

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND BUILDING PERMIT

This is to certify that HANNAFORD BROS CO #351C

Located At 295 FOREST AVE

Job ID: 2012-02-3202-ALTCOMM

CBL: 034A-C-001-001

has permission to Renovate 2,383 sq ft of UNE Healthcare on 2nd fl for a Hannaford call center office space provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be

\_\_\_\_\_  
Fire Prevention Officer

 2/27/12  
\_\_\_\_\_  
Code Enforcement Officer / Plan Reviewer

THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY  
PENALTY FOR REMOVING THIS CARD

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: 2012-02-3202-ALTCOMM	Date Applied: 2/3/2012	CBL: 034A-C-001-001	
Location of Construction: 295 FOREST AVE	Owner Name: HANNAFORD BROS CO #351C	Owner Address: PO BOX 1000 - PORTLAND, ME 04104	Phone: 831-4001 (c) 883-2911 (o)
Business Name:	Contractor Name: TBD	Contractor Address:	Phone:
Lessee/Buyer's Name:	Phone:	Permit Type: CHUSE-COMM	Zone: B-2
Past Use: New England Health Care for Kids on the 2 <sup>nd</sup> floor rear	Proposed Use: To change the use from health care to Hannaford call center (2743sf) on 2 <sup>nd</sup> floor rear 2383	Cost of Work: \$40,000.00	CEO District:
		Fire Dept: <input checked="" type="checkbox"/> Approved w/ auditors <input type="checkbox"/> Denied <input type="checkbox"/> N/A	Inspection: Use Group: B Type: 2 IBC 2009 Signature: <i>[Signature]</i>
Proposed Project Description: 2R; UNE Healthcare space change		Pedestrian Activities District (P.A.D.)  2/27/12	
Permit Taken By: Brad		<b>Zoning Approval</b>	

Special Zone or Reviews	Zoning Appeal	Historic Preservation
<input type="checkbox"/> Shoreland	<input type="checkbox"/> Variance	<input checked="" type="checkbox"/> Not in Dist or Landmark
<input type="checkbox"/> Wetlands	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Does not Require Review
<input type="checkbox"/> Flood Zone	<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Requires Review
<input type="checkbox"/> Subdivision	<input type="checkbox"/> Interpretation	<input type="checkbox"/> Approved
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Conditions
<input type="checkbox"/> Maj <input type="checkbox"/> Min <input type="checkbox"/> MM	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied
Date: <i>OK</i> <i>[Signature]</i> 2/3/12	Date:	Date: <i>[Signature]</i>

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

## BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov)

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.

**From:** <eottum@hannaford.com>  
**To:** <bjs@portlandmaine.gov>  
**CC:** <jmb@portlandmaine.gov>  
**Date:** 2/24/2012 3:17 PM  
**Subject:** Hannaford Call Center - 295 Forest Ave. 2R  
**Attachments:** UNE PHASE 1 Existing Conditions.pdf; UNE PHASE 1 Proposed.pdf

Hi Brad

I just returned from vacation and noticed some additional drawings have become available. These are scaled drawings: 1/8"= 1'. I will attach the new drawings to this email.

We have added one restroom to meet code.  
It appears they have removed some of the wall in-fills which allows better emergency egress for all occupants.  
Any wall construction is to match existing which is 3 5/8" metal stud 5/8" gyp both sides. Existing walls extend to the 8' ceiling height.  
Exterior walls are currently masonry with a structural steel frame.  
Roof is flat .060 EPDM.  
The actual square footage that we will be occupying has been reduced slightly from 2743 s.f. to 2383 s.f.  
The new proposed drawings shows the metal office partitions in the Central Processing Area. These 60" high free-standing partitions are very similar to what exists in your office area.  
No modifications to the existing sprinkler system are anticipated. The area is fully sprinklered and alarmed.

If there are any questions, feel free to ask.

(See attached file: UNE PHASE 1 Existing Conditions.pdf)(See attached file: UNE PHASE 1 Proposed.pdf)

RECEIVED  
FEB 25 2012  
Dept. of Building Inspections  
City of Portland Maine



# CITY OF PORTLAND, MAINE

Department of Building Inspections

## Original Receipt

1/30 2012

Received from Eric Attum

Location of Work Hammonds 295 Forest  
2R

Cost of Construction \$ 40,000 Building Fee: \_\_\_\_\_

Permit Fee \$ \_\_\_\_\_ Site Fee: \_\_\_\_\_

Certificate of Occupancy Fee: \_\_\_\_\_

390,00  
30 420.00 Total: 420.00

Building (I1) \_\_\_\_\_ Plumbing (I5) \_\_\_\_\_ Electrical (I2) \_\_\_\_\_ Site Plan (U2) \_\_\_\_\_

Other \_\_\_\_\_


CBL: 001 C001

Check #: 1000001908 Total Collected \$ 420-

**No work is to be started until permit issued.  
Please keep original receipt for your records.**

Taken by: 

WHITE - Applicant's Copy  
YELLOW - Office Copy  
PINK - Permit Copy

will bring in 



# Certificate of Occupancy



## CITY OF PORTLAND, MAINE

Department of Planning and Urban Development  
Building Inspections Division

Location: 295 FOREST AVE

CBL: 034A- C-001-001

Issued to: HANNAFORD BROS CO #351C

Date Issued: 5/2/2012

**This is to certify** that the building, premises, or part thereof, at the above location, built-altered-changed as to use under Building Permit No. 2012-02-3202-ALTCOMM, has had a final inspection, has been found to conform substantially to the requirements of the Building Code and the Land Use Code of the City of Portland, and is hereby approved for occupancy or use, limited or otherwise, as indicated below.

PORTION OF BUILDING OR PREMISES

HANNAFORD CALL CENTER

APPROVED OCCUPANCY

USE GROUP B, TYPE 2, IBC 2009

Approved:

5-2-2012

(Date)

Inspector

Inspections Division Director

Notice: This certificate identifies the legal use of the building or premises, and ought to be transferred from owner to owner upon the sale of the property.