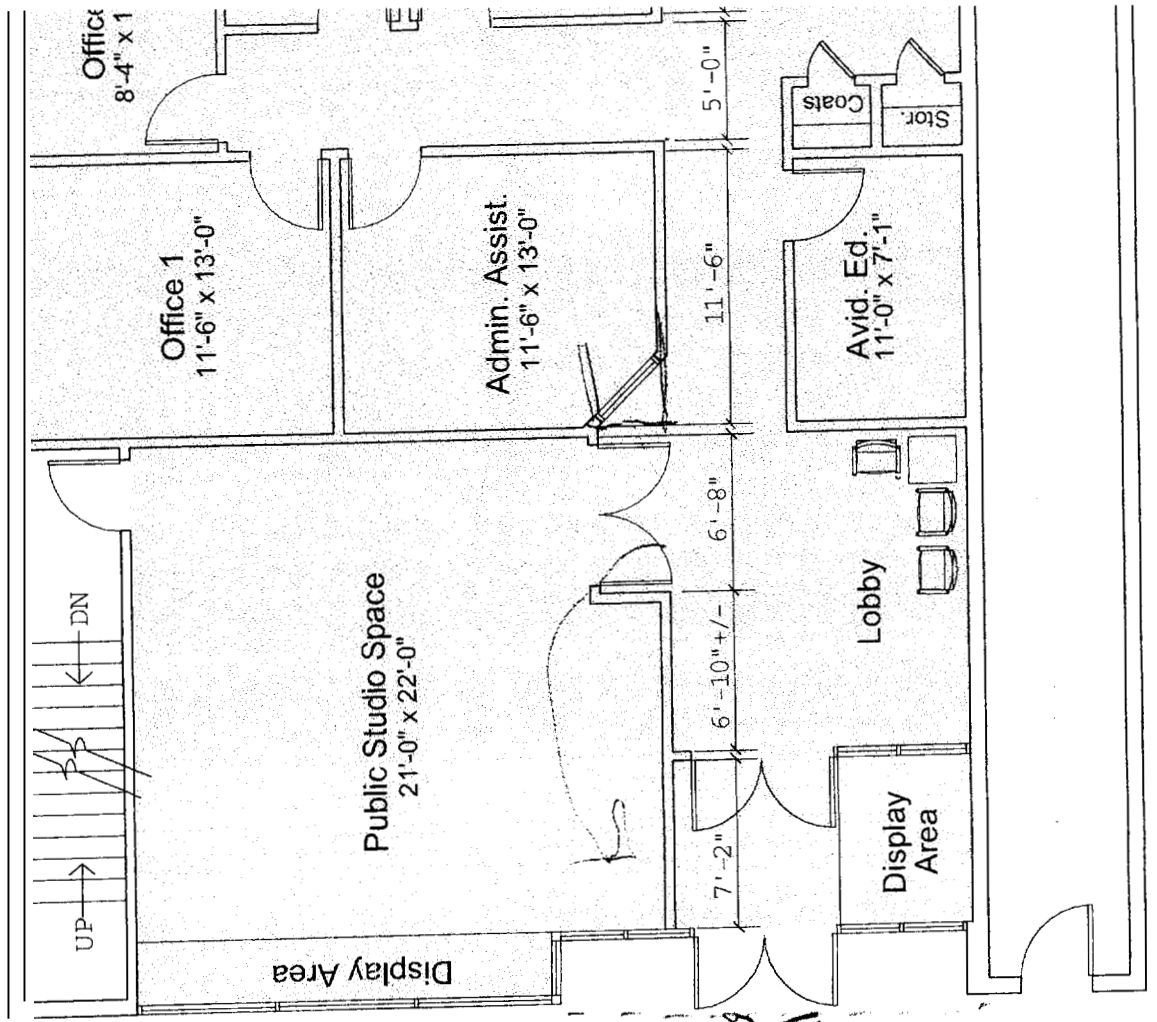
*Property Management. Leasing & Sales*

## Sign Description and Dimensions

The taller sign is about 5' by 3' and the shorter one is about 2.5' tall. The TV4 sign is hung over the channel 2 sign; the lower end of the TV4 sign as it tapers down tucks under the channel 2 sign slightly, so the whole sign assembled is about 7' tall.

$$7' \times 3' = 21 \times 2 = \$42$$





← sign location over door







