



# PORTLAND MAINE

*Strengthening a Remarkable City, Building a Community for Life • www.portlandmaine.gov*

Lee Urban - Director of Planning and Development  
Jeanie Bourke - Inspections Division Director

December 19, 2007

COPY

WATERVIEW DEVELOPMENT LLC  
PO BOX 1199  
NAPLES, ME 04055

**CBL: 036 H019001**  
**Located at 67 FOREST AVE**

Certified Mail 7007 0710 0002 4976 1443

*also known as 10 Mechanic  
036-H-020001*

Dear WATERVIEW DEVELOPMENT LLC,

The City has received a complaint that you did not remove the snow accumulation on the public sidewalk in front of your property. This condition is a violation of Section 25-173 of the Code of Ordinances of the City of Portland, Removal of Snow and Ice.

This is a notice of violation pursuant to the Ordinance. A four foot path must be properly cleared the length of your frontage along the public street (s) within 24 hours of the date of this notice. A re-inspection of the premises will occur, at which time compliance is required. Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code.

If a property owner fails to clear their sidewalks 24 hours after receiving a notice of violation, the City can clear the sidewalk and bill the property owner the cost of doing so plus a 10% administrative charge.

This constitutes an appealable decision pursuant to Section 25-204 of the Code.

Enclosed is a copy of an informational brochure that outlines Property owner's responsibility with regard to the removal of snow and ice from the public sidewalk in front of the property. Please review the material and feel free to contact me at 874-8693 if you have questions.

Sincerely,

Suzanne Hunt @ (207) 874-8707  
Building Inspector



# SIDEWALK SNOW REMOVAL



As winter approaches, this notice is to remind you that residential property owners, or anyone responsible for any residential property, are required to remove snow from the sidewalk in front of their property within 24 hours after the snow has ceased to fall, or within 24 hours after the City has finished clearing snow from that storm, whichever is later.

Commercial property owners, or the manager or any person responsible for the property, are required to remove snow from the sidewalk in front of their property within 12 hours after snow has ceased to fall.

If you fail to remove the snow from the sidewalk or treat the ice, and a complaint is received, the Building Inspections Division will post your property. You will then have 24 hours to clear the sidewalk. If you fail to do so, Public Works will clear the sidewalk and you will be billed for the cost of the removal plus a 10% administrative fee. It is estimated that the cost of removal will be approximately \$100.00 for an average sized sidewalk. In addition to removal costs, the City may also impose civil fines for violating the ordinance.

Seniors in need of assistance in clearing snow from their sidewalks may call Joan Sheedy with the Senior's Triad Shoveling Project at 774-7616.

Thank you in advance for your cooperation in helping to keep our sidewalks safe for passage in the winter months.

For more information regarding the City's sidewalk snow removal ordinance, Chapter 25, Article VIII, section 25-171 et seq., please see the City website, <http://www.portlandmaine.gov>, and click on City Code.

*If you would like to report an uncleared sidewalk, please call 874-8793, or email [citysidewalks@portlandmaine.gov](mailto:citysidewalks@portlandmaine.gov)*

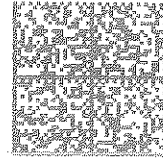
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# PORTLAND MAINE

Inspection Services Division  
389 Congress Street, RM. 315  
Portland, Maine 04101

JAN 2 2008

PRESORTED  
FIRST CLASS



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0004222549 DEC 20 2007  
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BC: 04101357190 \*2884-04424-24-27

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