



Ann Machado <amachado@portlandmaine.gov>

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## letters

1 message

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**Bianca Garber** <bianca@portpropmgt.com>  
To: Ann Machado <amachado@portlandmaine.gov>  
Cc: Tom Watson <tom@portpropmgt.com>

Fri, Dec 9, 2016 at 9:35 AM

Hi Ann,

We are refinancing three properties and the bank is requesting letters from City of Portland confirming use and number of units. Template we've used before is attached.

Properties are:

439 Congress Street: 81 residential, 4 commercial, 027 B004001

341 Cumberland Ave: 29 residential units, 033 K008001

30 Preble Street (listed on Assessor's page as 28 Preble): 64 residential, 2 commercial, 037 F005001

341 & 30 Preble are Earl Apartments, LLC. 439 Congress is Metropolitan Apartments, LLC.

Let me know if you need any additional info.

Also, can you give me a rough idea of your turn around time on this?

Thank you in advance for your time.

Bianca

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