RESURGAM CITY OF PORTLAND, MAINE
Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 07/09/14

COMMERCIAL LEASE

THIS COMMERCIAL LEASE ("Lease") made and entered into as of May 23, , 2014 (th "Effective Date"), whereby Kennebec Krossing , LLC, a Maine limited liability company with business address c/o J.F. Management Company, LLC, 65 Town Farm Road, Buxton, Maine 04093 (th "Landlord"), does hereby lease to Parlour, LLC , a Maine corporation with its principal plac of business (to be located at)at 137 Kennebec Street (the "Tenant"), the premise described as the building situated at 137 Kennebec Street, Portland, Maine, 04101 and consisting approximately 1500 +/- Square Feet of space.

Section 1. TERM and RENT.

(a) The Lease term shall be for five (5) years and 4 months (the "Term") commencing on the effective date of June 1, 2014 (the "Commencement Date") and terminating on September 30, 2019 (the "Termination Date"), unless otherwise extended, renewed or sooner terminated pursuant to the terms herein.

(b) Beginning on October 1, 2014, Tenant shall pay a base annual rent as follows during the Term, payable in monthly installments on the 1st day of each month in advance:

LEASE YEAR	TERM (Months)	ANNUAL RENT AMOUNT	MONTHLY RENT AMOUNT
Initial.	June 1, 2014 – September 30, 2014	No rent will be due.	
1	10/01/2014 – 09/30/2015	$ 22,200.00	$ 1,850.00
2	10/01/2015 – 09/30/2016	$ 22,977.00	$ 1,914.75
3	10/01/2016 – 09/30/2017	$ 23,781.20	$ 1,981.77
4	10/01/2017 – 09/30/2018	$ 24,613.54	$ 2,051.13
5	10/01/2018 – 09/30/2019	$ 25,475.00	$ 2,122.92

Payment shall be made at the address of the landlord set forth above, payable to Landlord's managing

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Section 3. TENANT'S PROPERTY. The property on the Premises shall be kept at Tenan risk; Landlord shall not be liable for any damage to equipment, furniture or other tangible personal p situated on the Premises.

Section 4. FIRE OR OTHER CASUALTY. If the Premises shall be damaged by fire c casualty, but are not thereby rendered untenantable in whole or in part, Landlord shall at its own e cause such damage to be repaired within sixty (60) days after the occurrence of such damage, and shall not be abated. If by reason of such occurrence, the Premises shall be rendered untenantable only Landlord shall, at its own expense, cause such damage to be repaired and the rent shall be reduced by an equitable proportion from the date of damage until such repairs are completed provided that if said repairs are not substantially completed within ninety (90) days after the occurrence of such damage, Tenant shall have the option of terminating this Lease upon thirty (30) days' written notice to Landlord. If the Premises shall be **rendered wholly untenantable by reason of such occurrence, either Tenant or Landlord may, at their option,** terminate this Lease and the tenancy hereby created by giving to the other within thirty (30) days following the date of such occurrence written notice of an election so to do. If neither party elects so to terminate, Landlord shall, at its own expense, cause said damage to be repaired and rent shall abate from the date of damage until said repairs are completed. Landlord's obligation to repair hereunder shall be subject to the restrictions and regulations imposed or enacted by any duly constituted public authority.

Section 5. INDEMNIFICATION AND INSURANCE. (a) Indemnification. Tenant agrees to indemnify and hold harmless Landlord from any and all loss, damage, claim, suits, judgments, fire or liabilities which Landlord may incur, arising by reason of any injury or death to persons or property or any claim on account thereof resulting from use of the Premises by the Tenant, its agents, guests, or invitees, including, without limitation, all costs of defending against such claims and in enforcing this indemnity provision, including reasonable attorneys' fees for such purpose.

(b) Liability Insurance. Tenant shall, at the sole cost and expense of Tenant: (i) insure Tenant and Landlord, as their interests appear with general public liability coverage on the leased Premises, in such amounts and with such companies and against such risks as the Landlord shall reasonably require and approve, but in amounts not less than **One Million Dollars ($1,000,000.00)** combined single limit, and (ii) insure Landlord and Tenant, as their interests appear, against loss of the contents and improvements of the leased Premises under standard Maine form policies, against fire and standard extended coverage risks, in such amounts and with such companies as Landlord shall reasonably require and approve, with waiver of subrogation if such waiver can be obtained without charge. Tenant shall deposit with Landlord certificates for such insurance at or prior to the commencement of the term, and thereafter within thirty (30) days prior to the expiration of any such policies. All such insurance certificates shall provide that such policies shall not be canceled without at least thirty (30) days prior written notice to each assured named therein.

(c) Property Insurance. Tenant shall, during the term of this Lease and at the sole cost and expense of Tenant, keep the building and improvements upon the demised Premises insured for the benefit of Landlord and Tenant as their respective interests may appear, against loss or damage by fire or any of the casualties customarily included in the extended coverage or supplementary contract endorsements in an amount equal to not less than the full replacement value therefor (exclusive of excavation costs, foundations and footings). The applicable insurance policies shall include a provision which shall make said policies non-cancelable without at least ten (10) days' prior written notice to Landlord and Tenant. All proceeds payable at any time and from time to time by any insurance company under the insurance policies pursuant to this Section shall be paid to Landlord for its use in repairing and restoring the demised Premises

AppData/Local/Temp/XPgrpwise/53ABFA0CPortlandCityHall100167... 6/26/2014

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insurance policies, or certificates thereof, shall be delivered to Landlord prior to the Commencem and thereafter at least ten (10) days prior to the expiration of such policies.

Section 6. ALTERATIONS AND IMPROVEMENTS, SIGNAGE. (a) Alterati Improvements. Tenant covenants and agrees that it will not, without the consent in writing of Land had and obtained, make any alterations, improvements or additions to the Premises. All alt improvements, additions or fixtures (except as provided for trade fixtures in subsection (b) herein), installed before or after the execution of this Lease, shall remain upon the Premises at the expiration termination of this Lease and become the property of Landlord, unless Landlord gives written notice to Tenant prior to the termination of the Lease to remove the same, in which event Tenant will remove such alterations, improvements and additions, and restore the Premises to the same good order and condition in which they now are. Should Tenant fail so to do, Landlord may do so, collecting, at Landlord's option, the cost and expense thereof from Tenant as additional rent. Notwithstanding the foregoing, Tenant shall have the right, at its expense, from time to time, to redecorate the interior of the building upon the demised Premises and to make such non-structural alterations and changes in the interior and exterior thereof as it shall deem expedient or necessary for its purposes; provided, however, that such alterations and changes shall not injure the safety of the structure of the Premises, nor diminish their value, shall be done in a good and workmanlike manner, and Tenant shall have obtained Landlord's prior written consent thereto, not to be unreasonably withheld or delayed. Except as provided in the foregoing sentence, Tenant shall not make any alterations or improvements in, on or to the Premises without Landlord's prior written consent in Landlord's sole discretion. Tenant shall not suffer or permit any lien of any nature or description to be placed against the building, the leased Premises or any portion thereof, and in the case of any such lien attaching by reason of the conduct of Tenant to immediately pay and remove the same; this provision shall not be interpreted as meaning that the Tenant has any authority or power to permit any lien of any nature or description to attach or to be placed upon the Landlord's title or interest in the building, the leased Premises, or any portion thereof.

(b) Signage. Tenant shall have the right to install signage at the Premises, provided that (i) any signage shall comply with all applicable laws, ordinances, rules, and regulations, and (ii) the Tenant shall first obtain the Landlord's prior written consent for any such signage, which approval shall not be unreasonably withheld, conditioned, or delayed.

Section 7. TRADE FIXTURES. At the end of the Lease term or any extension or renewal hereof, Tenant shall be permitted to remove trade fixtures and equipment installed by Tenant, provided Tenant repairs any and all damage caused to the Premises by reason of the removal.

Section 8. REPAIRS & MAINTENANCE. (a) Tenant Maintenance Obligations. Tenant agrees with the Landlord that while the Tenant holds the Premises or any part thereof, and except as otherwise expressly provided herein, the Tenant will perform at Tenant's expense all general maintenance, repairs and cleaning for the Premises, and will keep the Premises and all equipment and fixtures therein or used therewith repaired, whole and of the same kind, quality and description and in such good repair, order and condition as the same are at the beginning or may be put in during the term, reasonable wear and tear and damage by fire or unavoidable casualty only excepted. Additionally, except as otherwise expressly provided with respect to the Landlord in subsection (b) below, the Tenant shall, at its own cost and expense, keep and maintain in good order, condition and repair throughout the term, damage by fire, taking, casualty and ordinary wear and tear excepted, all other portions of the demised Premises, including, without limitation any doors, windows, door frames, window frames and plate glass or windows, and any utility and HVAC systems installed by Tenant or landlord and servicing the demised Premises.

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the roof, structural components (including exterior and load bearing walls), excepting, however, th event such maintenance or repair is made necessary by fault or neglect of the Tenant or the em contractors, agents or invitees of Tenant, in which case such maintenance or repair shall be at the of tenant and Tenant shall pay all costs thereof.

Section 9. SUBLETTING. Tenant shall not by operation of law or otherwise, assign, m or encumber this Lease, or sublet or permit the demised Premises or any part thereof to be used by without Landlord's prior express written consent. In any case where Landlord shall consent assignment or subletting, Tenant named herein shall remain fully liable for the obligations of Tenant hereunder, including, without limitation, the obligation to pay the rent and other amounts provided under this Lease. For purposes of this Lease, the sale of stock of a corporate Tenant or the change of a general partner of a partnership Tenant shall constitute an assignment of this Lease.

Section 10. NOTICE TO TENANT. Written notice from the Landlord to the Tenant shall be deemed to have been properly given if mailed by registered or certified mail to the Tenant at the address of the Premises, or if delivered or left in or on any part thereof, whether actually received or not.

Section 11. DEFAULT. (a) Tenant Default. If (i) the Premises shall be abandoned by Tenant, or the estate hereby created shall be taken by process of law, (ii) Tenant shall default in the payment of rent for ten (10) days after the payment of any installment of rent was due, whether or not demanded, (iii) Tenant shall default in the faithful observance or performance of any other covenant to be performed or observed by Tenant under this Lease for thirty (30) or more days after Landlord shall give to Tenant notice in writing of such default and a demand to cure the same provided that such cure period shall be extended while Tenant diligently and in good faith attempts to cure any such default, (iv) there shall be filed by or against Tenant a petition under any Chapter or Chapters of the Bankruptcy Code of the United States or any other insolvency proceeding relating to the debts of Tenant shall be brought by or against Tenant (in which event Tenant shall have a period of thirty (30) days to secure its dismissal), or Tenant shall make an assignment for the benefit of creditors, or shall be insolvent or unable to pay its debts as they mature, or a receiver shall be appointed for Tenant or any substantial part of its property, then and in any one or more of such events, Landlord may, at Landlord's sole election, enter the Premises and expel Tenant and those claiming under it, and remove its and their effects, and/or notify Tenant that the term of this Lease has terminated, and in either case the term hereof shall terminate upon such entry or the giving of such notice, whichever shall first occur, and Tenant shall thereupon quit and surrender the Premises to Landlord. In case of termination of the term of this Lease for any such cause, and in either manner above provided, Landlord shall be deemed to have waived no rights or other remedies hereunder, at law or in equity, and shall be entitled to recover arrearages of rent, damages as for breach of contract, which shall include, without limitation, the amount of the total rent reserved under this Lease for the full Term as if the same had not been terminated, less any proper credits, and Landlord's reasonable attorneys' fees and any other expenses of Landlord incurred in connection with the retaking of possession of the Premises and the removal and storage of Tenant's effects and the recovery of damages or the exercise of other rights or remedies. Nothing herein shall be construed to diminish Landlord's common law duty to mitigate such damages.

In addition to any of the other remedies set forth in this Lease or available to Landlord at law or in equity, in the event Tenant, its successors, assigns, employees, agents, concessionaires or business invitees, fail to perform an obligation under the terms set forth in this Lease or perform any act or cause any act which would detrimentally affect, jeopardize or otherwise interfere with Landlord's business interests, physical security or physical plant on said Premises in any manner, Landlord then may take or cause to be taken any reasonable procedures to correct such act, or breach of security by Tenant, promptly notifying Tenant of its actions and charging Tenant for its reasonable costs incurred in taking such action.

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obligations hereunder unless and until Landlord shall have failed to perform such obligations wit (30) days or such additional time as is reasonably required to correct any such default after writt by Tenant to Landlord properly specifying wherein Landlord has failed to perform any such ol Further, if the holder of the mortgage on the building of which the leased premises are a part Tenant that such holder has taken over Landlord's rights under this lease, Tenant shall not assert to deduct the cost of repairs or any monetary claim against Landlord from rent thereafter accruing, but shall look solely to the Landlord for satisfaction of such claim.

(c) Self Help. If either party shall default in the performance or observance of any agreement, condition or other provision in this Lease contained on its part to be performed or observed, and shall not cure such default within fifteen (15) days after notice in writing from non-defaulting party specifying the default (or shall not within said period commence to cure such default and thereafter prosecute the curing of such default to completion with due diligence), the non-defaulting party may, at its option, without waiving any claims for breach of agreement, at any time thereafter cure such default for the account of defaulting party, and the defaulting party shall reimburse non-defaulting party for any amount paid and any expense or contractual liability so incurred, and any amounts due hereunder from the defaulting party shall be deemed due and payable with the next immediately; provided, however, that the non-defaulting party may cure any such default as aforesaid prior to the expiration of said waiting period, but after notice to the defaulting party, if it is necessary to protect the real estate or its interest therein, or to prevent injury or damage to persons or property.

Section 12. INSPECTION. Landlord or its agents may enter to examine the Premises at reasonable times to make such repairs and perform such maintenance as it deems necessary; and upon giving reasonable notice, may enter the Premises to show it to prospective tenants.

Section 13. USE OF PREMISES, PARKING. (a) Use. The Premises shall be used as a Salon offering organic services, and for no other purpose without Landlord's consent; (b) Parking. The lease of the Premises shall include the right of the Tenant, its agents, employees, customers, and invitees to use the parking spaces in common with other tenants as well as on street parking. There are no assigned or guaranteed parking spaces.

Section 14. COMPLIANCE. Tenant shall comply with any and all laws, ordinances, and regulations (federal, state, county or municipal), now or hereafter in force applicable to the Premises, relating to the use or occupancy thereof or to the making of repairs, changes, alterations or improvements, ordinary or extraordinary, seen or unforeseen.

Section 15. SUBORDINATION. This lease shall be subject and subordinate to any and all mortgages, deeds of trust and other instruments in the nature of a mortgage, that is now or at any time hereafter a lien or liens on the property of which the leased premises are a part and Tenant shall, when requested, promptly execute and deliver such written instruments as shall be necessary to show the subordination of this Lease to said mortgages, deeds of trust or other such instruments in the nature of a mortgage. Provided Tenant performs all of its obligations under this Lease, Tenant shall be entitled to the quiet enjoyment of the leased premises. In addition, Tenant agrees to sign within ten (10) days after they are requested, such estoppel certificates or subordination, non-disturbance, and attornment agreements as are required by Landlord's lender.

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Section 16. SECURITY DEPOSIT. Upon the due execution of this Lease, Tenant sha with Landlord the sum of ~~three thousand nine hundred seventy two and 92 cents ($3,972.9~~ of which is hereby acknowledged by Landlord, as security for any damage caused to the Premis the term hereof, ~~and the final months' rent.~~ Such deposit, ~~less the last month's rent of $2,122.92~~ returned to Tenant, without interest, and less any set off for damages to the Premises or for other due to Landlord hereunder, within 30 days after the termination of this Lease.

Section 17. REPRESENTATIONS. Landlord makes no representations or warranties condition of the Premises, or as to the contents thereof or personal property located therein, and Tenant accepts the same in their present condition "AS IS WHERE IS" after inspecting same.

Section 18. TERMINATION. On the Expiration Date or earlier date of termination of this Lease pursuant to the terms herein, Tenant agrees to deliver up the Premises and equipment in good, "vacuum-clean" tenantable condition, reasonable wear and tear excepted.

Section 19. RENEWAL OPTION. Tenant at its sole option shall have the right prior to the expiration of this Lease, upon written notice to Landlord at least **six (6) months prior to the Termination Date**, to renew the Lease for **one (1) additional term/s of five (5) years** at Tenant's option, subject to all of the covenants, terms and conditions herein contained but with the rent to be negotiated prior to any additional term at commercially reasonable market rates then in effect for properties similar to the Premises in downtown Portland, Maine; but not beginning less than the rent being paid in the final year of the original term of the lease, provided, however, that no breach or default then exists in any of the covenants, terms and conditions contained herein.

Section 20. HAZARDOUS MATERIALS. Tenant covenants and agrees that, with respect to any hazardous, toxic or special wastes, materials or substances including asbestos, waste oil and petroleum products (the "Hazardous Materials") which Tenant, its agent or employees, may use, handle, store or generate in the conduct of its business at the leased Premises Tenant will: (i) comply with all applicable laws, ordinances and regulations which relate to the treatment, storage, transportation and handling of the Hazardous Materials; (ii) that Tenant will in no event permit or cause any disposal of Hazardous Materials in, on or about the leased Premises and in particular will not deposit any Hazardous Materials in, on or about the floor or in any drainage system or in the trash containers which are customarily used for the disposal of solid waste, except in accordance with applicable environmental laws, rules, and regulations; (iii) that Tenant will with advance notice and at all reasonable times permit Landlord or its agents or employees to enter the leased Premises to inspect the same for compliance with the terms of this paragraph and will further provide upon five (5) days' notice from Landlord copies of all records which Tenant may be obligated by federal, state and/or local law to obtain and keep; (iv) that upon termination of this Lease, Tenant will, at its expense, remove all Hazardous Materials, which came to exist on, in or under the leased Premises during the term of this Lease or any extensions thereof and comply with applicable local, state and federal laws as the same may be amended from time to time; and (v) Tenant further agrees to deliver the leased Premises to Landlord at the termination of this Lease free of all Hazardous Materials which came to exist on, in or under the leased Premises during the term of this Lease or any extension thereof. The terms used in this paragraph shall include, without limitation, all substances, materials, etc., designated by such terms under any laws, ordinances or regulations, whether federal, state or local. Tenant hereby agrees to indemnify the Landlord for any loss, damage, or claim suffered or incurred by Landlord as a result of any breach by tenant of the terms of this section.

Section 21. JURY TRIAL WAIVER. NOTWITHSTANDING ANYTHING IN THIS LEASE TO THE CONTRARY, TENANT AND LANDLORD, FOR THEMSELVES AND THEIR SUCCESSORS AND ASSIGNS, HEREBY KNOWINGLY, WILLINGLY, AND VOLUNTARILY WAIVE ANY AND ALL RIGHTS TENANT AND/OR LANDLORD MAY HAVE TO A TRIAL BY

JURY IN ANY FORCIBLE ENTRY AND DETAINER ("FED") ACTION OR PROC
BROUGHT BY LANDLORD OR LANDLORD'S SUCCESSORS AND/OR ASSIGNS BASE
OR RELATED TO THE PROVISIONS OF THIS LEASE. LANDLORD AND TENANT I
AGREE THAT ANY SUCH FED ACTION OR PROCEEDING SHALL BE HEARD BE
SINGLE JUDGE OF THE APPROPRIATE DISTRICT COURT OR A SINGLE JUDGE
APPROPRIATE SUPERIOR COURT, OR A FEDERAL DISTRICT COURT JUDGE SITTING
DISTRICT OF MAINE.

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Section 22. MISCELLANEOUS. (a) Nonsmoking. Tenant and Landlord agree that smoking is not permitted within the leased premises, the grounds or parking areas that are associated with it.

(b) If Tenant is more than one person or party, Tenant's obligations shall not be joint and several. Unless repugnant to the context, "Landlord" and "Tenant" mean the person or persons, natural or corporate, named above as Landlord and Tenant respectively, and their respective heirs, executors, administrators, successor and assigns. Landlord and Tenant agree that this Lease shall not be recordable but each party hereto agrees, on request of the other, to execute a Memorandum of Lease in recordable form and mutually satisfactory to the parties. If any provision of this Lease or its application to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this Lease and the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected thereby and each provision of this Lease shall be valid and enforceable to the fullest extent permitted by law. The submission of this Lease or a summary of some or all of its provisions for examination by Tenant does not constitute a reservation of or option for the Premises or an offer to Lease said Premises, and this document shall become effective and binding only upon the execution and delivery hereof by both the Landlord and Tenant. Employees or agents of Landlord have no authority to make or agree to make a Lease or any other agreement or undertaking in connection herewith. All negotiations, considerations, representations and understandings between Landlord and Tenant are incorporated herein and no prior agreements or understandings, written or oral, shall be effective for any purpose. No provision of this Lease may be modified or altered except by agreement in writing between Landlord and Tenant, and no act or omission of any employee or agent of Landlord shall alter, change, or modify any of the provisions hereof. This Lease shall be governed exclusively by the provisions hereof and by the laws of the State of Maine. The headings herein contained are for convenience only, and shall not be considered a part of this Lease. This Lease may be executed in multiple original counterparts.

Section 23. ADDENDUMS OR ATTACHMENTS. Attached to this Lease are: (i) **Exhibit A** Guaranty of Lease. And (ii) **Exhibit B** – Scope of Tenants Work

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IN WITNESS WHEREOF, the parties to this Lease set their signatures as of the Effective written above.

WITNESS:

Jody A. Pickett

WITNESS:

WITNESS:

Olof Irene Smith

LANDLORD:
KENNEBCE KROSSING, **LLC**

By: Jennifer V. Furman
Name: Jennifer Furman
Its: Manager

TENANT:

By: Olof Irene Smith as Partner LL
Name: Olof Irene Smith
Its:

TENANT:

By: as Partner LLC
Name: John Thomas Leighton
Its:

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EXHIBIT A

GUARANTY OF LEASE

For value received, and in consideration for, and as an inducement to KENNEBEC KR , **LLC**, as Landlord, to enter into the foregoing Commercial Lease dated May 23, 2014 (the with **Parlour, LLC** as Tenant, the undersigned **Olof Irene Smith**, having an address of 49 Huntington Avenue, Portland, ME 04103, and **John Thomas Leighton**, having an address of 72 Mabel Street, Portland, ME 04103, (the "**Guarantors**") do hereby unconditionally guaranty to Landlord the complete and due performance of each and every agreement, covenant, term and condition of the Lease to be performed by Tenant. The validity of this guaranty and the obligations of the Guarantor hereunder shall not be terminated, affected, or impaired by reason of the granting by Landlord of any indulgences to Tenant. This guaranty shall remain and continue in full force and effect as to any renewal, modification, or extension of the Lease, whether or not Guarantor shall have received any notice of or consented to such renewal, modification or extension. The liability of Guarantor under this guaranty shall be primary, and in any right of action which shall accrue to Landlord under the lease, Landlord may proceed against Guarantor and Tenant, jointly and severally, and may proceed against Guarantor without having commenced any action against or having obtained any judgment against Tenant. All of the terms and provisions of this guaranty shall inure to the benefit of the successors and assigns of Landlord and shall be binding upon the successors and assigns of Guarantor.

IN WITNESS WHEREOF, Guarantor has executed this Guaranty this 6/10/14, 2014.

GUARANTOR(S):

Witness

Name: Olof Irene Smith

Witness

Name: John Thomas Leighton

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June 10, 2014

To whom it may concern;

This is confirmation of Receipt from Parlour, LLC of $1,850.00 security deposit, and $1,850.00 toward first months rent.

Jennifer V. Furman

OLOF IRENE SMITH OR 6/98
CRAIG SMITH
DBA OLA/ OLA'S HAIR DESIGN
49 HUNTINGTON AVE.
PORTLAND, ME 04103
207-797-5546

3296
52-8816/2112

6/4/14
Date

Pay to the Order of J.F. Management Company LLC $ 3.700

Three thousand Seven hundred 00/100 Dollars

Security Features Details on Back.

UCU University Credit Union
Portland, Maine 04101-2001
www.ucu.maine.edu
UNIVERSITY CREDIT UNION Prepare • Progress • Achieve

For Rent + Deposit

Olof Irene Smith

MP

⑆211288161⑆ 700303051887⑈ 3296

Here's our lease agreement. Hope the scan is ok.
John Leighton

On Jun 26, 2014, at 8:57 AM, Building Inspections <buildinginspections@portlandmaine.gov> wrote:

As previously reported, your permit application is on "hold" until proper documentation of right/title/interest has been provided. This is just a notification and invoice. Please see attached for info on the process.

The Inspections Division has received your application, has done a completeness check of your documents and entered the application in our system. A representative will contact you to make payment arrangements. If you haven't heard from our office in 24/48 hours, please call 207-874-8703 to make payment or arrangements. Your total amount due is: **$245** an invoice has been attached to this e-mail for your convenience.

>>> "Craig Smith" <csmith66@maine.rr.com> 6/23/2014 10:42 PM >>>
Good day.

Please accept our revised submission. As requested, separate pdf's have been created and renamed accordingly.

Thank you,

Craig

From: Building Inspections [mailto:buildinginspections@portlandmaine.gov]
Sent: Monday, June 23, 2014 9:47 AM
To: Craig Smith
Cc: thomasleightons@icloud.com; 'Olof Smith'
Subject: Re: General building permit application - Parlour LLC

Craig, all your documents need to be separate PDFs and named correctly.

Please review the Applicant Submittal Requirements for Electronic Plan Review. (http://www.portlandmaine.gov/DocumentCenter/View/2303.) Please resubmit your entire application with the appropriate changes and supporting documents accordingly.

>>> "Craig Smith" <csmith66@maine.rr.com> 6/19/2014 10:39 PM >>>
Please accept our revised permit application.

Thank you,

Olof I. Smith
207-712-3813

Notice: Under Maine law, documents - including e-mails - in the possession of public officials or city employees about government business may be classified as public records. There are very few exceptions. As a result, please be advised that what is written in an e-mail could be released to the public and/or the media if requested.
<101 Hanover St (137 Kennebec) rptInvoice.pdf><Getting a Building Permit.pdf>

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