

## CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

Please Read Application And Notes, If Any, Attached

This is to certity that $\qquad$ HRMAN ROSWELL Y has permission to $\qquad$
AT

## 101 HANOVER ST

provided that the person or persons, of the provisions of the Statutes of the construction, maintenance and this department.

Apply to Public Works for street line
and grade if nature of work requires
Apply to Public Works for street line
and grade if nature of work requires such information.

OTHER REQUIRED APPROVALS
Fire Dept.
Health Dept.
Appeal Board
Other $\qquad$ CITY OF PORTLAND

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

## Sign Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.
Location/Address of construction: 140 Fredest 3414
Zone: $\qquad$

Tax Assessor's Chart, Block \& Lot
Chart\# Block\# Lot\#

Lessee/buyer's name (If applicable)


Applicant name, address \& telephone: Jennifer kittle Finer Purses
Ho prebie si.

$$
\text { Portland, me } 04101
$$

Freestanding sign?
More than one sign? Y e s Yo

Owner: thasiot fiackerl Telephone:

$$
\text { Jennifer } h+i l e
$$

Current use: Proposed use:

Total s.f. of signage_ $=8^{3 F}$
$\$ 2.00$ per s.f. $\$ 16$
$\$ 65.00$ base fee

If vacant, prior use: Der Fee: $\$$
How long has it been vacant? Project descripnon:
Number of tenants in lot? $8+$


Dimensions $25^{\prime \prime} \times 48^{\prime \prime}$
Dimensions
Dimensions $\qquad$
Height $6_{6}{ }^{F t}$ to
Height $\qquad$
Height $\qquad$

Awning ___Yes X_No Is awning backlit? Ye s__ No Height off sidewalk? $\qquad$
Awning Height: $\qquad$ Length: $\qquad$ Depth $\qquad$ Is there any message, trademark or symbol on it? Please describe:
$\square$ o $\checkmark$ Yes N



Contractor's name, address \& telephone: $\qquad$
Who should we contact when the permit is ready:venofer fertile
Mailing address: 140 -Treble-

Please submit all of the information outlined in the Signage Application Checklist including a buildincaspion showing exactly where existing is and proposed signage will be located. Please include proposed signage. Failure to do so will result in the automatic denial of your permit. At the discretion of the Planning and Development Department, additional information may be roe further information stop by the Building Inspections office, room 315 City Hall or call 874-8703.
I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proper ed waft and that authorized by the owner to make this application as his/her authorized agent. I agree to $\mathrm{c}_{\text {n form }}$ to all applicab laws of this jurisdiction. Le nad if a permit for work described in this application is issued, I certify that the Code Official's authorized representari e shall have the a areas covered by this permit at any reasonable hour to enforce the provisions of the code applicable to this permit

Signature of applicant:


## Signage/Awning Permit Application




Project description:

IA O Treble St
Whom should we contact when the permit is ready! (Jennifer Little)
Mailing address:
Mailing address: see flbove
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A STOP WORK ORD $R$ will be issued and a $\$ 100.00$ fee If any work starts before the permit Is picked up. PHONE:

IF THE REQUiRED INFORMATIONIS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICAШY DENIED AT THE DISCRETIONGF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUREADDTIONAL INFORMATION IN ORDER TO PROVE THIS PERMIT.

I hereby certify that am the Owner of record of the named property, or that the owner of record authorizes the proposed work and fhatl have been authorized by the owner to make this application as his/her authorized agent. I agree fo conform to all applicable laws of this Jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.


## SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

## PLEASE COMPLETE ALL INFORMATION

## ADDRESS: <br> $\qquad$

 ZONE: $\qquad$ CBL: $\qquad$SINGLE TENANT LOT? YES $\qquad$ NO MULTI TENANT LOT?

$\qquad$ MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES $\qquad$ No

TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET):
Length: ..... $60^{\prime}$
Height: ..... $15^{\prime}$

## INFORMATION ON PROPOSED SIGNS):

 FREESTANDING (e.g., pole) SIGN? YES $\qquad$$\qquad$ DIMENSIONS PROPOSED:
$\qquad$ DIMENSIONS PROPOSED: BLDG. WALL SIGN? (attached to bldg) YES $\qquad$ NO $\qquad$
INFORMATION ON ALREADY EXISTING AND PERMITTED SIGNS): FREESTANDING (e.g., pole) SIGN?YES $\qquad$ No $\qquad$ DIMENSIONS $\qquad$ DIMENSIONS: $\qquad$ AWNING? YES $\qquad$ NO DIMENSIONS:

LOT FRONTAGE (FEET):
AWNING YES $\qquad$ NO $\qquad$

IS AWNING BACKLIT? YES $\qquad$ NO $\qquad$
HEIGHT OF AWNING: $\qquad$ LENGTH OFAWNING: $\qquad$ DEPTH: $\qquad$
IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES $\qquad$ NO $\qquad$
IF YES, TOTAL SF. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? $\qquad$ sf.

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHESAND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.
SIGNATURE OF APPLICANT:

***** FORORFICE USE ONLY*****

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\begin{aligned}
& x^{*} \times 48^{\prime \prime}=1200^{\prime \prime}=8.3 中 \\
& \operatorname{Leg}^{4} 6^{\prime \prime}
\end{aligned}
$$

## CHECKLIST FOR SIGN/AWNING APPLICATION

Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:

${ }^{x}$Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal $\$ 400,000.00$.

$\times$
Rete of permission from the owner indicating the permissions granted and the tenant/space buildin frontage.

A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights c way, lengths of building frontages, street frontages, and all existing setbacks. Indicate on the plat all existing and proposed signs with their dimensions and specific locations. Be sure to includ distance from the ground and building facade dimensions for any signage attached to building.
X
A sketch or photo of any proposed signs) indicating content, dimensions, materials, source e illumination, and construction method, as well as specifics of installation/attachment.


Certificate of Flammability required for awning or canopy at time of application.


UL\# required for lighted signs at the time of Final Inspection. Failure to provide this informatic will invalidate the Sign Permit.
$x$
Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

Permit Fee for signage or awning-with-signage:
$\mathbf{\$ 3 0 . 0 0}$ plus $\mathbf{\$ 2 . 0 0}$ per square foot of sign.

Permit Fee for awning-without-signageis based on cost of work: $\mathbf{\$ 3 0 . 0 0}$ for the first $\mathbf{\$ 1 , 0 0 0 . 0 0}$, plus $\mathbf{\$ 9 . 0 0}$ for each additional $\mathbf{\$ 1 , 0 0 0 . 0 0}$.

# Sidewalk Signs <br> Design, Location, and Construction Standards 

## Quantity

One sign per establishment for each street frontage having a public entrance, provided that all dimension anc location standards are met. When standards would not otherwise permit a sign, a sign may consist of multiplt listings.

## Sign Dimensions

Single Listing: Maximum width is 24 inches or such lesser width sufficient to retain $41 / 2$ feet of unobstructer sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimun height is 30 inches to top of sign in place.

Multiple: Maximum width is 30 inches or such lesser width sufficient to retain $41 / 2$ feet of unobstructer sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimur. height is 30 inches to top of sign in place.

## Location

Minimum distance between signs is 20 feet. Maximum distance of sign from public entrance of advertiser is 2 feet. The City may vary these distances for exceptional physical circumstances where public safety an streetscape aesthetics will be maintained. However, under no circumstances shall signs obstruct vehicular stop: benches, fire hydrants, or other street visual amenities. Signs shall be located near the curb rather than th building face.

## Materials and Graphics

All signs shall be of an A-Frame type design, shall be constructed of durable, weather-resistant materials an finish, shall have no moving parts, and shall be non-electrified. All signs shall be maintained in a clean an original appearance. Sign materials, graphics, and finish shall be of a unified design and shall be compatib' with the local streetscape. All signs shall have horizontal braces spanning each side of the sign to assure rigj support. Lettering shall be legible and consistent.

## Sign Removal

All signs shall be removed when the business is closed or while any snow or ice exists on the walk within eig: feet of the sign in any direction.

## Insurance

No permit shall be issued unless the applicant has posted in advance with the City a Certificate of Liability listing the City as additional insured in the amount of $\$ 400,000.00$.

## Enforcement

A sign may be removed after notice to the owner and the permit, if issued, may be revoked if the sign does n conform to the standards herein.

For a sidewalk sign permit, come to City Hall, 389 Congress Street, Room 315, with:

## SIGN PERMIT APPLICATION

Finer Pointer Dance Shop, 140 Preble Street
The sign is constructed of one half inch MDO board from Plastic Supply.
The sign is reinforced and capped top and bottom with $11 / 2$ sq. painted pine.
The panel is attached to (2) aluminum angles at each end with (5) \#10 $\times 3 / 4$ stainless thru bolts and nuts, equ. spaced over 24 inches. Total: 4 alum. Angles, 10 thru bolts

The alum. angles are attached to $\mathbf{2}$ vertical $4 \times 4$ pressure treated posts with $\# \mathbf{8} \mathbf{1 1 / 4}$ stainless screws equ. spaced over 24 inches. (12) screws each end. Total: (24) screws.

The pressure treated posts are incased in white PVC fence posts, the posts will be buried to a depth of 3 feet. (Cleared with DIG SAFE)

SitePlan

$\qquad$




August 20,2005
Ross Furman
Unique Properties
Re: sign approval
To Whom It May Concern:
I have seen and approve the proposed sign and sign location for my tenent Finer Pointes Dance Shop located at 140 Preble Street in Portland.



PRODUCER
TD Banknorth Ins Agcy Inc (SP)
P.O. Box 406

Portland ME 04112-0406
Phone: 207-239-3500 Fax:207-775-0339

## INSURED

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Finer Pointes
Harriet MacKeil d/b/a
140 Preble St
Portland ME 04101
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## COVERAGES

THE POLICIES OF INSURANCELISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECTTO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCEAFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS


## CITYP06

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City of Portland
389 Congress Street
Portland ME 04101
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SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL $\mathbf{1 0}$ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPONTHE INSURER, ITS AGENTS OR REPRESENTATIVES.



Dept: Building Status: Approved
Note:

Reviewer: Jeanine Bourke

## Approval Date: 12/12/2005

Ok to Issue:

