

REQUIREMENTS BETWEEN APPLICATION AND ACTIVATION

- Inspection Scheduling:** Contact AMaP Scheduler (207-774-5961 x3037) at least five days in advance of installation.
- Service Retirement:** Existing service(s) must be retired as a condition of acceptance of new service line installation.
- Meter Pit Review:** Submit cut sheet of meter pit structure to MEANS@pwd.org for review prior to purchase.
- Meter Pit Inspection:** Contact AMaP Scheduler (207-774-5961 x3037) at least five days in advance of installation.
- Water Sample:** Contact AMaP Scheduler (207-774-5961 x3037) at least five days in advance to collect water sample.
- Fire Service Flushing:** If required, contact AMaP Scheduler (207-774-5961 x3037) at least five days in advance to flush.
- Private Hydrant Inspection:** Contact Customer Service (207-761-8310) at least five days in advance of activation.
- Meter Spool Sign-out:** Visit Customer Service with copy of Service Application.
- Residential Sprinkler Design Review:** Submit sprinkler plan to MEANS@pwd.org for review prior to activation request.
- Service Activation:** Contact Customer Service (207-761-8310) at least five days in advance of activation.
- Well Disconnection:** Private wells must be disconnected as a condition of meter installation.
- Sewer Service:** Contact Systems Chief Operator (207-774-5961 x3105) to schedule the sewer installation inspection.

Note: PETITIONER is responsible for disseminating information to all Subcontractors. The District will work with the PETITIONER in locating its infrastructure based upon the records and information available to it. Be advised that the District SHALL NOT BE LIABLE for any damages whatsoever resulting from errors made in the location and marking of its infrastructure.

PETITIONER: _____
 Address: _____

Petitioner Signature: _____

PWD Representative: _____ PAID

Note: The PETITIONER will receive any refund or bill generated from a reconciliation of PWD costs compared to the deposit amount. **If the DEPOSITOR is a different entity than the PETITIONER, both parties must sign this form and note which fees will be the responsibility of the DEPOSITOR.**

Depositor to receive bill or refund on these fees: Service Installation Fees Account Activation Fees None

Depositor Signature: _____

Petitioner Signature: _____

-----PWD USE ONLY-----

| <u>Asset Creation</u> | <u>Quantity</u> | <u>Asset IDs</u> | <u>Work Orders</u> | <u>Completed</u> |
|---|-----------------|------------------|---|------------------|
| Water Service Line Parent/Child <input type="checkbox"/> | 1 | | SVINNW - <input type="checkbox"/> A-SAMP - <input type="checkbox"/> MTINNW - <input type="checkbox"/> | |
| Service Valve | | | | |
| Backflow Preventer | | | WBFAT - <input type="checkbox"/> | |
| Private Hydrant | | | A-INSP - <input type="checkbox"/> | |
| Meter Pit | | | A-INSP - <input type="checkbox"/> | |
| Sewer Service Line | | | | |

| <u>Asset Retirement</u> | <u>FC #</u> | <u>Asset IDs</u> | <u>Work Orders</u> | <u>Completed</u> |
|-------------------------|-------------|------------------|--------------------|------------------|
| | | | | |

| <u>Utility Account Alerts</u> | <u>Req'd</u> | <u>Completed</u> | | <u>Inspector Package Items</u> | <u>Completed</u> |
|-------------------------------|--------------------------|--------------------------|--|--|------------------|
| Water Sample | <input type="checkbox"/> | <input type="checkbox"/> | | Account Created <input type="checkbox"/> | |
| Service Retirement | <input type="checkbox"/> | <input type="checkbox"/> | | Deposits Entered <input type="checkbox"/> | |
| Meter Spool | <input type="checkbox"/> | <input type="checkbox"/> | | Budget Numbers <input type="checkbox"/> | |
| Meter Sizing Calculations | <input type="checkbox"/> | <input type="checkbox"/> | | Site Plan Included <input type="checkbox"/> | |
| Residential Sprinkler | <input type="checkbox"/> | <input type="checkbox"/> | | Main Inspection <input type="checkbox"/> | |
| Speculative Service | <input type="checkbox"/> | <input type="checkbox"/> | | Meter Pit Detail <input type="checkbox"/> | |
| Limited Service Agreement | <input type="checkbox"/> | <input type="checkbox"/> | | Application Scanned <input type="checkbox"/> | |
| Private Well | <input type="checkbox"/> | <input type="checkbox"/> | | Address Verified <input type="checkbox"/> | |
| Meter Pit Inspection | <input type="checkbox"/> | <input type="checkbox"/> | | Draw into GIS <input type="checkbox"/> | |
| Private Hydrant (2 Alerts) | <input type="checkbox"/> | <input type="checkbox"/> | | Proposed Data <input type="checkbox"/> | |