

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 04-1085	Issue Date:	CBL: 034 H001001
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Location of Construction: 138 Kennebec St	Owner Name: Furman Ross Y	Owner Address: P O Box Two	Phone:
Business Name:	Contractor Name: Maine Democratic Party	Contractor Address: P.O. Box 5258 Augusta	Phone 2075537047
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: B-5

Past Use: Office	Proposed Use: Office / Directional Signs/ 2 4x2 signs Temporary removed by 11/4/04	Permit Fee: \$62.00	Cost of Work: \$62.00	CEO District: 1
Proposed Project Description: Office / Directional Signs/ 2 4x2 signs Temporary removed by 11/4/04		FIRE DEPT.: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied <i>N/A</i>	INSPECTION: Use Group: <i>V</i> Type: <i>Sign</i> <i>BOLA 1999</i>	
		Signature:	Signature:	

PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)	
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input checked="" type="checkbox"/> Denied	Signature: _____ Date: _____

Permit Taken By: Idobson	Date Applied For: 08/02/2004	<b>Zoning Approval</b>
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<ol style="list-style-type: none"> <li>This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</li> <li>Building permits do not include plumbing, septic or electrical work.</li> <li>Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</li> </ol>	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input checked="" type="checkbox"/> Wetland <i>shall be 5' from all property lines</i> <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input checked="" type="checkbox"/> MM <input type="checkbox"/> Date: <i>OK</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date:
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

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<b>Permit No:</b> 04-1085	<b>Date Applied For:</b> 08/02/2004	<b>CBL:</b> 034 H001001
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<b>Location of Construction:</b> 138 Kennebec St	<b>Owner Name:</b> Furman Ross Y	<b>Owner Address:</b> P O Box Two	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> Maine Democratic Party	<b>Contractor Address:</b> P.O. Box 5258 Augusta	<b>Phone</b> (207) 553-7047
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

<b>Proposed Use:</b> Office / Directional Signs/ 2 4x2 signs Temporary removed by 11/4/04	<b>Proposed Project Description:</b> Office / Directional Signs/ 2 4x2 signs Temporary removed by 11/4/04
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**Dept:** Zoning      **Status:** Approved with Conditions      **Reviewer:** Marge Schmuckal      **Approval Date:** 08/12/2004

**Note:**      **Ok to Issue:**

1) The signs shall be placed at least 5 feet from all property lines.

**Dept:** Building      **Status:** Pending      **Reviewer:**      **Approval Date:**

**Note:**      **Ok to Issue:**

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**Dept:** Zoning      **Status:** Approved with Conditions      **Reviewer:** Marge Schmuckal      **Approval Date:** 08/12/2004

**Note:**      **Ok to Issue:**

1) The signs shall be placed at least 5 feet from all property lines.

**Dept:** Building      **Status:** Approved with Conditions      **Reviewer:** Tammy Munson      **Approval Date:** 08/16/2004

**Note:**      **Ok to Issue:**

1) Signage Installation to comply with Chapter 31 BOCA 1999

# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>137 Kennelbec Street</u>		
Total Square Footage of Proposed Structure <u>16 feet</u>	Square Footage of Lot	
Tax Assessor's Chart, Block & Lot Chart# <u>34</u> Block# <u>H</u> Lot# <u>001</u>	Owner: <u>ROSS FURMAN</u>	Telephone: <u>775-3000</u>
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: <u>Maine Democratic Party</u> <u>PO 5258, Augusta 04332</u> <u>622-6233</u>	Total s.f. of signage x \$2.00 per s.f. plus \$30.00/\$65.00 for H.D. signage = Total Fee: \$ <u>16.57</u> Awning Fee = Cost Of Work: \$ _____ Total Fee: \$ <u>62.00</u>
Current use: <u>Rental Unit</u>		
If the location is currently vacant, what was prior use: _____		
Approximately how long has it been vacant: _____ <u>30</u>		
Proposed use: _____		
Project description: <u>2 4x2 signs. Temporary, Removed by November 4, 2004</u>		
Contractor's name, address & telephone:		
Whom should we contact when the permit is ready: <u>Anne Bagley</u>		
Mailing address: <u>137 Kennelbec Street</u> <u>Portland ME 04102</u> <u>553-7047</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. <b>A STOP WORK ORDER will be issued and a \$100.00 fee if any work starts before the permit is picked up.</b> PHONE:		

**IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.**

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>Anne Bagley</u>	Date: <u>July 30, 2004</u>
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**This is NOT a permit, you may not commence ANY work until the permit is issued.**

# SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE COMPLETE ALL INFORMATION

ADDRESS: 137 Kennebec Street ZONE: B5

CBL: \_\_\_\_\_

SINGLE TENANT LOT? YES \_\_\_\_\_ NO \_\_\_\_\_ MULTI TENANT LOT? YES  NO \_\_\_\_\_  
MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES \_\_\_\_\_ NO \_\_\_\_\_

**TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET):**  
Length: \_\_\_\_\_ Height: \_\_\_\_\_

**INFORMATION ON PROPOSED SIGN(S):**

FREESTANDING (e.g., pole) SIGN? YES  NO \_\_\_\_\_ DIMENSIONS PROPOSED: \_\_\_\_\_  
BLDG. WALL SIGN? (attached to bldg) YES \_\_\_\_\_ NO  DIMENSIONS PROPOSED: \_\_\_\_\_

**INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):**

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_  
BLDG. WALL SIGN(attached to bldg) ? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_  
AWNING? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_  
LOT FRONTAGE (FEET): \_\_\_\_\_

AWNING YES \_\_\_\_\_ NO  IS AWNING BACKLIT? YES \_\_\_\_\_ NO \_\_\_\_\_  
HEIGHT OF AWNING: \_\_\_\_\_ LENGTH OF AWNING: \_\_\_\_\_ DEPTH: \_\_\_\_\_

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES \_\_\_\_\_ NO \_\_\_\_\_  
IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? \_\_\_\_\_ s.f.

**A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.**

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

\*\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*\*  
16' MAX — 2x4 = 8' x 2' — 16'  
6' high MAX — 6' shown  
5' min setback → not specifically shown  
was explained to applicant  
at Grant County

# CHECKLIST FOR SIGN/AWNING APPLICATION

Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:

- \_\_\_\_\_ Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal \$400,000.00.
- ✓  
\_\_\_\_\_ Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- \_\_\_\_\_ A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. **Indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building facade dimensions for any signage attached to a building.**
- \_\_\_\_\_ A sketch or photo of any proposed sign(s) indicating *content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.*
- \_\_\_\_\_ ~~Certificate of Flammability required for awning or canopy at time of application.~~
- \_\_\_\_\_ ~~UL# required for lighted signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit.~~
- \_\_\_\_\_ Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

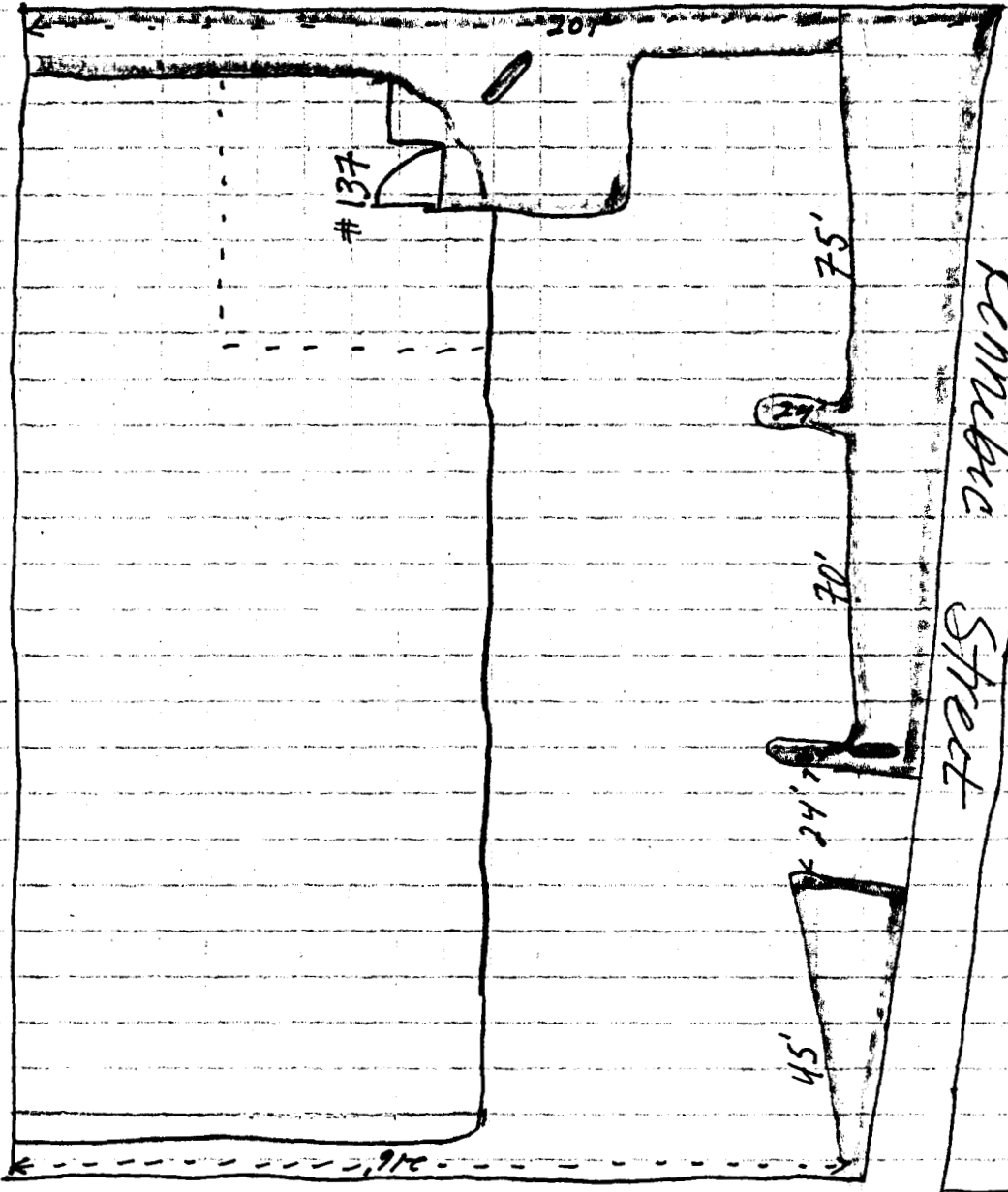
**Permit Fee for signage or awning-with-signage:  
\$30.00 plus \$2.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, plus \$9.00 for each additional \$1,000.00.**

**Base Application Fee for any Historic District signage is \$65.00 instead of \$30.00**

Kennelbuc

Preble Street



Alder

Kennelbuc Street

Handover

Ross Furman  
Skillful Vending  
58-88 Alder Street  
Portland, ME 04101  
(207) 775-3000

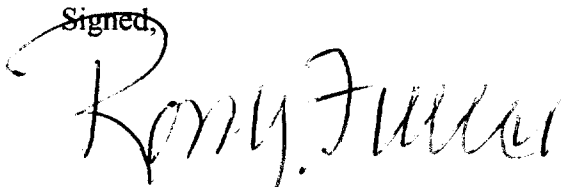
July 29, 2004

Code Enforcement Office  
City of Portland  
389 Congress Street  
Portland, Maine 04101

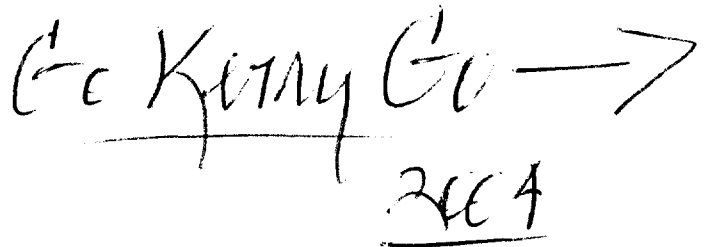
To Whom It May Concern,

I hereby grant permission to the Maine Democratic Party to erect signs at the 137 Kennebec Street location being leased from me. I understand that all signs will be pre-approved by the Code Enforcement Office of the City of Portland and will be erected in accordance thereof. I understand the frontage along Kennebec Street to be approximately 214 feet, 201 feet of frontage along Preble Street, and 216 feet along Hanover Street.

Signed,

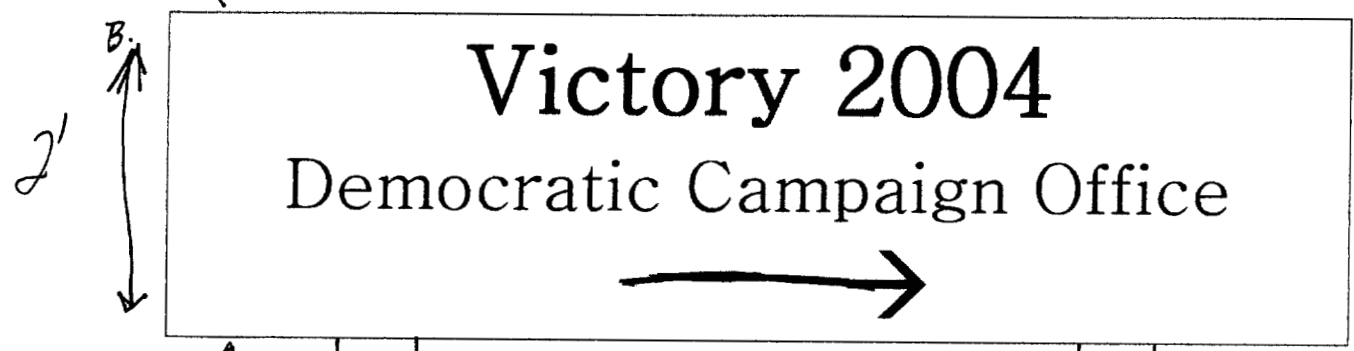
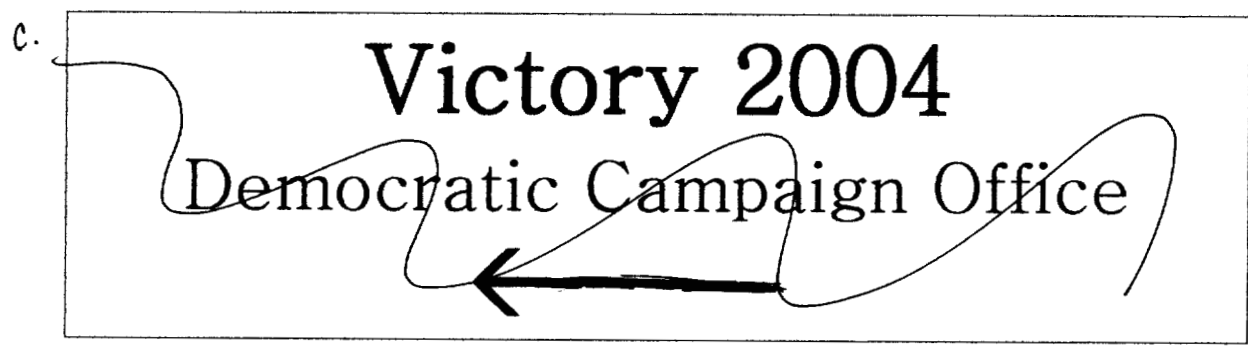
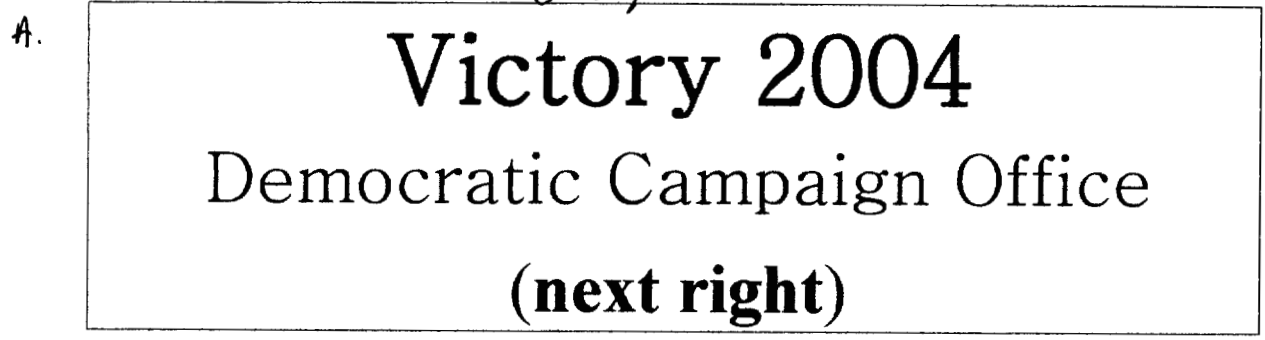


Ross Furman, Property Owner





Temporary: To be Removed  
November 4~~th~~  
2004  
2 feet x 4 feet  
plywood on posts



Driven into  
ground 1 1/2 foot