Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction:	17 Congress St.										
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 37 A 38	Ventur haterhort Main	Telephone:									
Lessee/Buyer's Name (If Applicable) MATT'S COFFEE 567 Congress Portland me 07/01	Contractor name, address & telephone:	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00 For H.D. signage \$75.00 Fee: \$ Awning Fee= cost of work Total Fee: \$									
Who should we contact when the permit is ready: MATT BOLINDAL phone: 160-3733 - Tenant/allocated building space frontage (feet): Length: 18 Height 13											
Current Specific use:											
Proposed awning? Yes No Is aw Height of awning: Length of Is there any communication, message, tradem If yes, total s.f. of panels w/communications,	oning backlit? Yes No awning: Depth: bark or symbol on it? Yes No message, trademark or symbol: s.	City of Building 19012									
Information on existing and previously perm Freestanding (e.g., pole) sign? Yes Bldg. wall sign? (attached to bldg) Yes Awning? Yes No Sq. ft. are	No Dimensions: 24" x 24	•									
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.											
Please submit all of the information of Failure to do so may result in the aut	· · · · · · · · · · · · · · · · · · ·	cation Checklist.									
In order to be sure the City fully understands the additional information prior to the issuance of a Building Inspections office, room 315 City Hall	permit. For further information visit us on-li-										
I hereby certify that I am the Owner of record of the authorized by the owner to make this application as he a permit for work described in this application is issue areas covered by this permit at any reasonable hour to	is/her authorized agent. I agree to conform to all d, I certify that the Code Official's authorized repr	applicable laws of this jurisdiction. In addition, if resentative shall have the authority to enter all									
Signature of applicant:	1 Date	e: 5/29/12									
This is not a permit	you may not commence ANY work until the	e permit is issued.									



CERTIFICATE OF LIABILITY INSURANCE

MATTS-1 OP ID: JM

DATE (MM/DD/YYYY) 05/30/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to

	ne terms and conditions of the policy, ertificate holder in lieu of such endors						tement on th	is certificate does not c	onfer i	rights to the
1087 Forest Ave 207-79 Portland, ME 04103 Timothy McGonagle			207-797-9400 207-797-0956			CONTACT NAME: PHONE (A/C, No, Ext): (E-MAIL ADDRESS: (A/C, No):				
						INSURER(S) AFFORDING COVERAGE				NAIC#
				1	INSURER A: MMG Insurance				15997	
INSU	RED Matt's Coffee, LLC PO Box 3222				INSURER B : Hartford Insurance INSURER C :				10071H	
Portland, ME 04106									ļ	
						INSURER D:				
					INSURER E:					
	V/2D 4 0 2 0				INSURE	RF:				<u> </u>
			***************************************	E NUMBER:	VE DEEN	LICOUED TO		REVISION NUMBER:	/E DOI	LIOY DEGIOD
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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER		POLICY EFF MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	3	
Α	GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY			BP 0443283	7	04/05/12	04/05/13	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ \$	1,000,000 250,000
	CLAIMS-MADE OCCUR				İ			MED EXP (Any one person)	\$	5,000
	X Business Owners							PERSONAL & ADV INJURY	\$	1,000,000
								GENERAL AGGREGATE	\$	2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							PRODUCTS - COMP/OP AGG	\$	2,000,000
	POLICY PRO-								\$	
	AUTOMOBILE LIABILITY]		COMBINED SINGLE LIMIT (Ea accident)	\$	
	ANY AUTO							BODILY INJURY (Per person)	\$	
	ALL OWNED SCHEDULED AUTOS AUTOS							BODILY INJURY (Per accident)	\$	
	X HIRED AUTOS X NON-OWNED AUTOS				1			PROPERTY DAMAGE (Per accident)	\$	
			L						\$	
	UMBRELLA LIAB OCCUR							EACH OCCURRENCE	\$	
	EXCESS LIAB CLAIMS-MADE						:	AGGREGATE	\$	
	DED RETENTION\$								\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		İ.]			WC STATU- OTH- TORY LIMITS ER		
В	ANY PROPRIETOR/PARTNER/EXECUTIVE			04WECEH3331	04/10/12	04/10/13	E.L. EACH ACCIDENT	\$	100,000	
	(Mandatory in NH)	N/A						E.L. DISEASE - EA EMPLOYEE	\$	100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$	500,000
								PROPERTY		100,000
bra		- 0 (1	44	40000 404 A 1800 - 18 1- 4	0.1	·•				
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CEF	RTIFICATE HOLDER				CANCI	ELLATION			······································	
					J. 111V					
	CITY OF POPTI AND							ESCRIBED POLICIES BE CA REOF, NOTICE WILL E		

389 CONGRESS ST. PORTLAND, ME 04101 ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE Timothy McGonagle



May 23, 2012

Matt Bolinder Owner Matt's Coffee, LLC 567 Congress Street Portland, ME 04101

Dear Matt:

We received your request to place one (1) sandwich-style sidewalk sign board on the sidewalk in front of your space at the Strand Building located at 567 Congress Street.

We think this is a great idea. This letter shall serve as Landlord approval for placing the sign board on the sidewalk in front of our building, subject to approvals and permits by the City of Portland.

For our records, please send us a photo of the sign board when you can.

Thank you,

Edie Lovell Property Manager

Waterfront Maine



Waterfront Maine 510 Congress Street Portland, ME 04101

T: (207) 775-7455 F: (207) 772-6130

May 23, 2012

Matt Bolinder Owner Matt's Coffee, LLC 567 Congress Street Portland, ME 04101

Dear Matt:

We received your request to install one (1) 23" x 24" sheet metal projection sign on the existing sign support structure on the exterior façade of the Strand Building located at 567 Congress Street, in front of your space.

We believe your sign will fit in well with historic district. This letter shall serve as Landlord approval for your exterior projection sign on our building, subject to approvals and permits by the City of Portland.

For our records, please send us a photo of the sign after it has been installed.

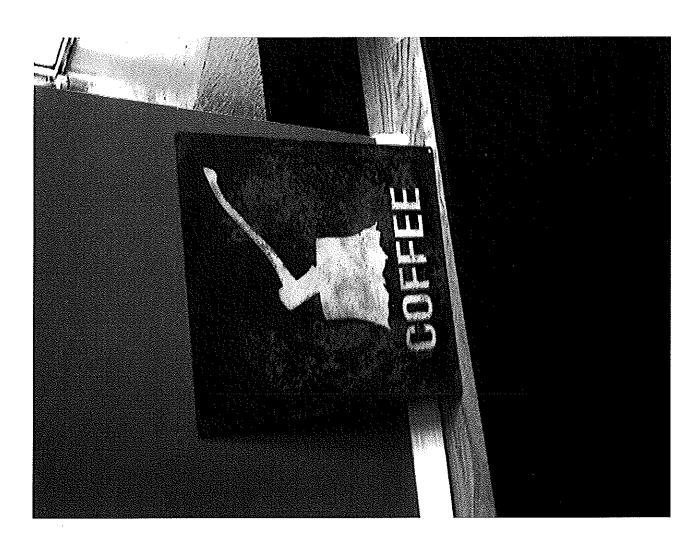
Thank you,

Property Manager

Waterfront Maine



-bildy funkagi is 18 feet - sign post is 10'8" high.

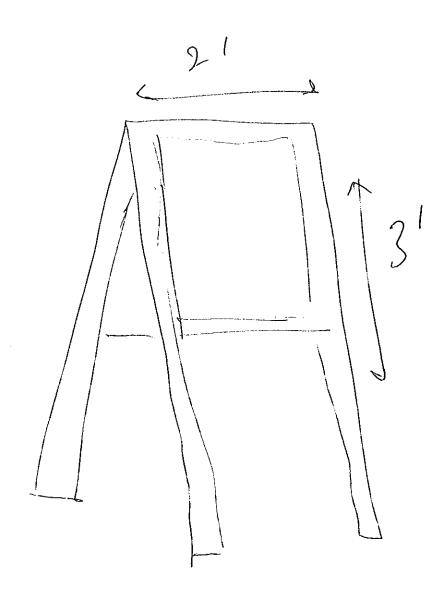


- \$" sheet metal, painted

-- 23" x 2-4"

- no illumination attacked perpendiculas to siche of buildy with existy would—iron hanger. Will hang vsing steel loops/caribiners. Bottom right corner will be tethered to the building vsing existing hook.

Most's Coffee 567 Congress St.
Patland 04/01



Materials: Nova frame, chalkboard on me site, White board on the other