

From: Patrick Ducas <patrickd@ducasconstruction.com>
To: Jean Fraser <JF@portlandmaine.gov>
Date: 10/22/2015 11:11 AM
Subject: FW: 415 Cumberland Avenue - Portland - New Service Information
Attachments: PO - 415 Cumberland Ave - Infrastructure Map - 2015.pdf; Approved Service Tapping Companies.pdf; Service Application Template - 2015.pdf

Jean

Please be advised that I did have a conversation with Portland Water District back on the 14th of October, and they did convey their belief that there is capacity to serve this project in its new use as a subdivision. There are 12" lines on both Forrest and Cumberland which can be tapped. Brian provided the instructions to request an "Ability to Serve" letter and the application process. I have since submitted by letter requesting "Ability to Serve" and am awaiting final/official confirmation.

Thanks

Patrick

From: Brian Johnson [mailto:brianjohnson@pwd.org] On Behalf Of AMAP Means Email
Sent: Tuesday, October 13, 2015 10:23 AM
To: Patrick Ducas <patrickd@ducasconstruction.com>
Subject: 415 Cumberland Avenue - Portland - New Service Information

Patrick,

Attached is a copy of PWD's infrastructure map noting the location and sizes of the public water mains near 415 Cumberland Avenue - Portland. It is possible to make a new service connection into a public main only after proper review and approval by PWD. Below is a description of the general process for having a new service line installed on the public water system.

Ability to Serve Phase

In order for PWD to give an official opinion on serving the water needs of a site, we will require that a request for an Ability to Serve letter be submitted to our office. This letter should be sent to the PWD MEANS Group at the address noted below or via email to means@pwd.org<blocked::mailto:means@pwd.org>. This letter should include the following information:

- 1) The official address of the site (if one exists) and Assessor's Parcel Number
- 2) A locus map indicating the site seeking water or sewer service with the relevant property boundaries visible
- 3) The project scope explaining the existing and proposed use of the site
- 4) Any known existing public or private water or sewer service pipes on the site
- 5) The expected domestic water, fire protection, irrigation and sewer demands of the site
- 6) A listing of any easements that exist or may be required to provide water or sewer service to the site
- 7) A description of any potential future plans for the subject property or for the properties located adjacent to the site seeking service (for example, potential lot subdivisions)

Once we get this information from a potential customer, we will respond with a formal letter within 30 days explaining PWD's opinion on our ability to serve this site with public water.

Please include a mailing address in your request, a hardcopy of the ability to serve determination letter will be sent to that address.

Plan Review Phase

As your project progresses, we advise that you submit any preliminary design plans to the MEANS Division for review of the water service line configuration. We will work with you or your representative to

ensure that the design meets our current standards.

Pre-Construction Phase

Following PWD Site Plan approval, the next step in the process is for the owner to hire a private contractor to install the new service lines at their cost. While PWD does not have any requirements on who may complete the excavation work for a new service line, the actual tap into a main must be completed by a certified contractor. Attached is a listing of contractors who are approved to complete service taps for various pipe sizes.

Service Application Phase

Once a contractor has been selected and the project is ready to go to construction, it will be necessary to again contact PWD's MEANS Group to arrange for an appointment to fill out a service application. We will complete the attached new service application together at the PWD office. To ensure that the eventual utility account will be set up correctly and that all service lines and meters will be properly sized, the following information will be needed at this time:

- 1) Town-assigned street address
- 2) Billing contact information
- 3) Water service diameter
- 4) Expected peak water usage in gallons per minute (not required for a single family home)
- 5) Fixture count tabulation (only required if peak water usage is not known)
- 6) Description of the proposed meter location (if the meter is further than 300 feet from the property line, a meter pit will be required)

PWD will collect the following fees at the time of the service application:

- 1) Application Fee: \$58 per service line
- 2) Inspection Fee: \$181 flat for 2-inch service or smaller (single services only); \$40.00 per hour for services larger than 2-inch*
- 3) Meter Fee: Based on the meter size (typically between \$200 and \$500, but may be higher for some uses)
- 4) Meter Installation Fee: \$63 flat for meters 2-inch and smaller; \$40.00 per hour for meters larger than 2-inch*
- 5) Water Quality Sample: \$161 for domestic services 2-inch and larger
- 6) Highway Opening Fee: Varies (only applicable for connections made into some State Highways)
- 7) Meter Pit Inspection, Fire Service Activation and Private Hydrant Inspection where applicable estimated at \$40.00 per hour

*Time is estimated based on the project scope. The depositor will receive a credit or a bill at project completion based on actual PWD charges.

An exact fee structure will be developed for this project after all design items have been determined.

Construction Phase

PWD is required to provide inspection of all water service work within the public way. After the applicable fees have been collected and the application accepted, your contractor is advised to contact PWD's Scheduler, Thomas Whitney, at 774-5961 x3037 to arrange for a time for a PWD inspector to witness the water service installation work. Please contact us 3-5 days in advance of your desired construction date to ensure that we will have an inspector available.

If at any time during this process you would like to meet to discuss your project further, please contact the MEANS Group to schedule an appointment with a PWD representative.

Have a great day,

Brian

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