

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

Please Read Application And Notes, If Any, Attached

BUILDING DEPARTMENT

## PERMIT

Permit Number: 041513

ISSUED

OCT 22 2004

This is to certify that Fitzgibbons Robert G & /Bar Sign Co, Inc.  
has permission to Install a 5.51 sf projecting w sign  
AT 594 Congress St 037 G001001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is laid or closed-in. HEAVY NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

### OTHER REQUIRED APPROVALS

Fire Dept. \_\_\_\_\_  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name

*[Signature]*  
10/22/04  
Director, Building & Inspection Services

### PENALTY FOR REMOVING THIS CARD

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

|                       |                     |                     |
|-----------------------|---------------------|---------------------|
| Permit No:<br>04-1513 | Issue Date:<br>2004 | CBL:<br>037 G001001 |
|-----------------------|---------------------|---------------------|

|  |  |   |                      |
|--|--|---|----------------------|
| Location of Construction:<br>594 Congress St | Owner Name:<br>Fitzgibbons Robert G &        | Owner Address:<br>318 Kansas Rd                 | Phone:<br>~ PORTLAND |
| Business Name:                               | Contractor Name:<br>Bailey Sign Company Inc. | Contractor Address:<br>9 Thomas Drive Westbrook | Phone:<br>2077742843 |
| Lessee/Buyer's Name                          | Phone:                                       | Signs - Permanent <b>B-3</b>                    |                      |

|           |  |   |   |                    |
|-----------|--|---|---|--------------------|
| Past Use: | Proposed Use:<br>Commercial install a projecting wall sign | Permit Fee:<br>\$117.04   | Cost of Work:<br>\$76.02  | CEO District:<br>1 |
|           |  | FIRE DEPT:<br><input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><i>V/A</i> | INSPECTION:<br>Use Group: <i>U</i> Type: <i>Sign</i><br><i>IBC 2003</i> |                    |

Proposed Project Description:  
Install a 5.51 sf projecting wall sign

Signature: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Action:  Approved  Approved w/Conditions  Denied  
Signature: *D. Andrews* Date: *10/18/04*

|                             |                                 |                        |  |
|-----------------------------|---------------------------------|------------------------|--|
| Permit Taken By:<br>dmartin | Date Applied For:<br>10/07/2004 | <b>Zoning Approval</b> |  |
|-----------------------------|---------------------------------|------------------------|--|

| Special Zone or Reviews   | Zoning Appeal                            | Historic Preservation                                |
|---|--|--|
| <input type="checkbox"/> Shoreland  | <input type="checkbox"/> Variance        | <input type="checkbox"/> Not in District or Landmark |
| <input type="checkbox"/> Wetland  | <input type="checkbox"/> Miscellaneous   | <input type="checkbox"/> Does Not Require Review     |
| <input type="checkbox"/> Flood Zone   | <input type="checkbox"/> Conditional Use | <input type="checkbox"/> Requires Review             |
| <input type="checkbox"/> Subdivision  | <input type="checkbox"/> Interpretation  | <input checked="" type="checkbox"/> Approved         |
| <input type="checkbox"/> Site Plan  | <input type="checkbox"/> Approved        | <input type="checkbox"/> Approved w/Conditions       |
| Maj <input type="checkbox"/> Minor <input type="checkbox"/> <b>MM</b> <input checked="" type="checkbox"/> | <input type="checkbox"/> Denied          | <input type="checkbox"/> Denied                      |
| Date: <i>10/18/04</i>   | Date: _____                              | Date: <i>to D.A.</i>                                 |

*D. Andrews*  
*10/18/04*

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

|   |         |      |       |
|---|---------|------|-------|
| SIGNATURE OF APPLICANT                      | ADDRESS | DATE | PHONE |
| RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE |         | DATE | PHONE |

# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

|   |   |   |            |
|---|---|---|------------|
| Total Square Footage of Proposed Structure<br><b>4.82</b>                             |   | Square Footage of Lot   |            |
| Tax Assessor's Chart, Block & Lot<br>Chart# <b>37</b> Block# <b>G</b> Lot# <b>002</b> |   | Owner: <b>Hay Building LLC</b>  | Telephone: |
| Lessee/Buyer's Name (if Applicable)<br><b>Gorham Savings Bank</b>                     | Applicant name, address & telephone:<br><b>Bailey Sign, Inc</b><br><b>9 Thomas Drive</b><br><b>Westbrook, ME 774-2843</b> | Total s.f. of signage x \$2.00 per s.f. plus \$30.00/\$65.00 for H.D. signage = Total Fee: \$ <del>45.00</del> <b>5.51sf</b><br>Awning Fee = Cost Of <b>65</b><br>Work: \$ <b>11.00</b><br>Total Fee: \$ <b>76.02</b> |            |
| <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>                                   |   |   |            |

Contractor's name, address & telephone: **Bailey Sign, Inc 9 Thomas Drive Westbrook ME 774-2843**

Whom should we contact when the permit is ready: **Susan Gelinas X115**

Mailing address: **9 Thomas Drive Westbrook, ME 04092**

We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A STOP WORK ORDER will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: **774-2843-X115**

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

|  |                      |
|--|----------------------|
| Signature of applicant: <b>Susan Gelinas</b> | Date: <b>9/30/04</b> |
|--|----------------------|

**This is NOT a permit, you may not commence ANY work until the permit is issued.**

# SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE COMPLETE ALL INFORMATION

ADDRESS: 594 Congress Street ZONE: B3

CBL: \_\_\_\_\_

SINGLE TENANT LOT? YES \_\_\_\_\_ NO  MULTITENANT LOT? YES  NO \_\_\_\_\_

MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES \_\_\_\_\_ NO  not for this tenant

## TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET):

Length: 20' x 2 = 40' Height: 40' +/-

## INFORMATION ON PROPOSED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO  DIMENSIONS PROPOSED: \_\_\_\_\_  
BLDG. WALL SIGN? (attached to bldg) YES  NO \_\_\_\_\_ DIMENSIONS PROPOSED: 1'9" H X 2'9" W

## INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO  DIMENSIONS: \_\_\_\_\_  
BLDG. WALL SIGN (attached to bldg)? YES \_\_\_\_\_ NO  DIMENSIONS: \_\_\_\_\_  
AWNING? YES \_\_\_\_\_ NO  DIMENSIONS: \_\_\_\_\_  
LOT FRONTAGE (FEET): 20' for tenant →  
95 for entire building

AWNING YES \_\_\_\_\_ NO  IS AWNING BACKLIT? YES \_\_\_\_\_ NO \_\_\_\_\_

HEIGHT OF AWNING: \_\_\_\_\_ LENGTH OF AWNING: \_\_\_\_\_ DEPTH: \_\_\_\_\_

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? \_\_\_\_\_ s.f.

**A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.**

SIGNATURE OF APPLICANT: Susan Gilman DATE: 9/30/04

\*\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*\*

# CHECKLIST FOR SIGN/AWNING APPLICATION

**Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:**

- Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal \$400,000.00.
- Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. **Indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building facade dimensions for any signage attached to a building.**
- A sketch or photo of any proposed sign(s) indicating *content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.*
- N/A* Certificate of Flammability required for awning or canopy at time of application.
- N/A* UL# required for lighted signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit.
- Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

**Permit Fee for signage or awning-with-signage:  
\$30.00 plus \$2.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, plus \$9.00 for each additional \$1,000.00.**

**Base Application Fee for any Historic District signage is \$65.00 instead of \$30.00**

## CONSENT TO SUBLEASE

THIS CONSENT TO SUBLEASE is made this 14<sup>th</sup> day of August, 2004, by HAY BUILDING LLC ("Master Landlord") with respect to the following facts:

### RECITALS

A. Master Landlord as Landlord and STARBUCKS CORPORATION, ("Sublandlord") as tenant entered into that certain Lease dated September 1, 1998 including all addenda, exhibits and amendments thereto, if any (collectively the "Master Lease") with respect to certain real property and improvements thereon located at 594 Congress Street, Portland, Maine, and more particularly described therein (the "Building").

B. Sublandlord now desires to sublease a portion of the Premises (the "Subleased Premises") to GORHAM SAVINGS BANK, a Maine corporation ("Subtenant"), and requests the consent of Master Landlord to such Sublease.

### CONSENT

NOW, THEREFORE, Master Landlord declares as follows:

1. Master Landlord Consent. ~~Master~~ Landlord hereby consents to Sublandlord's Sublease of the Subleased Premises to Subtenant pursuant to the Sublease between Sublandlord and Subtenant, which ~~Master~~ Landlord has reviewed.

2. No Release of Sublessor. Master Landlord's consent set forth in Paragraph 1 above shall not release Sublandlord of its obligations or alter the primary liability of Sublandlord to pay the rent and perform and comply with all of its other obligations under the Master Lease.

3. No Further Consent. ~~Master~~ Landlord's consent set forth in Paragraph 1 above shall not constitute consent to any subsequent assignment, subletting or other transfer of rights or sharing of Premises.

IN WITNESS WHEREOF, this Consent has been executed by Master Landlord as of the day and year first above written.

By: Robert G. Fitzgibbon 8/14/04  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_



September 30,2004

City of Portland  
Attn: Building / Planning Department  
City Hall - Room 3 15  
389 Congress Street  
Portland, ME 04101

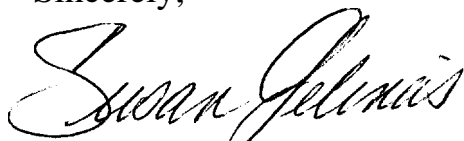
RE: Gorham Savings Bank sign permit application

Dear Sir or Madame:

Enclosed please find a sign permit application for a proposed projecting, non-illuminated building sign. I have enclosed a plot plan of the site and indicated the location of the proposed sign as well as supplied photographs of the building, a certificate of insurance and the building owners consent letter.

Please don't hesitate to call me if you need any additional information or have any questions on the information I have submitted for your review. My phone number is 774-2843 x115.

Sincerely,

  
Susan Gelinas

1 2004  
RECEIVED

Area of  
proposed  
signage →

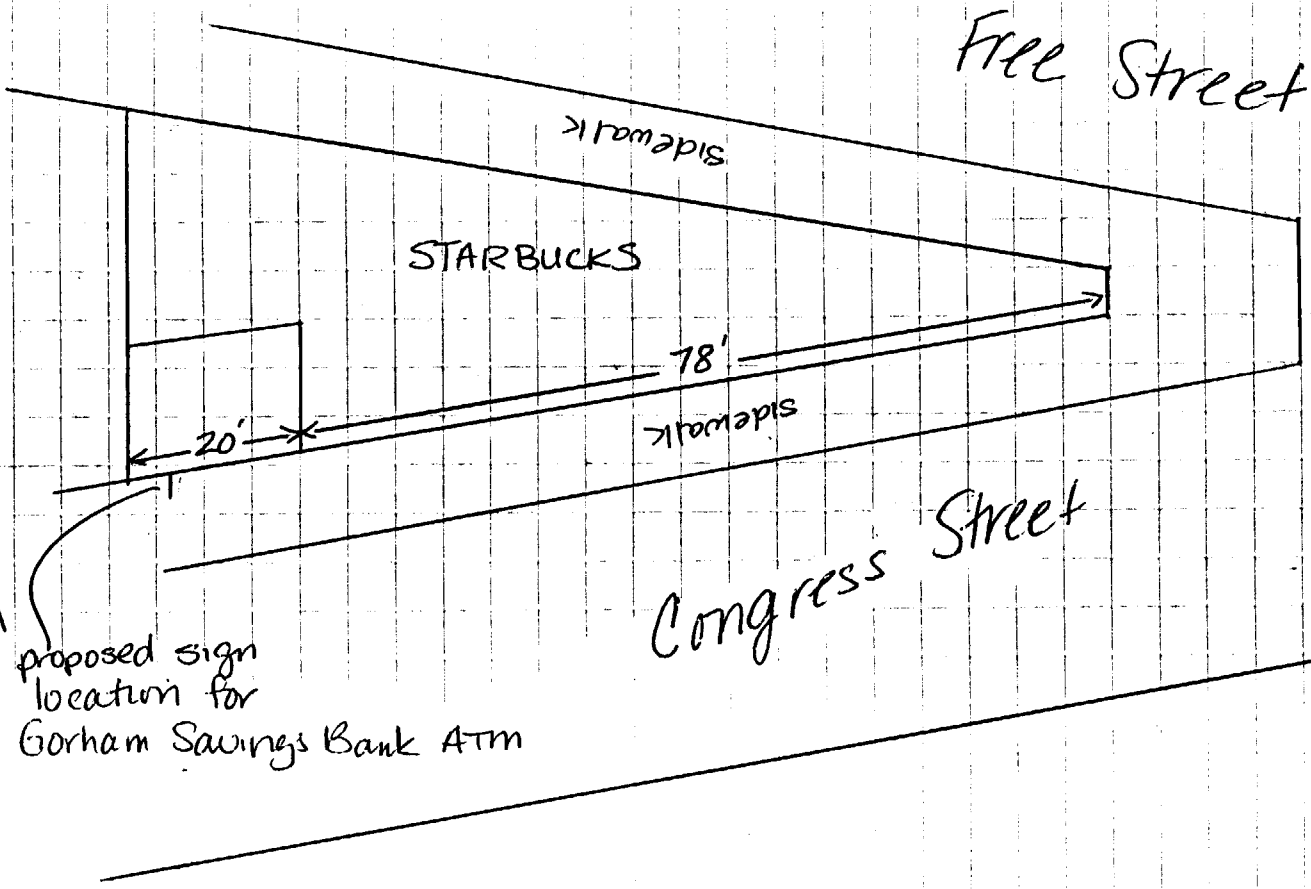
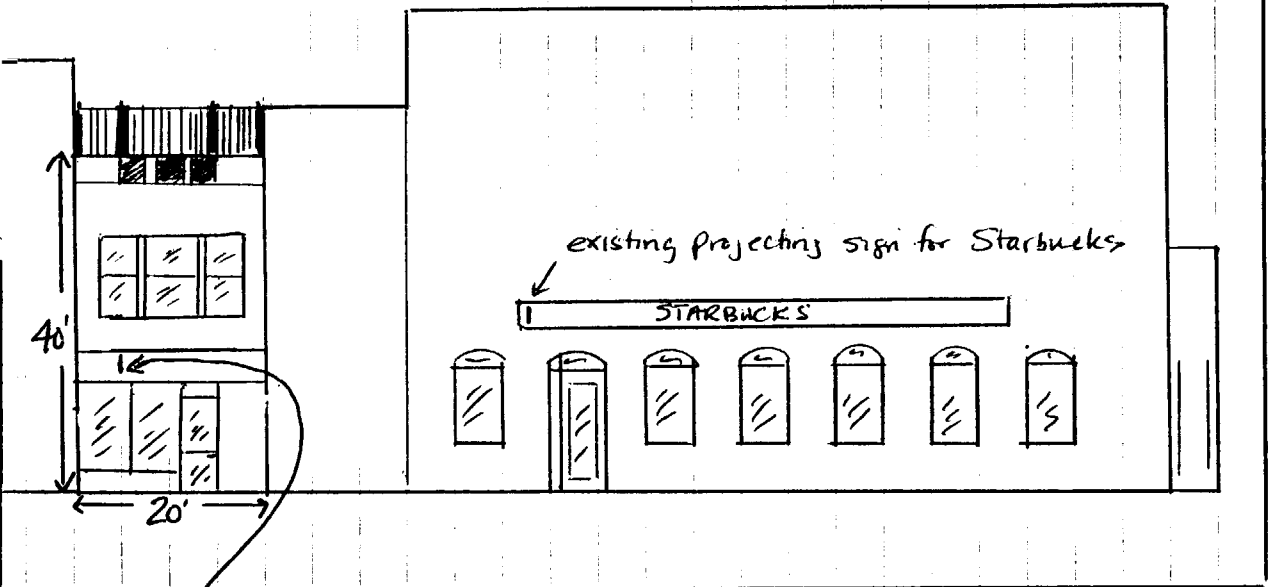


"Front" of  
building





Gorham Savings Bank ATM



Gorham Savings Bank  
Congress Street

proposed sign  
location



PRODUCER  
**Furner Barker Insurance**  
 The India Street  
 Portland ME 04101  
 Phone: 207-773-8156 Fax: 207-773-6647

INSURED  
**Gorham Savings Bank**  
 Alden Joy  
 10 Wentworth Drive  
 Gorham ME 04038

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

| INSURERS AFFORDING COVERAGE                  | NAIC # |
|--|--------|
| INSURER A: <b>Peerless Insurance Company</b> |        |
| INSURER B:                                   |        |
| INSURER C:                                   |        |
| INSURER D:                                   |        |
| INSURER E:                                   |        |

| INSR ADD'L LTR | INSRD | TYPE OF INSURANCE  | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS   |  |
|----------------|-------|--|---------------|----------------------------------|-----------------------------------|--|--|
| A              |       | GENERAL LIABILITY<br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR<br>GENL AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | CBP9614240    | 07/15/04                         | 07/15/05                          | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>Emp Ben. 1/3000000 |  |
|                |       | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS  |               |                                  |                                   | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$  |  |
|                |       | GARAGE LIABILITY<br><input type="checkbox"/> ANY AUTO  |               |                                  |                                   | AUTO ONLY - EA ACCIDENT \$<br>ACC<br>AUTO ONLY: AGG \$   |  |
|                |       | EXCESS/UMBRELLA LIABILITY<br><input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE<br>DEDUCTIBLE<br>RETENTION \$   |               |                                  |                                   | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$<br>\$   |  |
|                |       | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?<br>If yes, describe under SPECIAL PROVISIONS below  |               |                                  |                                   | WC STATUTORY LIMITS OTHER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$  |  |
|                |       | OTHER  |               |                                  |                                   |  |  |

DESCRIPTION OF OPERATIONS/ LOCATIONS/ VEHICLES/ EXCLUSIONS ADDED BY ENDORSEMENT/ SPECIAL PROVISIONS  
 Job located at 594 Congress Street, Portland, Maine The City of Portland is named as an additional insured as respects to the general liability policy.

CERTIFICATE HOLDER  
**BAILEY1**  
 Bailey Sign Inc.  
 9 Thomas Drive  
 Westbrook ME 04092

CANCELLATION  
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.  
 AUTHORIZED REPRESENTATIVE  
*Maureen Labbe*

CUSTOM FLAT BAR MOUNTING BRACKET: BLACK



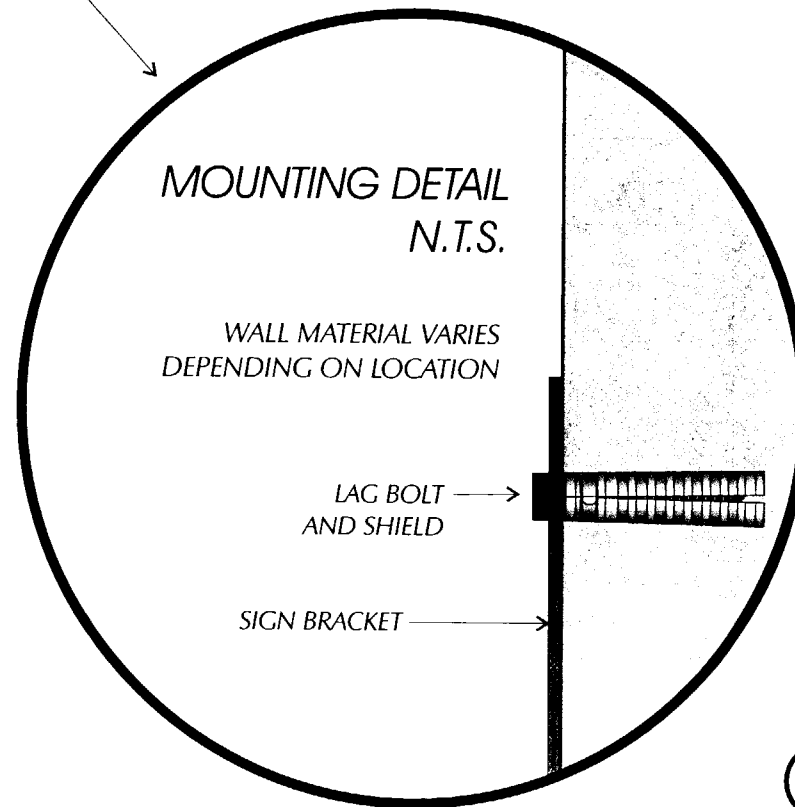
1'-9" SIGN

7"

33" MOUNTING BRACKET



WALL: BRICKWORK  
MOUNTED WITH (4) LAG BOLTS AND SHIELDS



MAXIMUM PROJECTION 3'-0"

**EXTERIOR STICKOUT ATM SIGNAGE**

(1) D.F. 1'-9" X 2'-9" X \_\_\_\_\_" \_\_\_\_\_ PANEL SIGN

\_\_\_\_\_ PANEL B/G: PAINTED WHITE  
 BORDER & EDGES: PAINT GOLD (PMS #118C)  
 COPY COLOR DISTRIBUTION AS SHOWN: CUSTOM 3-M TRANSLUCENT VINYLs VT11011 GREEN (PMS #364C) & VT11012 GOLD (PMS #118C)  
 MOUNTING FROM CUSTOM BRACKET PAINTED: MATTE BLACK  
 GUY WIRES AS NEEDED

**NOTES:**

APPROVED MANUFACTURING DATE

**OLTADE**

6/2/04M CORRECT LABELING  
 9/21/04 MOUNTING DETAIL & SPECS

REVISIONS

**Bailey Sign** INCORPORATED  
 www.baileysign.com  
 8 Thomas Drive  
 Col. Westbrook Executive Park  
 Westbrook, ME 04092  
 207-774-2843 / 1-800-539-SIGN  
 Fax: 774-1193  
 E-Mail: newsign@baileysign.com  
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**PLEASE NOTE:**

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 THE ACCURACY OF THIS COLOR RENDERING IS LIMITED BY MEDIA AND OUTPUT DEVICES AND IS INTENDED FOR REPRESENTATIONAL USE ONLY. ACTUAL MANUFACTURING/GRAPHIC COLORS ALSO VARY DEPENDING ON PROCESSES & MATERIALS USED. 100% COLOR MATCHES OF SUBMITTED SPECIFICATIONS CAN NOT BE GUARANTEED.  
 IF AN ELECTRIC SIGN, THEN INSTALLATION MUST BE ACCOMPLISHED IN TOTAL COMPLIANCE WITH ARTICLE 600 OF THE NATIONAL ELECTRIC CODE, THE REQUIREMENTS OF UNDERWRITERS LABORATORY, CANADIAN STANDARDS ASSOCIATION, AND/OR ANY APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.  
 ALL ELECTRICAL SIGNS REQUIRE ROUTINE MAINTENANCE.

CLIENT \_\_\_\_\_  
 ACCEPTANCE SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

CUSTOMER:  
**GORHAM SAVINGS BANK**  
 LOCATION:  
**594 CONGRESS STREET  
 PORTLAND, MAINE**

SALESPERSON: R.B. DRAWN BY: L.W.M.

P.S. # D-506 W.O. #

SCALE 1 1/2"=1' DATE 4/16/04

DRAWING NO: SHEET 1 05266 A R2

