Ann Machado - Forest Avenue

From:"Dharmasuri" <dharmasuri@gmail.com>To:<amachado@portlandmaine.gov>Date:8/18/2014 9:12 AMSubject:Forest Avenue

Dear Anne Machado,

I, Kathleen Winter, of D & D Partners, LLC, the owner of commercial building located at 7 Forest Avenue, per telephone conversation I am notifying you to update space 2B from retail to office space. Andrea Helm from 1a gallery was not approved to change the space from office to retail in Feb 2014 and she never opened her gallery in this space.

Please let me know if you need any more information.

Thank you,

Kathleen Winter D & D Partners, LLC One Forest Avenue Portland, ME 04101 cell: 207-329-8041