



Permitting and Inspections Department  
Michael A. Russell, MS, Director

### Sidewalk Sign Permit Application

**Location/Address:** 45 Casco St. Ste 100 Portland, ME 04101

**Tax Assessor's Chart/Block/Lot (CBL)**    **OWNER** David Hembre    **Telephon.** 207 332 4564  
 Chart:                      Block:                      Lot:                      E-Mail: dhembre@ad7.com

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**LEASEE/BUYER Name**                      **CONTRACTOR name,**                      **Total S.F. signage \$** 1.25  
 \_\_\_\_\_                      \_\_\_\_\_                      (SF= 6.25 x .20 for sidewalk).  
 \_\_\_\_\_                      \_\_\_\_\_                      **Sign Fee:**                      \$ 25  
 \_\_\_\_\_                      \_\_\_\_\_

Square Foot (SF) fee + Sign Fee = **TOTAL FEE:** \$ 26.25

**Who should we contact when the permit is ready? Name:** Leslie Guenin    **Phone:** 207-730-0757  
**Address** 45 Casco St. Portland, ME 04101    **E-Mail:** barsculpt@gmail.com

**Tenant/allocated building space** <sup>ste 100</sup> **frontage (in feet):** Length: any    **Height:** any  
**Lot frontage:** \_\_\_\_\_    **Single Tenant or Multi-Tenant Lot:** Multi

**Current Property Specific Use:** Plates, barne studio  
**If vacant, what was prior use:** \_\_\_\_\_  
**Proposed Use:** \_\_\_\_\_

**Information on sign:** daily goes on of business (schedule, other pertinent info)  
**Freestanding sidewalk sign?**    YES  NO     **Dimensions proposed:** 12.5 (sf); **Height from grade:** 3.25 sf  
24" x 39" = (75 sf)

Please provide a plot plan showing exactly where existing and proposed signage is located.  
 Sketches and/or pictures of proposed signage and existing building are also required.

The Permitting and Inspections Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at [WWW.PORTLANDMAINE.GOV](http://WWW.PORTLANDMAINE.GOV), email [permitting@portlandmaine.gov](mailto:permitting@portlandmaine.gov) stop by Room 315, City Hall, or call 207-874-8703.

I hereby certify I am the owner of record of the named property, or the owner of record authorizes the proposed work and I have been authorized to make this application as his/her agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for signage described in this application is issued, I certify that the Building Authority's authorized representative shall have the authority to enter all areas covered by this permit to enforce the provisions of the codes.

**Signature of Applicant:** [Signature]                      **Date:** 9/12/16