

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

Please Read
Application And
Notes, If Any,
Attached

DEPARTMENT OF BUILDING INSPECTION

PERMIT

Permit Number: 031392

This is to certify that October Corporation/Boulos Property Management
has permission to Renovation of 5,500 sq. Ft. office space for new tenant.
AT 477 Congress St 037 F022001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of this State and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and work on permit on procedure before this building or part thereof is leased or closed-in.
24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. [Signature]
Health Dept. _____
Appeal Board _____
Other _____
Department Name _____

[Signature]
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 03-1392	Date Applied For: 11/07/2003	CBL: 037 F022001
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Location of Construction: 477 Congress St	Owner Name: October Corporation	Owner Address: 1 Canal Plz	Phone: 207-871-1290
Business Name: n/a	Contractor Name: Boulos Property Management	Contractor Address: One Canal Plaza Portland	Phone: (207) 772-1333
Lessee/Buyer's Name: n/a	Phone: n/a	Permit Type: Alterations - Commercial	

Proposed Use: Office / Renovation of 5, 500 sq. Ft office space for new tenant.	Proposed Project Description: Renovation of 5, 500 sq. Ft. Office space for new tenant.
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Dept: Zoning	Status: Approved	Reviewer: Marge Schmuckal	Approval Date: 11/13/2003
Note:			Ok to Issue: <input checked="" type="checkbox"/>

Dept: Building	Status: Pending	Reviewer: Mike Nugent	Approval Date:
Note:			Ok to Issue: <input type="checkbox"/>

Dept: Fire	Status: Approved with Conditions	Reviewer: Lt. MacDougal	Approval Date: 11/17/2003
Note:			Ok to Issue: <input checked="" type="checkbox"/>
1) two means of egress remotely located from each other shall be required 2) the sprinkler system shall be maintained to NFPA 13 standards 3) the fire alarm system shall be maintained to NFPA 72 standards			

Comments:
11/19/2003-mjn: Need to identify second means of egress and have concern with the width of the aisle (possibly less than 44")
Kim Farrar advises 44" will be achieved for all aisles and the second means of egress is an existing exterior stairway.

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 03-1392	Issue Date:	CBL: 037 F022001
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Location of Construction: 477 Congress St	Owner Name: October Corporation	Owner Address: 1 Canal Plz	Phone: 207-871-1290
Business Name: n/a	Contractor Name: Boulos Property Management	Contractor Address: One Canal Plaza Portland	Phone: 2077721333
Lessee/Buyer's Name n/a	Phone: n/a	Permit Type: Alterations - Commercial	Zone: B3

Past Use: Commercial / Office	Proposed Use: Office / Renovation of 5, 500 sq. Ft office space for new tenant. <i>9th floor</i>	Permit Fee: \$336.00	Cost of Work: \$35,000.00	CEO District: 2
		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: <i>B</i> Type: <i>2</i> <i>11/19/03</i>	

Proposed Project Description: Renovation of 5, 500 sq. Ft. Office space for new tenant. <i>9th floor</i>	Signature: <i>[Signature]</i>	Signature: <i>[Signature]</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature:		Date:

Permit Taken By: gg	Date Applied For: 11/07/2003	Zoning Approval	
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<ol style="list-style-type: none"> This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. Building permits do not include plumbing, septic or electrical work. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work. 	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>11/13/03</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	Historic Preservation <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>Requires A separate permit</i>
	<i>separate permits are required for any new signage</i>		

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

URS – 9th Floor
477 Congress Street

1. Landlord will:
 - a) Install 6'-10" x 3'-0" knock-down hollow metal door frames (painted) with building standard flush wood doors. All new door hardware will be passage set (unless noted otherwise) and ADA compliant;
 - b) Construct walls of 3-5/8" metal studs with ½" gypsum board on each side and 3-½" fiberglass batt insulation in the cavities. All walls will receive a 3 coat paint application;
 - c) Install direct-glue building standard carpet and/or VCT and vinyl base throughout the space;
 - d) Adapt existing building standard suspended acoustic ceiling grid & tile @ new walls;
 - e) Install convenience power in all new walls at code-recommended intervals. Convenience power in existing walls is as-is;
 - f) Adapt life-safety devices (emergency lighting, exit lighting, fire alarm audio visual devices, fire alarm pull stations) as required by code (if necessary) (electrician to obtain separate permit);
 - g) Install sprinkler system to new layout (plans being reviewed by State Fire Marshal's office, copy to City of Portland upon approval by the State);
 - h) Adapt existing building standard light fixtures to new walls.

THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED

All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 477 CONGRESS ST., 9th FLOOR

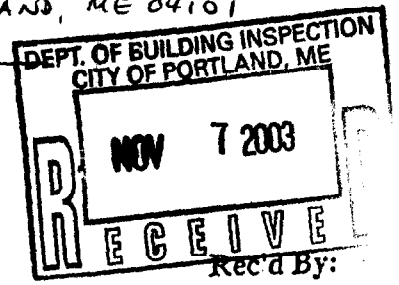
Total Square Footage of Proposed Structure — Square Footage of Lot —

Tax Assessor's Chart, Block & Lot Number
Chart# 37 Block# F Lot# 12
Owner: 477 CONGRESS, LLC Telephone#: 207-871-1290

Lessee/Buyer's Name (If Applicable) URS
Owner's/Purchaser/Lessee Address: 04101
C/O BOULOS PROPERTY MGMT.
ONE CANAL PLAZA, PORTLAND
Cost Of Work: \$ 35,000 Fee: \$ 336⁰⁰

Current use: OFFICE
If the location is currently vacant, what was prior use: n/a
Approximately how long has it been vacant: n/a
Proposed use: OFFICE
Project description: 5,500 SF RENOVATION OF EXISTING OFFICE SPACE FOR NEW TENANT
MIKE: FOLLOW UP TO OUR DISCUSSION:
① ELECTRICIAN NOTES NO CHGS TO LIFE/ SAFETY REQ'D - THEY WILL SUBMIT PLAN W/ THEIR PERMIT APPL. FOR ALL ELEC.
② NO HVAC CHGS - PERIMETER UNITS EXT'N
③ SPRINKLER DESIGN GOING THROUGH STATE FIRE MARSHAL - I CAN GET YOU A COPY ONCE THEY APPROVE IT.
KIM F.

Contractor's Name, Address & Telephone: BOULOS PROPERTY MANAGEMENT
ONE CANAL PLAZA
PORTLAND, ME 04101 207-871-1290
Applicants Name, Address & Telephone: 477 CONGRESS, LLC
C/O BOULOS PROP. MGMT.
ONE CANAL PLAZA, PORTLAND, ME 04101 207-871-1290
Who should we contact when the permit is ready: KIM FARRAR
Telephone: 871-1290 4x call
If you would like the permit mailed, what mailing address should we use: —



THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED

PLOT PLAN INCLUDES THE FOLLOWING:

- The shape and dimension of the lot, all existing buildings (if any), the proposed structure and the distance from the actual property lines. Structures include decks porches; a bow windows cantilever sections and roof overhangs, as well as, sheds, pools, garages and any other accessory structures.
- Scale and North arrow; Zoning District & Setbacks
- First Floor sill elevation (based on mean sea level datum);
- Location and dimensions of parking areas and driveways;
- Location and size of both existing utilities in the street and the proposed utilities serving the building;
- Location of areas on the site that will be used to dispose of surface water.
- Existing and proposed grade contours

A COMPLETE SET OF CONSTRUCTION DRAWINGS INCLUDES THE FOLLOWING:

- Cross Sections w/Framing details (including porches, decks w/ railings, and accessory structures)
 - Floor Plans & Elevations
 - Window and door schedules
 - Foundation plans with required drainage and damp proofing
- Electrical and plumbing layout. Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment (air handling) or other types of work that may require special review must be included.

SEPARATE PERMITS ARE REQUIRED FOR INTERNAL & EXTERNAL PLUMBING, HVAC AND ELECTRICAL INSTALLATIONS

- All construction must be conducted in compliance with the 1999 B.O.C.A. Building Code as amended by Section 6-Art II.
- All plumbing must be conducted in compliance with the State of Maine Plumbing Code.
- All Electrical Installation must comply with the 1999 National Electrical Code as amended by Section 6-Art III.
- HVAC (Heating, Ventilation and Air Conditioning) installation must comply with the 1993 BOCA Mechanical Code.

Minor/Minor Site Review Fee for New Single Family homes: \$300.00/Building Permit Fee: \$30.00 for the 1st \$1000.cost plus \$6.00 per \$1,000.00 construction cost thereafter.

ONE SET OF SUBMISSIONS INCLUDING CONSTRUCTION AND SITE PLAN DRAWINGS MUST BE SUBMITTED ON PAPER NO LARGER THAN 11" x 17" BEFORE ANY BUILDING PERMIT WILL BE ISSUED

Certification

I hereby certify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <i>Kim A. Tarrar, agent for</i> <i>477 Congress, LLC</i>	Date: <i>11/5/03</i>
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