April 26, 2010

Alice Dunn
Portland Architectural Salvage Inc.
131 Preble Street
Portland, ME 04101

Re: 131 Preble Street (125 Kennebec Street) – 034 I001 & 002 – B-7 – outside storage of goods

Dear Ms. Dunn,

This letter is a follow up to the telephone conversation that we had on April 23, 2010.

I inspected your property on April 20, 2010. You have done much of what was required to bring your property into compliance. You have applied for and been issued the license from the City Clerk's office to display merchandise on the sidewalk. You also have removed all the items that were stored along the side of the building and most of what was stored around the back. This is great, but you still have not brought the property into complete compliance.

All along, we have talked about you applying for a building permit to build an enclosed storage area behind the building to store things that cannot be moved into the building. This is the final thing you need to do to bring your property into compliance. You have fourteen days from the date of this letter to apply for the building permit to build the storage area or you need to remove what is still stored outside.

On a different note, we also talked about the sign for Portland Architectural Salvage and Asia West that was installed on the existing sign frame on the Elm Street side of the property. This sign was put up without a permit. You told me that the owner of Asia West is responsible for the installation of the sign. I have written him a letter and given him fourteen days to apply for a permit or remove the sign. Since your business name is also on the sign and it is on your property, you are also responsible for it.

Please feel free to call me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado
Zoning Specialist
(207) 874-8709