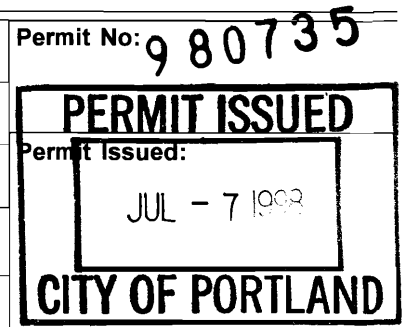


**City of Portland, Maine – Building or Use Permit Application** 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: 177-3097		Owner: 177-3097		Phone: 177-3097	
Owner Address: 37 Portland Ave Portland, ME 04104		Lessee/Buyer's Name: Community Improvement District		Business Name:	
Contractor Name: Portland Design, Inc 04101		Address: 142 High St Portland, ME 04101		Phone: 177-3097	
Past Use:		Proposed Use:		<b>COST OF WORK:</b> \$ 1,460.00 <b>PERMIT FEE:</b> \$ 21.00 <b>FIRE DEPT.</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <b>INSPECTION:</b> Use Group: Type:	
Proposed Project Description: CONNECT & INSTALL ADJACENT payphone sign SOURCE OF BRICK WALL		Signature:		Signature:	
Permit Taken By:		Date Applied For: 06/27/1998		<b>PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)</b> Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied <input type="checkbox"/> Signature: Date:	



Zone: CBL: 177-3097

Zoning Approval:

**Special Zone or Reviews:**

Shoreland  
 Wetland  
 Flood Zone  
 Subdivision  
 Site Plan maj  minor  mm

**Zoning Appeal**

Variance  
 Miscellaneous  
 Conditional Use  
 Interpretation  
 Approved  
 Denied

**Historic Preservation**

Not in District or Landmark  
 Does Not Require Review  
 Requires Review

**Action:**

Approved  
 Approved with Conditions  
 Denied

Date: \_\_\_\_\_

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

06/27/1998

SIGNATURE OF APPLICANT \_\_\_\_\_ ADDRESS: \_\_\_\_\_ DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE \_\_\_\_\_ PHONE: \_\_\_\_\_



COMMENTS

3/1/99 - Sign has been installed as per plan.

Inspection Record

Type	Date
Foundation: _____	_____
Framing: _____	_____
Plumbing: _____	_____
Final: _____	_____
Other: _____	_____

**THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED**

**Building or Use Permit Pre-Application  
Attached Single Family Dwellings/Two-Family Dwelling  
Multi-Family or Commercial Structures and Additions Thereto**

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

**NOTE\*\*If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.**

Location/Address of Construction (include Portion of Building): <b>100 Oak St.</b>			
Total Square Footage of Proposed Structure <b>30</b>		Square Footage of Lot	
Tax Assessor's Chart, Block & Lot Number Chart# <b>037</b> Block# <b>A</b> Lot# <b>012</b>		Owner: <b>Landmark America LLC</b>	Telephone#: <b>772 3399</b>
Owner's Address: <b>39 Forest Ave / Box 3879 Portland, Me. 04104</b>		Lessee/Buyer's Name (If Applicable) <b>Community Television Networks Inc</b>	Cost Of Work:      Fee <b>\$ 1400.</b> <b>\$ 31</b>
Proposed Project Description: (Please be as specific as possible) <b>Const + install wedge-shaped plywood sign mounted on brick wall</b>			
Contractor's Name, Address & Telephone <b>Prostyle Design / Suite 501, 142 High St. Portland Me 04101</b> <b>775-3269</b>		Rec'd By <b>MM</b>	
Current Use: <b>OFFICE</b>		Proposed Use: <b>Same</b>	

Separate permits are required for Internal & External Plumbing, HVAC and Electrical installation.

- All construction must be conducted in compliance with the 1996 B.O.C.A. Building Code as amended by Section 6-Art II.
- All plumbing must be conducted in compliance with the State of Maine Plumbing Code.
- All Electrical Installation must comply with the 1996 National Electrical Code as amended by Section 6-Art III.
- HVAC (Heating, Ventilation and Air Conditioning) installation must comply with the 1993 BOCA Mechanical Code.

You must Include the following with you application:

- 1) A Copy of Your Deed or Purchase and Sale Agreement
- 2) A Copy of your Construction Contract, if available
- 3) A Plot Plan/Site Plan

Minor or Major site plan review will be required for the above proposed projects. The attached checklist outlines the minimum standards for a site plan.

**4) Building Plans**

**Unless exempted by State Law, construction documents must be designed by a registered design professional.**

A complete set of construction drawings showing all of the following elements of construction:

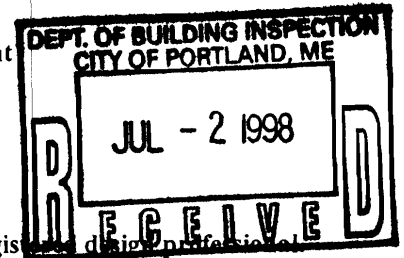
- Cross Sections w/Framing details (including porches, decks w/ railings, and accessory structures)
- Floor Plans & Elevations
- Window and door schedules
- Foundation plans with required drainage and dampproofing
- Electrical and plumbing layout. Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment (air handling) or other types of work that may require special review must be included.

**Certification**

I hereby certify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <b>Anthony R. King</b>	Date: <b>July 2 1998</b>
--	--------------------------

Building Permit Fee: \$25.00 for the 1st \$1000. cost plus \$5.00 per \$1,000.00 construction cost thereafter.  
Additional Site review and related fees are attached on a separate addendum



**COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS  
(SINGLE LIMITS)**

Policy No.  
CPA 0003444 - 14

Issued By:  
Acadia Insurance Company

Named Insured and Address

Agent Name and Address 1192  
(207)967-4343

Community Television Network  
68 High Street  
Portland, ME 04101

Bilodeau Insurance/Kennebunk  
P.O. Box 679  
Brunswick, ME 04011

LIMITS OF INSURANCE

General Aggregate Limit (Other Than Products-Completed Operations)	\$	600,000
Products-Completed Operations Aggregate Limit	\$	600,000
Personal & Advertising Injury Limit	\$	Excluded
Each Occurrence Limit	\$	300,000
Fire Damage Limit	\$	100,000 Any One Fire
Medical Expense Limit	\$	5,000 Any One Person

Form of Business:  Individual  Partnership  Joint  
 Organization (Other than Partnership or Joint Venture)

Retroactive Date (CG0002 Only)

Coverage A of this Insurance does not apply to "bodily injury" or "property damage" which occurs before the Retroactive Date, if any, shown below:

Retroactive Date: None (Enter Date or "None" if no Retroactive Date applies.)

Location of all Premises You Own, Rent or Occupy:

Portland, ME

Endorsements Attached To This Coverage Form:

CG0054 (03-97), CG0055 (03-97), CG2026 (11-85), AICG50 (06-92), CG0001 (01-96),  
CG2138 (11-85), CG2147 (10-93), CG2503 (03-97), CG2504 (03-97).  
IL0021 (11-94).

Mar. 7.

Original



# LANDMARK AMERICA LLC

39 FOREST AVENUE • P.O. BOX 3879 • PORTLAND, ME 04104 • 207-772-3399 • FAX 207-772-8990

June 30, 1998

Mr. Thomas Handel, Executive Director  
Community Television Network  
100 Oak Street  
Portland, ME 04104

Re: Sign Approval

Dear Tom:

This is the required letter of permission from Landmark America LLC, the owner of 100 Oak Street, for the sign application Community TV is submitting to the city authority.

This letter of permission is provided with the following understanding and agreement, with Community TV and the City of Portland, that allows the remaining tenants in the building to also have signs in strict compliance with Table 2.8 Sign Regulations by Zone (attached), as noted below.

1. 100 Oak Street is in Zone B-3.
2. It is a multi-tenant building.
3. Community TV is a ground floor tenant.
4. Community TV has 42 feet of frontage.
5. Community TV may have a sign up to 2 sq.ft. per ft. of building frontage.
6. Therefore, Community TV is entitled to an 84 Square foot sign. -
7. The other ground floor tenants at 100 Oak Street are entitled to signs under the same formula of 2 sq. ft. per ft. of building frontage.
8. The building ID sign and non-ground floor tenant signs can equal 5% of the wall area on which the signs are to be placed.
9. 100 Oak Street is 92 feet long and an average of 18 feet high.
10. The building ID sign and non ground floor tenant signs can be  $92 \times 18 = 1,656 \times 5\% = 82.8$  sq. ft.

If this is not an accurate application of the zoning regulation according to the city of Portland, we withdraw our approval of the Community TV sign until the method of calculation and amount of signage available to the remaining tenants can be determined.

Very truly yours,

Reynold M. Drews