



PORTLAND MAINE

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*Penny St. Louis Littell - Director of Planning and Urban Development
Marge Schmuckal, Zoning Administrator*

March 18, 2010

Alice Dunn
Portland Architectural Salvage Inc.
131 Preble Street
Portland, ME 04101

Re: 131 Preble Street (125 Kennebec Street) – 034 I001&002 – B-7 – outside display/storage of goods

Dear Ms. Dunn,

This letter is a follow up to the meeting that we had on December 30, 2009 and the telephone conversation we had on March 16, 2010.

When we met on December 30, 2009, you had already removed the goods that you were displaying on the sidewalk. If you would like to display goods on the sidewalk, you can get an application for Use of Sidewalk to Display Merchandise Application from the City Clerk's office. Once your application has been approved, you can display goods on the sidewalk from April 1st to November 15th.

Another issue we talked about at the December 30, 2009 meeting was when you were going to remove all the things that are stored along the outside of the building and behind it including but not limited to bricks, doors, and radiators. At the time we met, there was snow on the ground and things were frozen. Now that the weather has warmed up, these things need to be removed and not stored outside of the building.

The final thing we talked about on December 30, 2009, was you applying for a building permit to build a shed behind the building to store things that cannot be moved into the building. If you are still planning to build a storage area, you need to apply for the permit.

You have thirty days from the date of this letter to apply for the permit for the storage building and remove the items that are stored outside. An inspection has been scheduled for April 19, 2010 to make sure that your property has been brought into compliance.

Yours truly,

Ann B. Machado
Zoning Specialist
(207) 874-8709