

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND

BUILDING PERMIT



This is to certify that TERBAX REALTY INC

Located At 562 CONGRESS ST

Job ID: 2011-09-2309-ALTCOMM

CBL: 037- G-014-001

has permission to Reno Lobby/Entry 123 Free & 562 Cong & Elev lobby

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be

Fire Prevention Officer

Code Enforcement Officer / Plan Reviewer

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY
PENALTY FOR REMOVING THIS CARD**



PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life • www.portlandmaine.gov

Director of Planning and Urban Development
Penny St. Louis

**Job ID: 2011-09-2309-
ALTCOMM**

**Located At: 562
CONGRESS ST**

CBL: 037- G-014-001

Conditions of Approval:

Building

1. Separate permits are required for any electrical, plumbing, sprinkler, fire alarm HVAC systems, heating appliances, commercial hood exhaust systems and fuel tanks. Separate plans may need to be submitted for approval as a part of this process. Application approval based upon information provided by applicant.
2. Any deviation from approved plans requires separate review and approval prior to work.

Zoning

1. Separate permits shall be required for any new signage.
2. This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.
3. This property shall remain retail on the first floor with offices above. Any change of use shall require a separate permit application for review and approval.

Fire

All construction shall comply with City Code Chapter 10.

Emergency lights and exit signs are required. Emergency lights and exit signs are required to be labeled in relation to the panel and circuit and on the same circuit as the lighting for the area they serve.

Fire extinguishers are required. Installation per NFPA 10.

The Fire alarm and Sprinkler systems shall be reviewed by a licensed contractor[s] for code compliance. Compliance letters are required.

A separate Fire Alarm Permit is required for new systems; or for work effecting more than 5 fire alarm devices; or replacement of a fire alarm panel with a different model.

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: 2011-09-2309-ALTCOMM	Date Applied: 9/23/2011	CBL: 037- G-014-001	
Location of Construction: 562 CONGRESS ST / 123 FREE ST	Owner Name: TERBAX REALTY INC	Owner Address: PO BOX 7525 PORTLAND, ME 04112	Phone: 772-6404
Business Name:	Contractor Name: Bruce Kistler @ Herbert Construction, LLC	Contractor Address: 9 Gould LEWISTON MAINE 04240	Phone: (207) 783-2091
Lessee/Buyer's Name:	Phone:	Permit Type: BLDG - alterations	Zone: B-3
Past Use: 1 st floor retail with offices above	Proposed Use: Same: 1 st floor retail with offices above - To renovate & expand existing elevator lobby - & renovate both Free Street and Congress Street entries	Cost of Work: \$38,000.00	CEO District:
		Fire Dept: <input checked="" type="checkbox"/> Approved w/conditions <input type="checkbox"/> Denied <input type="checkbox"/> N/A	Inspection: Use Group: Type: <i>213009</i>
		Signature: <i>Capt. Berone 10/24/11</i>	Signature: <i>[Signature]</i>
Proposed Project Description: Reno Lobby/Entry 123 Free & 562 Cong & Elev lobby		Pedestrian Activities District (P.A.D.)	

Permit Taken By: Lannie **Zoning Approval**

<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building Permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.</p>	<p>Special Zone or Reviews</p> <p><input type="checkbox"/> Shoreland</p> <p><input type="checkbox"/> Wetlands</p> <p><input type="checkbox"/> Flood Zone</p> <p><input type="checkbox"/> Subdivision</p> <p><input type="checkbox"/> Site Plan</p> <p>___ Maj ___ Min ___ MM</p> <p>Date: <i>ok with conditions</i> <i>9/29/11</i></p>	<p>Zoning Appeal</p> <p><input type="checkbox"/> Variance</p> <p><input type="checkbox"/> Miscellaneous</p> <p><input type="checkbox"/> Conditional Use</p> <p><input type="checkbox"/> Interpretation</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p>Date: <i>[Signature]</i></p>	<p>Historic Preservation</p> <p><i>within</i></p> <p><input type="checkbox"/> Not in Dist or Landmark</p> <p><input type="checkbox"/> Does not Require Review</p> <p><input type="checkbox"/> Requires Review</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Approved w/Conditions</p> <p><input type="checkbox"/> Denied</p> <p>Date: <i>10/24/11</i></p> <p><i>[Signature]</i></p>
	CERTIFICATION		

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE



General Building Permit Application

2011-09-2309

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>562 CONGRESS STREET / 123 Free St</u>		
Total Square Footage of Proposed Structure/Area <u>LOBBY RENOVATION AREA = 1,900 +/- SF</u>		Square Footage of Lot <u>18,600 +/- SF</u>
Tax Assessor's Chart, Block & Lot Chart# <u>037</u> Block# <u>G</u> Lot# <u>014</u>	Applicant * <u>must</u> be owner, Lessee or Buyer* Name <u>TERBAX REALTY INC</u> Address <u>P.O. Box 7525</u> City, State & Zip <u>PORTLAND, ME 04112</u>	Telephone: <u>772-6404</u> <i>1st floor retail with 1 floor above</i>
Lessee/DBA (If Applicable)	Owner (if different from Applicant) Name Address City, State & Zip	Cost Of Work: \$ <u>38,000</u> <u>H:st</u> Cost Of Fee: \$ <u>50</u> Total Fee: \$ <u>450</u>
Current legal use (i.e. single family) <u>BUSINESS</u> If vacant, what was the previous use? Proposed Specific use: <u>BUSINESS</u> Is property part of a subdivision? <u>NO</u> If yes, please name Project description: <u>RENOVATE / EXPAND EXISTING ELEVATOR LOBBY</u> <u>RENOVATE 123 FREE STREET ENTRY</u> <u>RENOVATE 562 CONGRESS STREET ENTRY</u>		
Contractor's name: <u>HEBERT CONSTRUCTION, LLC</u> Address: <u>9 Gould Road</u> City, State & Zip <u>LEWISTON, ME 04240</u> Telephone: <u>783-2091</u> Who should we contact when the permit is ready: <u>BRUCE KISNER</u> Telephone: <u>772-8286x207</u> Mailing address: <u>P.O. Box 7525, Portland, ME 04112</u>		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

RECEIVED

SEP 23 2011

Signature: [Signature] Date: 9/20/11

This is not a permit; you may not commence ANY work until the permit is issued

Dept. of Building Inspections
City of Portland Maine



CITY OF PORTLAND, MAINE

Department of Building Inspections

Original Receipt

9.23 20 11

Received from _____

Location of Work 5625 Myrtle

Cost of Construction \$ _____

Building Fee: 400

Permit Fee \$ _____

Site Fee: 50

Certificate of Occupancy Fee: _____

Total: 450

Building (IL) ___ Plumbing (I5) ___ Electrical (I2) ___ Site Plan (U2) ___

Other _____

CBL: 27-6-14

Check #: 60113

Total Collected \$ 450

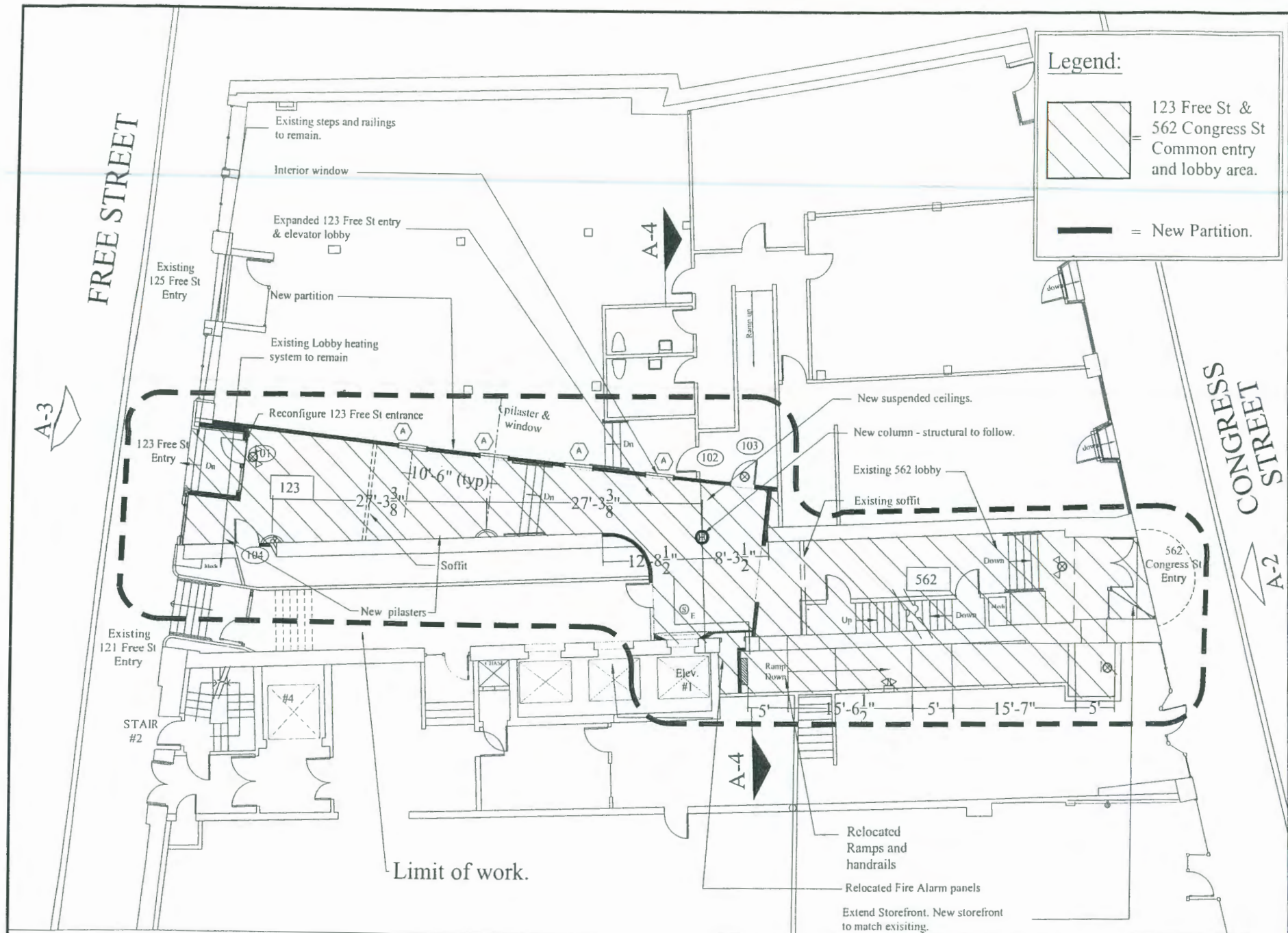
**No work is to be started until permit issued.
Please keep original receipt for your records.**

Taken by: [Signature]

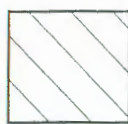
WHITE - Applicant's Copy


YELLOW - Office Copy

PINK - Permit Copy



Legend:

 123 Free St & 562 Congress St Common entry and lobby area.

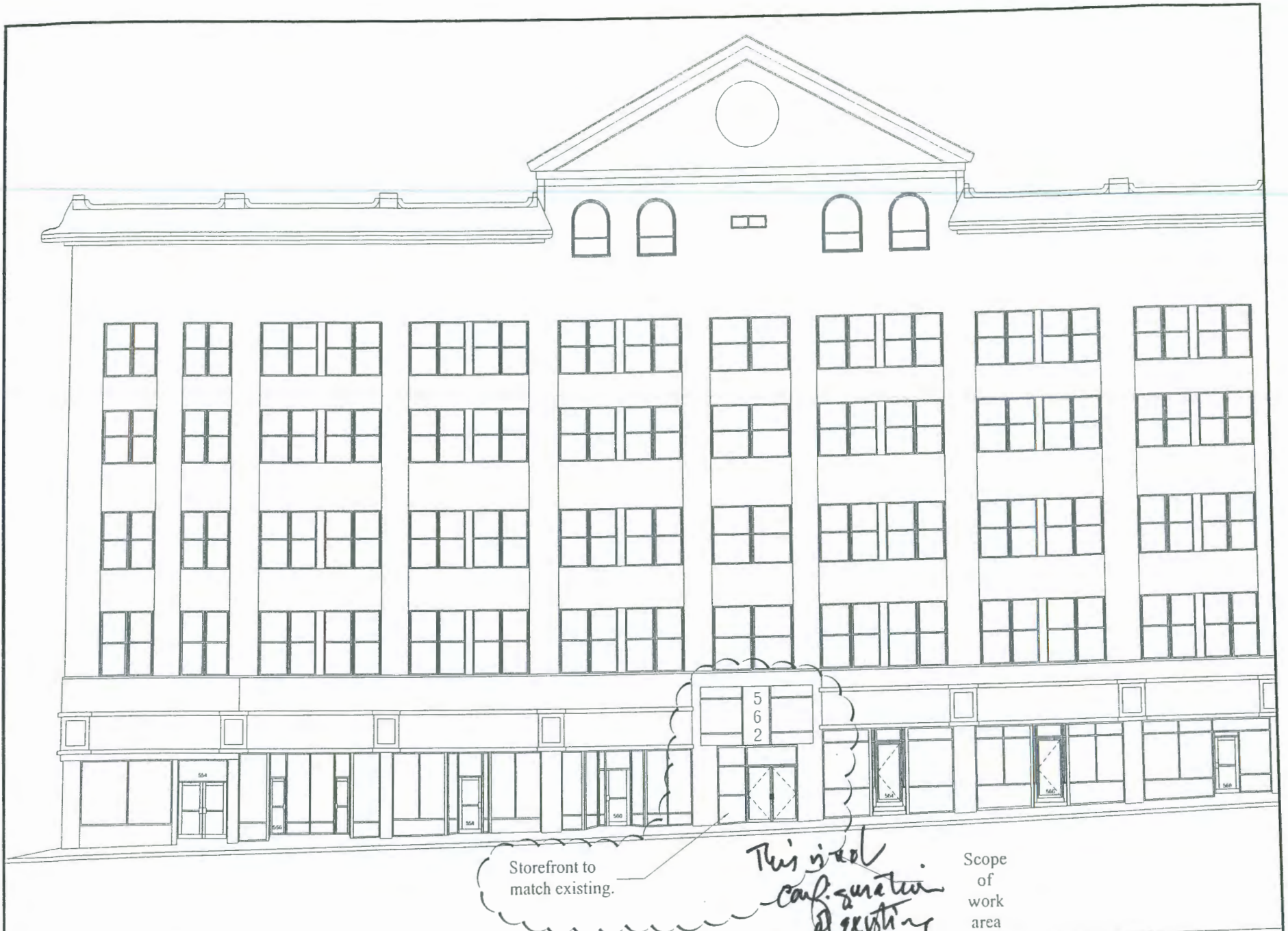
 = New Partition.

- Note:**
- All work to be in compliance with applicable codes and ordinances.
 - Building fully sprinklered and monitored to NFPA.
 - No Change to Existing Building occupancy: Business & mercantile.
 - Structural to follow.
 - Notify owner of any discrepancies.

Floor Plan
123 Free St / 562 Congress St Lobby Renovations
 8/24/11



A-1
 Sht 1 of 9



Storefront to match existing.

This is not configuration of existing

Scope of work area

Note: Refer Sht A-1 for additional notes.

Congress Street Elevation
 123 Free St / 562 Congress St Lobby Renovations
 8/24/11



A-2

Sht 2 of 9



Note: Refer Sht A-1 for additional notes.

Free Street Elevation

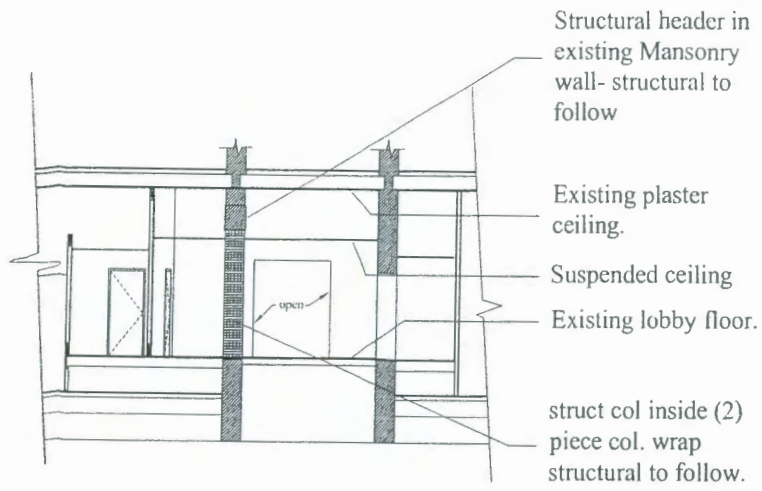
123 Free St / 562 Congress St Lobby Renovations

8/24/11

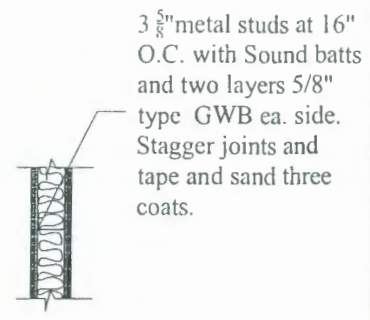


A-3

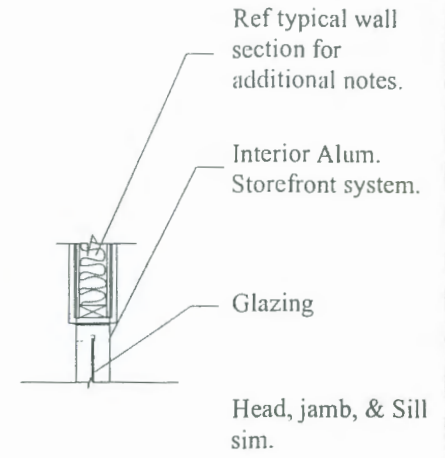
Sht 3 of 9



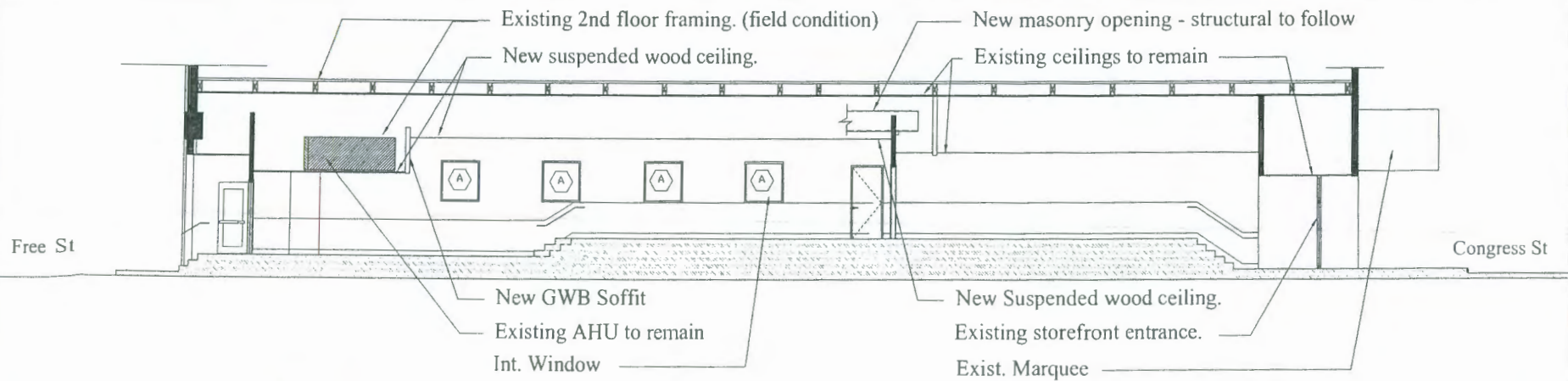
② Lobby Section
 0 8 16ft



③ New Wall Section
 0 1 2 inches



④ Int. Window Section
 0 1 2 inches



① Lobby Section
 0 8 16ft

Note:
 Refer Section 2/A-4 for additional notes.
 Mechanical and electrical not shown for clarity.

Note: Refer Sht A-1 for additional notes.

Sections
123 Free St / 562 Congress St Lobby Renovations
 8/24/11

A-4

Sht 4 of 9

Door Schedule											
Mark	Mark	Size			type material	frame	hardware	weather stop	threshold	closer	comments
		width	height	thickness							
101	101	3'-4"	7'-0"	1 3/4"	Bright alum. Store front with tempered lite and sidehigh and insul alum panel.	wood	Exterior: pull handle and keyway. Interior surface mounted panic bar with electric hold open (24V DC) and dogging feature disabled. and 1 1/2 pair hinges (NRP) including one electric hinge. Floor mounted dome door stop. US 26D finish.	yes	Alum.	yes	Keyway to be keyed to building system. Electric strike to be wired to existing door control system.
102	102	3'-0"	6'-8"	1 3/4"	SC wood (pnd)	metal	Office function lever handles, 1 1/2 pair hinges, floor mounted dome door stop. US26 finish (typ).	none	none	none	Keyway to be keyed to building system.
103 & 104	103 & 104	3'-0"	6'-8"	1 3/4"	metal (pnd)	metal	Office function, 1 1/2 pair hinges, floor mounted dome door stop, 8x34 kickplate. US26 finish (typ).	none	none	yes	Keyway to be keyed to building system.



101



102 103 104



A

4x4
interior
window
with
painted
hollow
metal
frame.

Note:

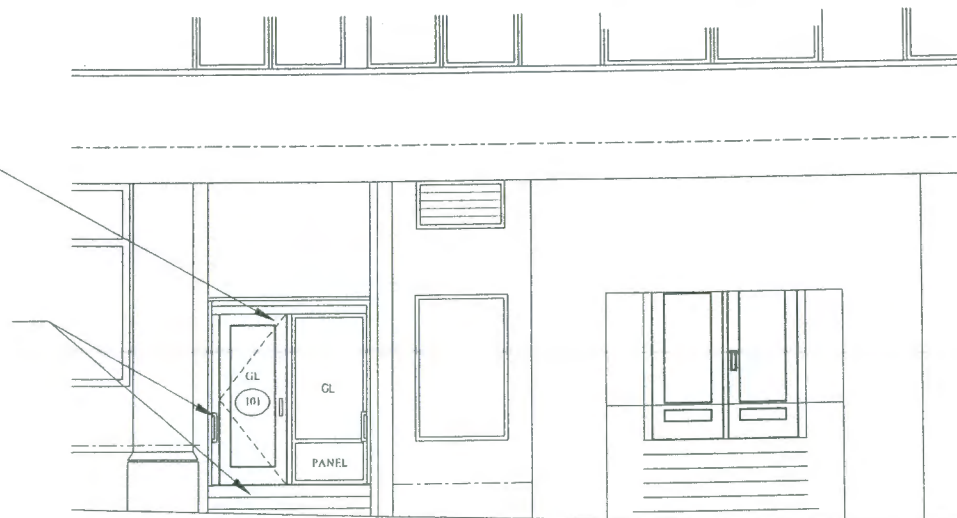
- Existing doors to remain with existing hardware not "marked" on plan.
- Refer plan for door swing.

New Doors -nts

Int. Windows -nts

New door and sidelight.

Existing stair, railing, and masonry opening to remain.



125 Free Street Elevation
nts



Note: Refer Sht A-1 for additional notes.

Enlarged Free Street Elevation and Schedules
123 Free St / 562 Congress St Lobby Renovations

8/24/11

A-5

Sht 5 of 9

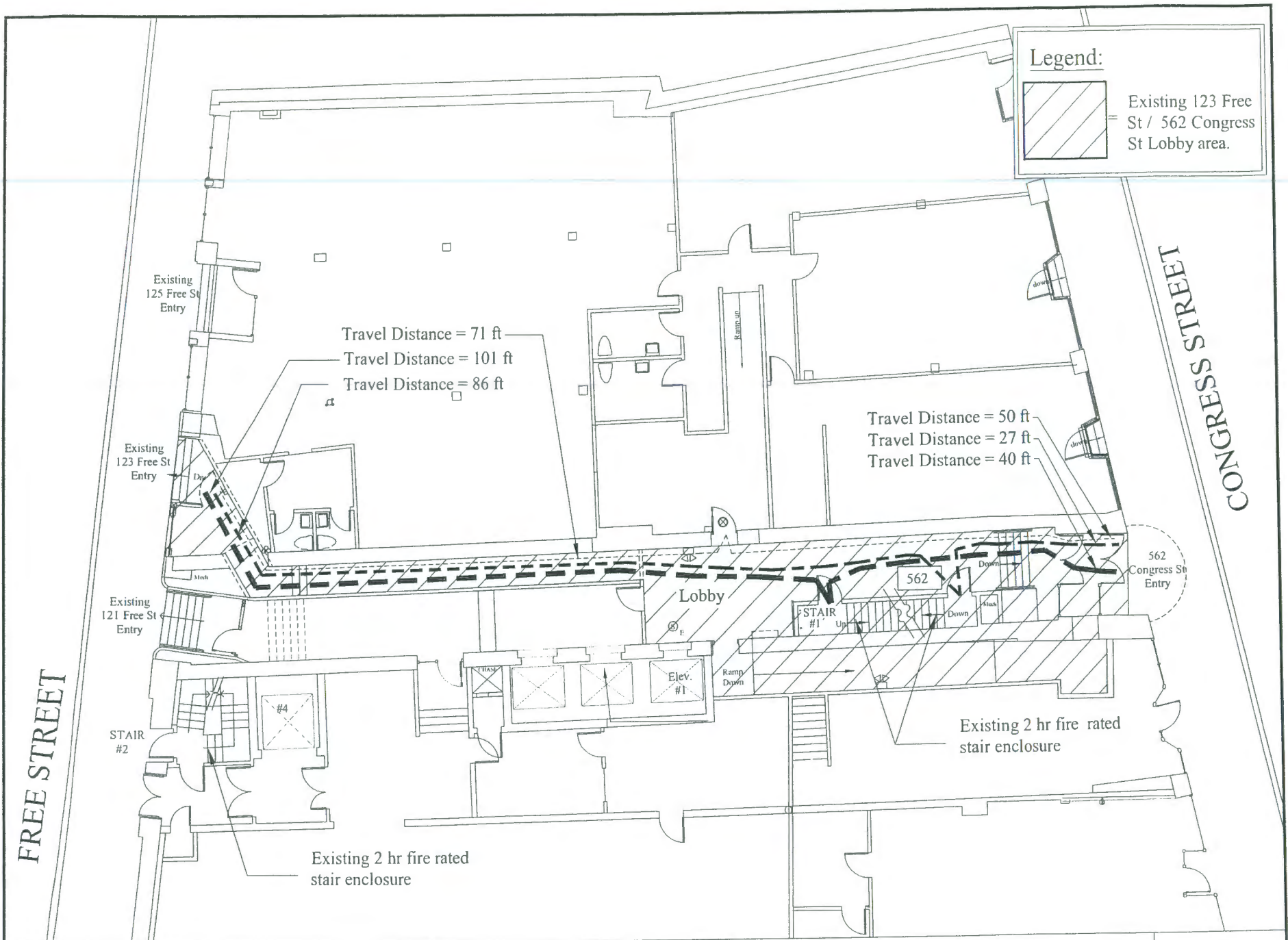
8/24/11

562 Congress St Lobby renovations.

Fire Department requirements.

The following shall be submitted on a separate sheet:

- Name, address and phone number of applicant and the project architect.
 - Name: Terbax Realty Inc.
 - Project Address: 562 Congress St., Portland.
 - Mailing Address: PO Box 7525
Portland, ME 04112
- Project Architect: none
- Proposed use of structure (NFPA and IBC classification):
 - Business & Mercantile
- Square footage of proposed structure (total and per story)
 - Bldg total = 95,800 +/- sf
 - Typical floor = 17,000 +/- sf
 - Lobby area to be renovated under this permit = 1,900 +/- sf
- Existing and proposed fire protection of structure.
 - Monitored and fully sprinklered to NFPA.
- Separate plans shall be submitted for
 - a) Suppression system
 - Existing wet pipe sprinkler system
 - b) Detection System (separate permit is required)
 - Existing sprinkler, sprinkler flow and smoke detector system.
- A separate Life Safety Plan must include:
 - a) Fire resistance ratings of all means of egress
 - Fire Stairs = 2 hour
 - b) Travel distance from most remote point to exit discharge
 - See attached plan
 - c) Location of any required fire extinguishers
 - See attached plan
 - d) Location of emergency lighting
 - See attached plan
 - e) Location of exit signs
 - See attached plan
 - f) NFPA 101 code summary
 - Existing lobby serving business uses on upper floors & no change of use. Bldg fully sprinklered and supervised.
 - Min number of remote exits:
 - Allowed = 2
 - Existing = 2
 - Max allowable common path of travel distance:
 - Allowed 100 ft
 - Proposed = 0
 - Max allowable travel distance to an exit:
 - Allowed= 300 ft
 - Proposed = 76 ft
- Elevators shall be sized to fit an 80" x 24" stretcher.
 - Freight elevator can fit and has been used for a stretcher.



Note: Refer Sht EG-1 for additional notes.

Existing Egress Plan
 123 Free St / 562 Congress St Lobby Renovations

8/24/11



EG-2

Sht 9 of 9

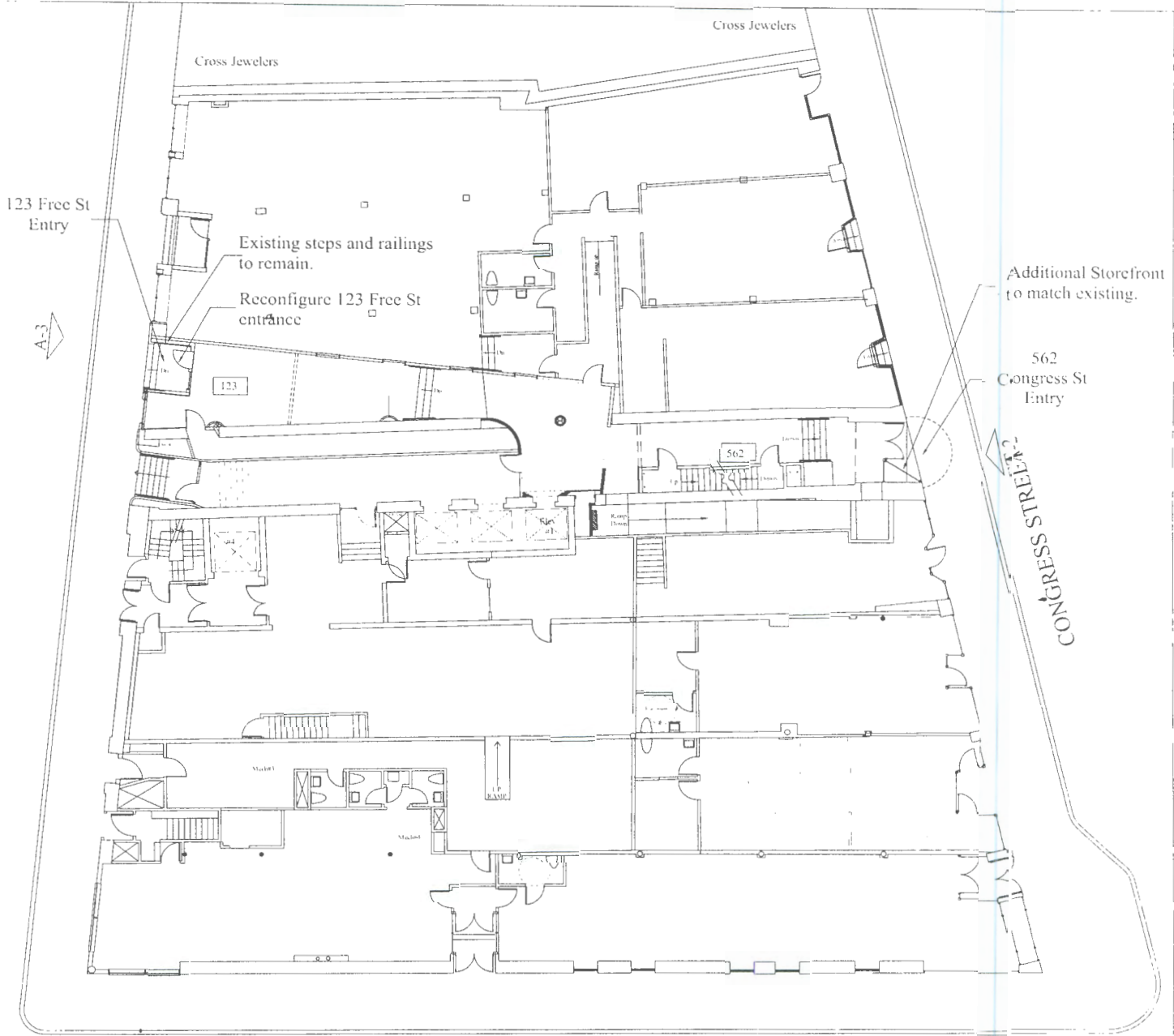
Projects in Historic Districts

Handwritten notes: "How about this?" and "DGA" with an arrow pointing to the title.

If your project affects a property located within a designated historic district, please provide the following supplemental information, *as applicable to your project*. Keep in mind that the information you provide Historic Preservation staff is the only description they will have of your project or design. Therefore, it should precisely illustrate the proposed alteration(s).

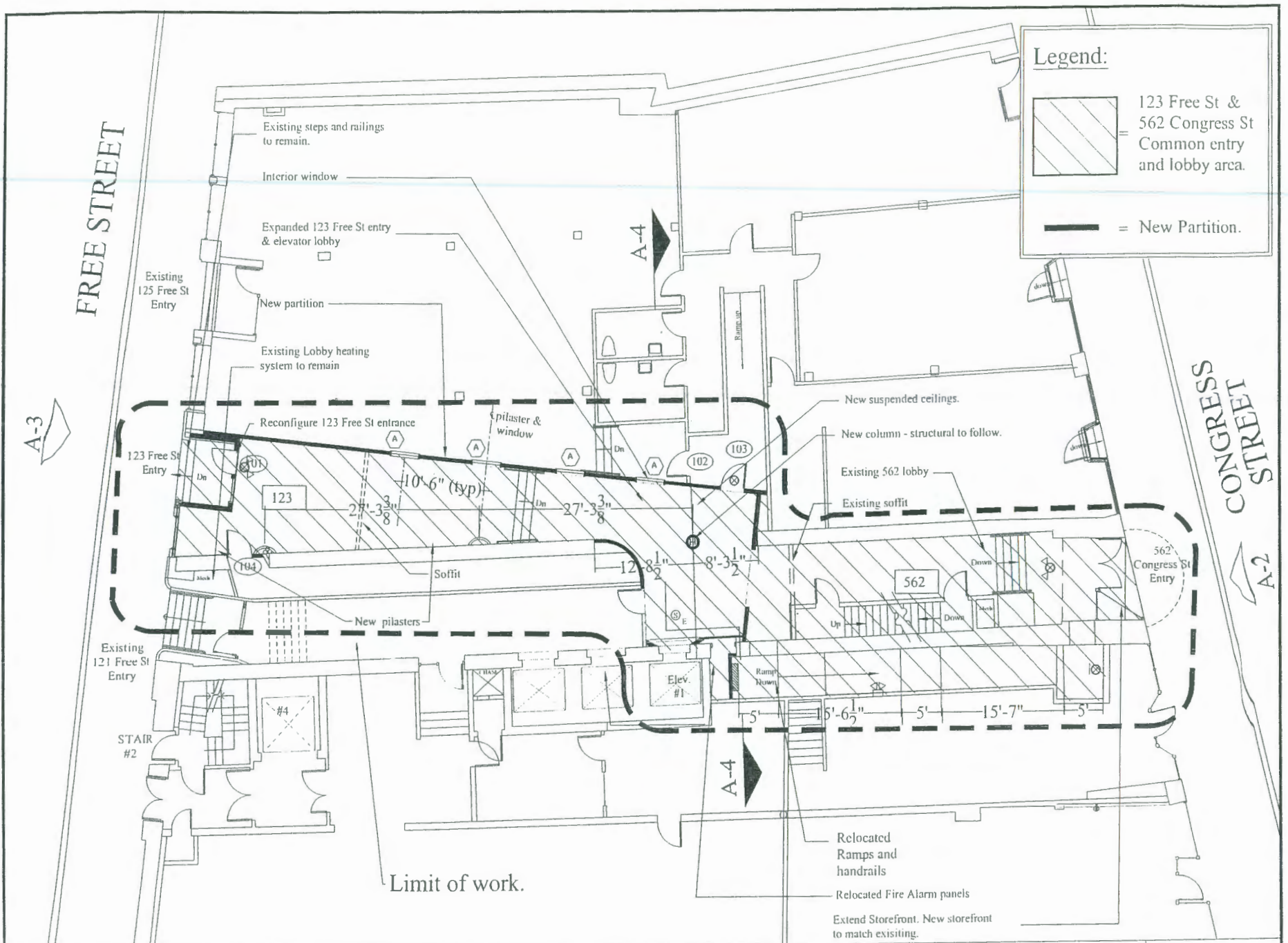
- Exterior photographs (required for all applications.) Include general streetscape view, view of entire building & close-ups of affected area.
- Sketches or elevation drawings at a minimum 1/4" scale. Please label relevant dimensions. 11" x 17" plans are recommended for legibility.
- Details or sections, where applicable.
- Floor plans, where applicable.
- Site plan showing relative location of adjoining structures.
- Catalog cuts or product information (e.g. proposed windows, doors, lighting fixtures)
- Materials - list all visible exterior materials. Samples are helpful.
- Other(explain) _____

If you have any questions or need assistance in completing this form, please contact Historic Preservation staff: Deb Andrews (874-8726) or by e-mail at dga@portlandmaine.gov





SITE/FIRST FLOOR PLAN - 9/21/11
 THE BAXTER BUILDING
 562 CONGRESS STREET
 PORTLAND, MAINE





Legend:

 123 Free St & 562 Congress St Common entry and lobby area.

 = New Partition.

- Note:
- All work to be in compliance with applicable codes and ordinances.
 - Building fully sprinklered and monitored to NFPA.
 - No Change to Existing Building occupancy: Business & mercantile.
 - Structural to follow.
 - Notify owner of any discrepancies.

Floor Plan
123 Free St / 562 Congress St Lobby Renovations
 8/24/11

0  16ft



Note: Refer Sht A-1 for additional notes.

Congress Street Elevation
 123 Free St / 562 Congress St Lobby Renovations
 8/24/11



A-2

Sht 2 of 9



Note: Refer Sht A-1 for additional notes.

Free Street Elevation

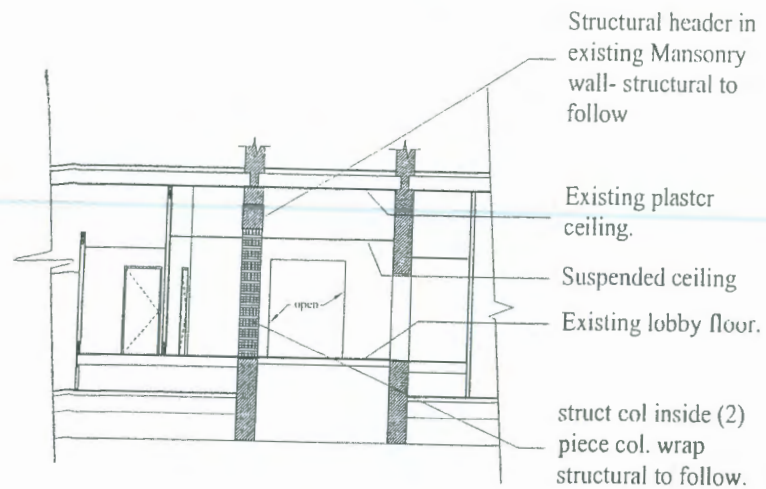
123 Free St / 562 Congress St Lobby Renovations

8/24/11

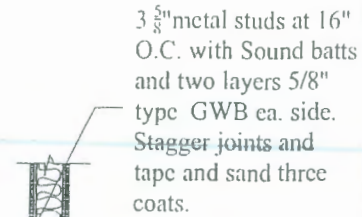
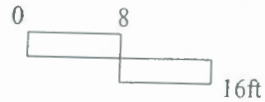


A-3

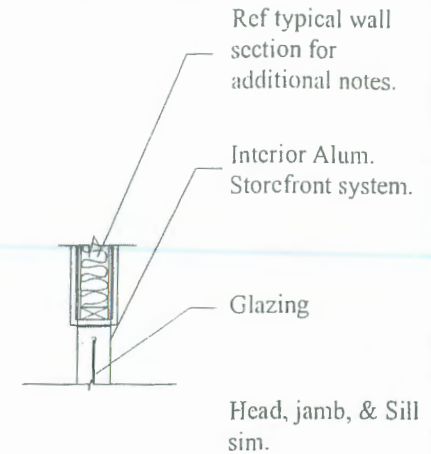
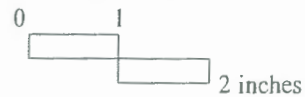
Sht 3 of 9



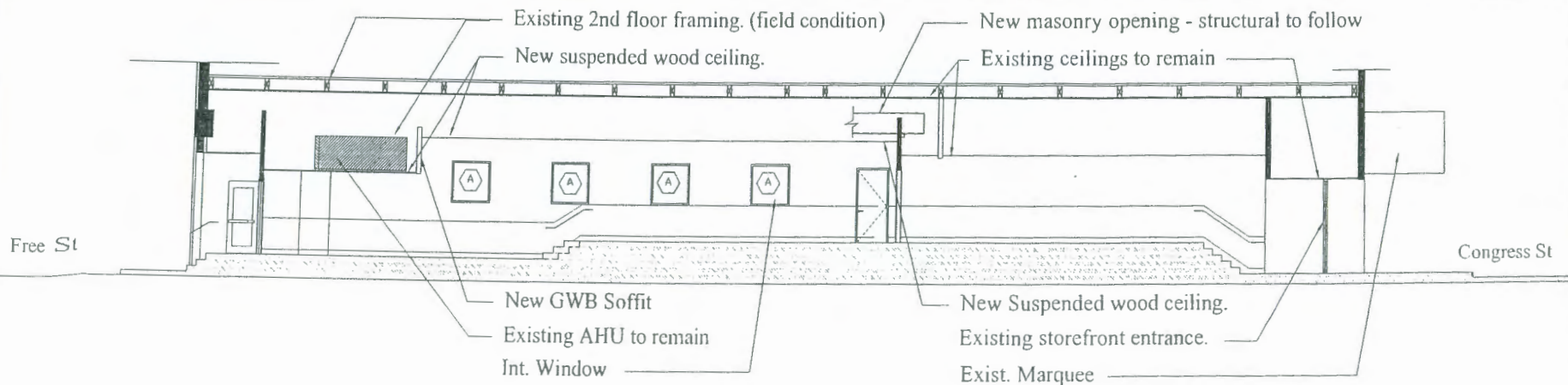
② Lobby Section



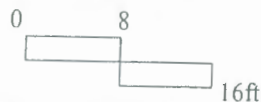
③ New Wall Section



④ Int. Window Section



① Lobby Section



Note:
Refer Section 2/A-4 for additional notes.
Mechanical and electrical not shown for clarity.

Note: Refer Sht A-1 for additional notes.

Sections

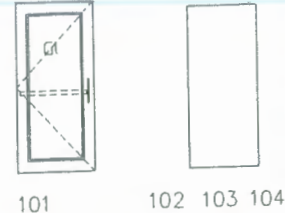
123 Free St / 562 Congress St Lobby Renovations

8/24/11

A-4

Sht 4 of 9

Door Mark	Door Schedule				type material	frame	hardware	weather stripping	fire block	closet	comments
	Mark	width	height	thickness							
101	3'-4"	7'-0"	1 3/4"	Bright alum. Storefront with tempered lite and sidelight and insul alum panel.	wood	Exterior pull handle and keyway. Interior surface mounted panic bar with electric hold open (24V DC) and dogging feature disabled and 1 1/2 pair hinges (NRP) including one electric hinge. Floor mounted dome door stop. US 260 finish.	yes	Alum.	yes	Keyway to be keyed to building system. Electric strike to be wired to existing door control system.	
102	3'-0"	6'-8"	1 3/4"	SR wood (pdr)	metal	Office function lever handles, 1 1/2 pair hinges, floor mounted dome door stop. US26 finish (typ).	none	none	none	Keyway to be keyed to building system.	
103 & 104	3'-0"	6'-8"	1 3/4"	metal (pdr)	metal	Office function, 1 1/2 pair hinges, floor mounted dome door stop. 8x34 kickplate. US26 finish (typ).	none	none	yes	Keyway to be keyed to building system.	



New Doors -nts

4x4 interior window with painted hollow metal frame.



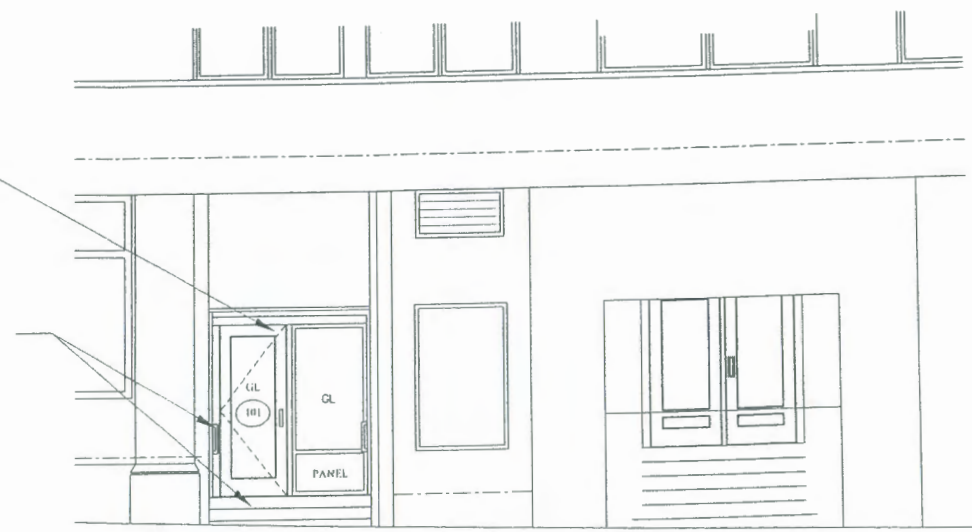
Int. Windows -nts

Note:

- Existing doors to remain with existing hardware not "marked" on plan.
- Refer plan for door swing.

New door and sidelight.

Existing stair, railing, and masonry opening to remain.



125 Free Street Elevation nts



Note: Refer Sht A-1 for additional notes.

Enlarged Free Street Elevation and Schedules
 123 Free St / 562 Congress St Lobby Renovations
 8/24/11



FOR LEASE
896± SF
MALONE
772-2422

562 CONGRESS
STREET



123

DC
DIVERSIFIED COMPANY

123 FREE ST.
BERLIND, MAINE



EXTEND ENTRY SIDELIGHT
 TOWARDS SIDEWALK W/ ALUM.
 SPOOF FRONT TO MATCH EXIST.

REFER SHIT A-2 FOR BLDG ELEVATION

562 CONGRESS ST. ENTRY - 1/4" = 1'-0" - 9/21/11

EXIST. RECESSED ENTRY FINISHES TO BE EXTENDED
BACK TO NEW ENTRY.

NEW ENTRY STOREFRONT TO
MATCH ADJACENT ALUM.
STOREFRONT WINDOW



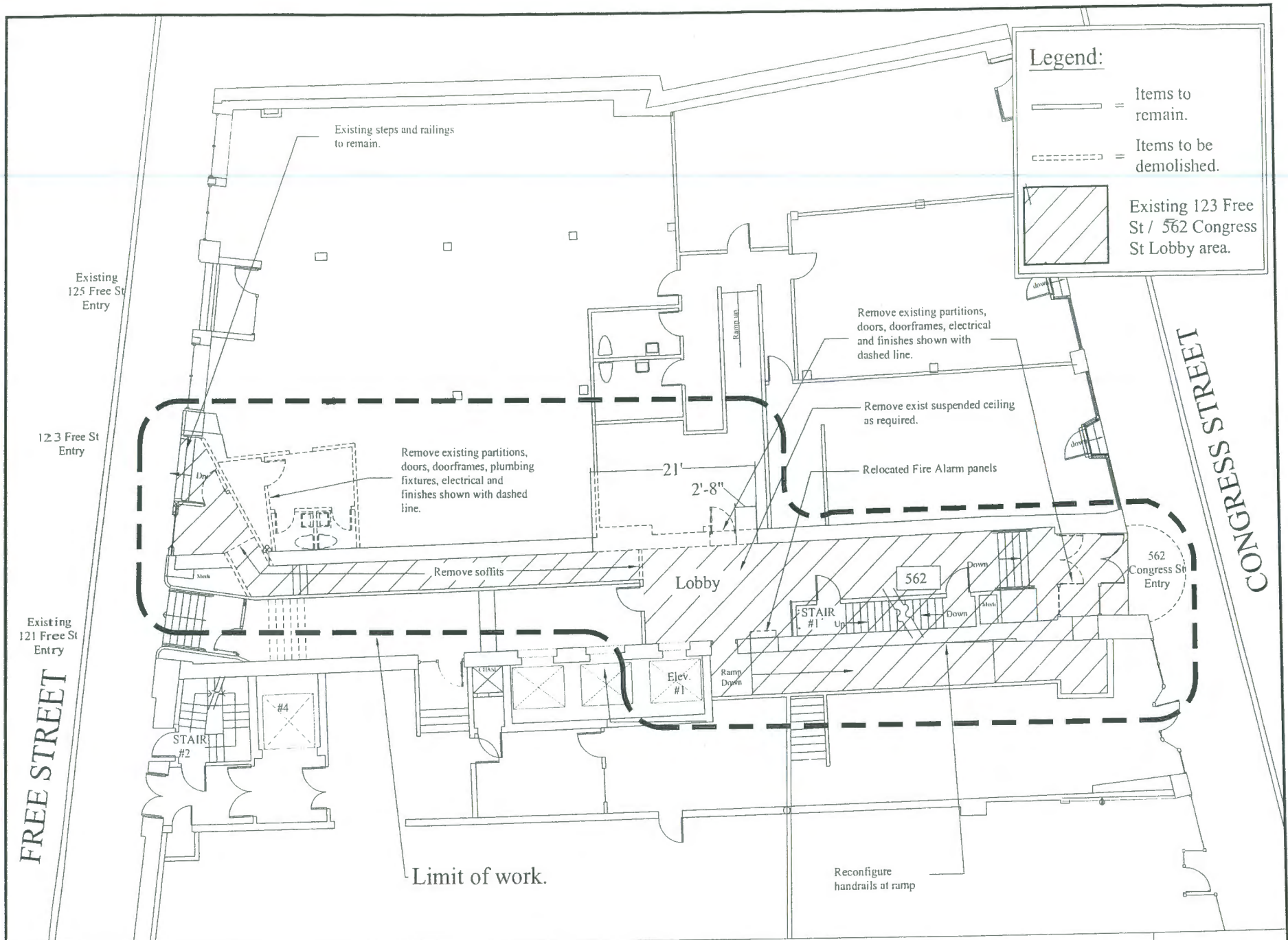
ADJACENT
STOREFRONT
WINDOW

NEW INSUL. ALUM.
STOREFRONT & SIDING




EXISTING STAIRS &
RAILING TO REMAIN

REFER SKT A-3 FOR BLDG ELEVATION.

123 FREE ST. ENTRY - 1/4" - 1'-0" - 9/21/11



Legend:

-  = Items to remain.
-  = Items to be demolished.
-  Existing 123 Free St / 562 Congress St Lobby area.

Note: Refer Sht A-1 for additional notes.

Demolition Plan
123 Free St / 562 Congress St Lobby Renovations

8/24/11



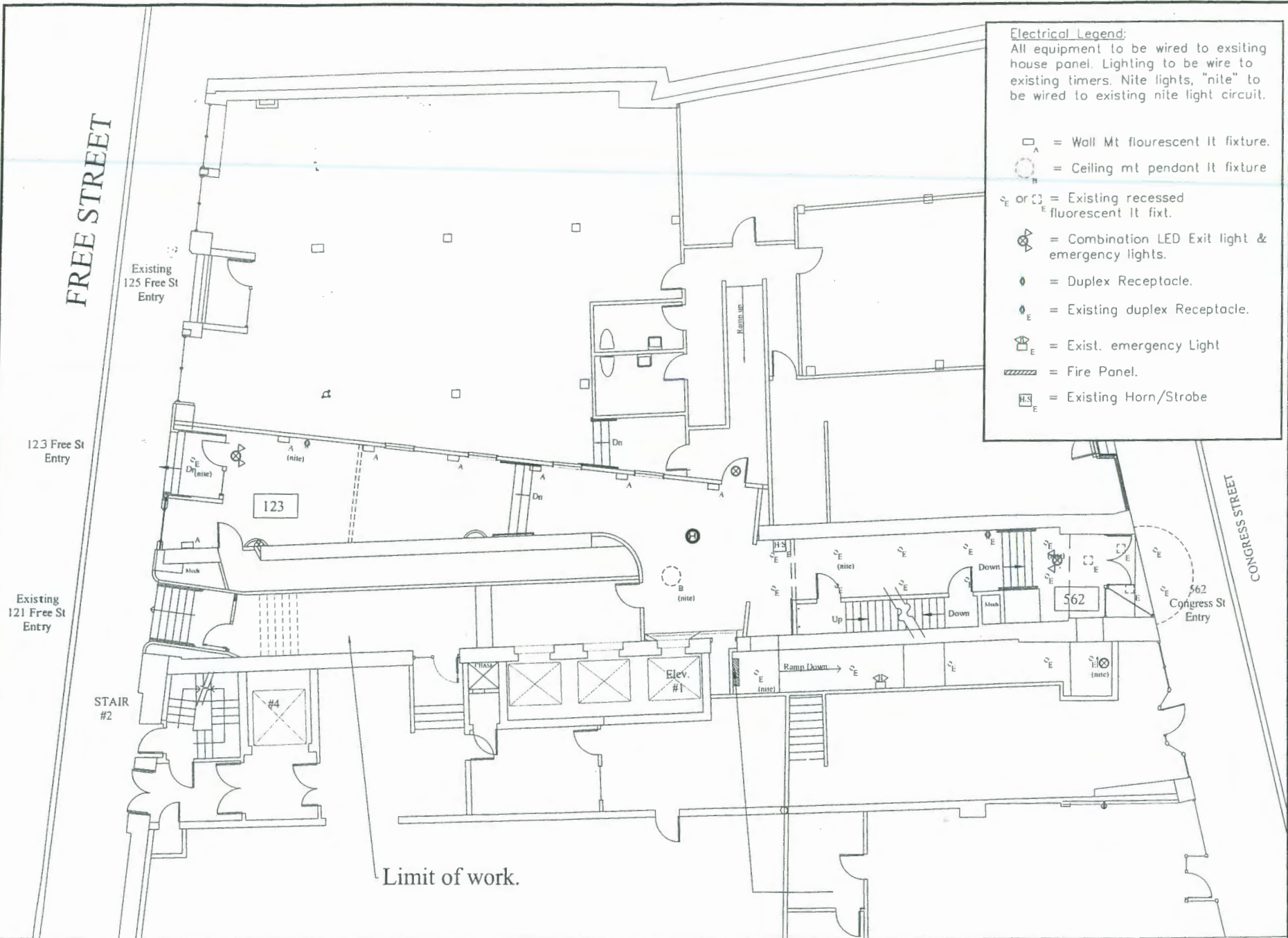
D-1

Sht 6 of 9

FREE STREET

Electrical Legend:
 All equipment to be wired to existing house panel. Lighting to be wired to existing timers. Nite lights, "nite" to be wired to existing nite light circuit.

- _A = Wall Mt flourescent lt fixture.
- _N = Ceiling mt pendant lt fixture
- ⊖_E or ⊖_E = Existing recessed flourescent lt fixt.
- ⊗ = Combination LED Exit light & emergency lights.
- ◇ = Duplex Receptacle.
- ◇_E = Existing duplex Receptacle.
- ⊕_E = Exist. emergency Light
- ▨ = Fire Panel.
- ⊕_E = Existing Horn/Strobe



Note: Refer Sht A-1 for additional notes.

Electrical Plan
 123 Free St / 562 Congress St Lobby Renovations

8/24/11

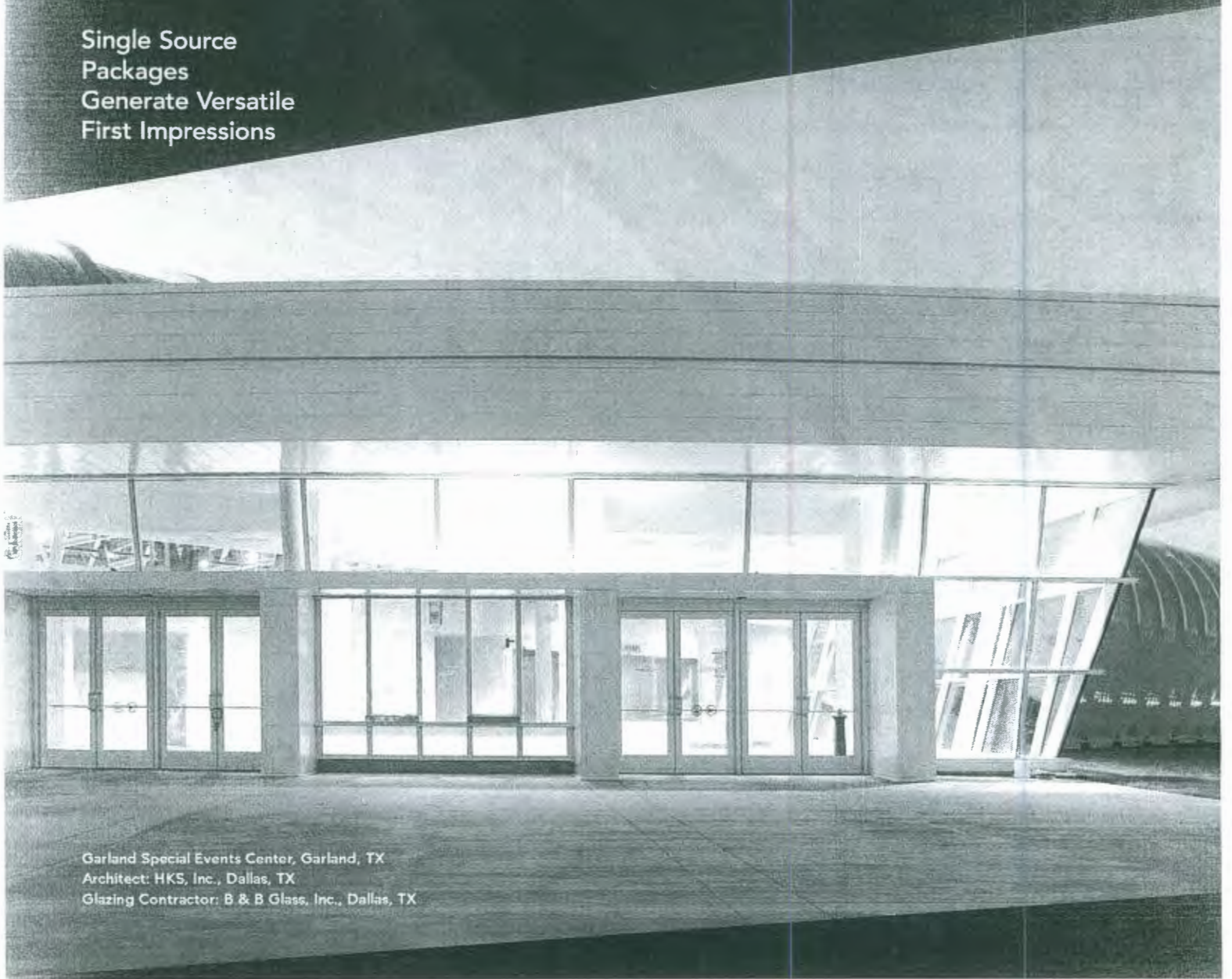


E-1

Sht 7 of 9

190, 350 and 500 Standard Entrances

Single Source
Packages
Generate Versatile
First Impressions



Garland Special Events Center, Garland, TX
Architect: HKS, Inc., Dallas, TX
Glazing Contractor: B & B Glass, Inc., Dallas, TX

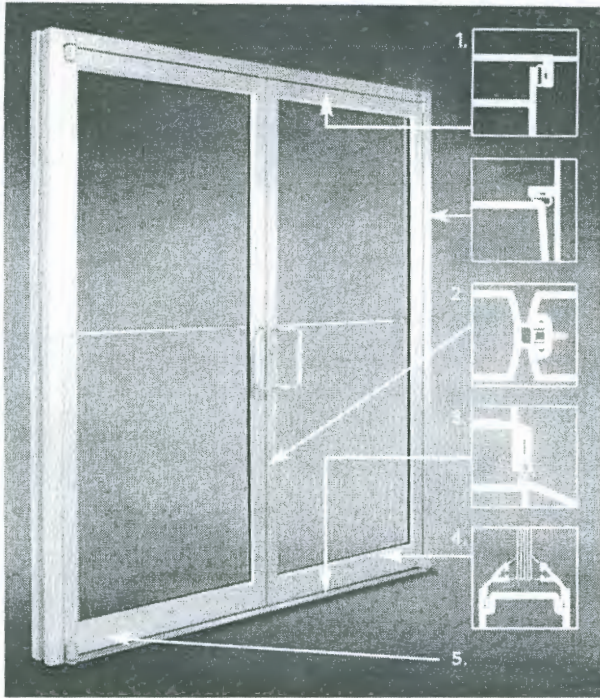
Tough yet attractive, the clean lines of Kawneer's Standard Entrances are designed as a single-source package of door, door frame and hardware that is easily adaptable to custom requirements. Designed to complement new or remodel construction, modern or traditional architecture, they are engineered, constructed and tested to make good first impressions while withstanding the rigors of constant use by occupants and visitors.

Performance

To resist both lever arm and torsion forces that constantly act on any door, all three entrances feature dual moment corner construction with Sigma deep penetration and fillet welds plus mechanical fastenings at each corner – a total of 16 welds per door. Each door comes with a Limited Lifetime Warranty, good for the life of the door under normal use operation. It is transferable from building owner to owner and is in addition to the standard two-year warranty covering each Kawneer Door.

123 FREE ST ENTRANCE OR SIM. - 9/21/11


AN ALCOA COMPANY



1. Thermoplastic elastomer weatherstrip in blade-stop of frame jambs, header or transom bar.
2. Integral polymeric fin is attached to adjustable astragal creating an air barrier between pairs of doors.
3. Optional surface-applied bottom weatherstrip with flexible blade gasket. Extruded raised lip on threshold to provide a continuous contact surface for bottom weatherstrip.
4. Standard 1/4" beveled glass stops sheet water and dirt off without leaving residue.
5. Available in all finishes offered by Kawneer.

The 190 Narrow Stile Entrance

- Is engineered for moderate traffic in applications such as stores, offices and apartment buildings
- Vertical stile measures 2-1/8"; top rail 2-1/4" and bottom rail 3-7/8"
- Results in a slim look that meets virtually all construction requirements

The 350 Medium Stile Entrance

- Provides extra strength for applications such as schools, institutions and other high traffic applications
- Vertical stiles and top rails measure 3-1/2"
- Bottom rail measures 6-1/2" for extra durability

The 500 Wide Stile Entrance

- Creates a monumental visual statement for applications such as banks, libraries and public buildings
- Vertical stiles and top rail are 5"; bottom rail measures 6-1/2"
- Results in superior strength for buildings experiencing heavy traffic conditions

Economy

Kawneer's Sealair® bulb neoprene weatherstripping forms a positive seal around the door frame and provides a substantial reduction in air infiltration, resulting in improved comfort and economies in heating and cooling costs. The system is wear and temperature-resistant and replaces conventional weathering. Bottom weatherstrip at the interior contains a flexible blade gasket to meet and contact the threshold, enhancing the air and water infiltration performance characteristics.

For the Finishing Touch

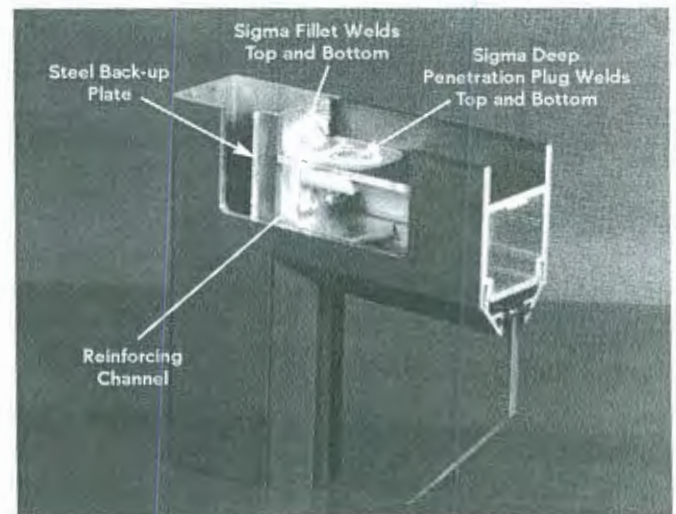
Permadonic Anodized finishes are available in Class I and Class II in seven different colors.

Painted Finishes, including fluoropolymer that meet or exceed AAMA 2605, are offered in many standard choices and an unlimited number of specially-designed colors.

Solvent-free powder coatings add the "green" element with high performance, durability and scratch resistance that meet the standards of AAMA 2604.

General

- Heights vary to 10'; widths range from approximately 3' to 4'
- Door frame face widths range to a maximum of 4", while depths range to 6"
- Door operation is single or double-acting with maximum security locks or Touch Bar Panics standard
- Architect's Classic one inch round, bent bar push/pull hardware is available in various finishes and sizes
- Infills range from under 1/4" to more than 1"



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BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

Required inspections:

Close In Elec/Plmb/Frame prior to insulate or gyp

Final Inspection

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.