Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 09/02/15

Baxter Academy
for Technology and Science

54 York Street Portland, Maine 04101 - 207-699-5500

August 19, 2015

Richard Nason
Plans Examiner-CFPE CFII
Maine State Fire Marshall's Office
45 Commerce Drive
Augusta, Maine 04333-0165

Dear Mr. Nason:

Baxter Academy is currently located at 54 York St. in Portland's Old Port District. We are entering our third year of operation as a Public Charter School and have run out of space at our York St. location, which served approximately 220 students in the school year of2014-15. We have recently entered into a 3-year lease for the first floor at 561Congress St., which will become satellite space to 54 York St..We consider this lease a temporary, transitional one until we can achieve a lease to house all 320 of our students at one site.

Our lease for 561 Congress St includes a provision for Baxter to work with Barba and Wheelock to explore the cost of fitting our 510 Congress St/79 Free St.. Our goal is to develop such a plan in the next 4-6 months. This would constitute developing approximately 30,000 square feet of space to house all of our students. Inasmuch as we do not receive public funds for capitol development, we would also have to craft a fundraising effort to make this work possible. We will be developing these plans with Waterfront Maine the owners of 510 Congress/79 Free St.

The following is the proposed schedule of milestones:

Year One September 2015-August 2016 Master Planning and Site Selection

1. Programming and planning

2. Working with Waterfront Maine to determine build out costs and lease options

3. If agreement cannot be reached begin a different site selection process (6 months)

Milestone to meet: Determining where to locate the school and have a signed letter of intent with the property owner.

Year Two September 2016-August 2017 Fundraising and construction documents.

1. Develop financial plans and fundraising strategies

2. Preparation of construction documents for the build out

Milestone to meet:

Baxter will be under construction by September 1, 2017

Year Three September 2017-August 2018 Construction 9 months

Milestone to meet: Baxter Academy for Technology and Science will be fully moved into its new location for the start of school year 2018-2019.

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 09/02/15

Sincerely,

Carl J. Stasio, Jr.

Executive Director Baxter Academy For Technology and Science

PO Box 859, Portland, Maine 04104 | 207.370.5872
baxter-academy.org