



# PLUMBING PERMIT APPLICATION

## PROPERTY ADDRESS

Street:

CBL:

## PROPERTY OWNER(S) NAME

OWNER NAME:

Applicant Name:

Mailing Address of  
Owner/Applicant  
(if Different)

E Mail:

### Owner/Applicant Statement

I certify that the information submitted is correct to the best of my knowledge and understand that any falsification is reason for the Local Plumbing Inspector(s) to deny a permit.

Signature of Owner/Applicant

Date

Town/City **PORTLAND**

Permit # \_\_\_\_\_

Date Permit Issued \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Fee: \$ \_\_\_\_\_ Double Fee Charged [ ]

L.P.I. # **360**

Local Plumbing Inspector Signature

The Internal Plumbing Fixtures and Piping shall not be installed until a Permit is issued by the Local Plumbing Inspector. The Permit shall authorize the owner or installer to install the plumbing system in accordance with this application and the Maine Subsurface Wastewater Disposal Rules.

### Caution: Inspection Required

I have inspected the installation authorized above and found it to be in compliance with the Maine Plumbing Rules Application.

LPI Signature

Date Approved  
(Final)

## PERMIT INFORMATION

### This Application is for

1. ☐ NEW PLUMBING
2. ☐ RELOCATED PLUMBING

### Type of Structure to be Served

1. ☐ SINGLE FAMILY RESIDENCE
2. ☐ MODULAR OR MOBILE HOME
3. ☐ MULTIPLE FAMILY DWELLING
4. ☐ OTHER-SPECIFY \_\_\_\_\_

**Please call 874-8703 with your permit # to schedule inspections!**

### Plumbing to be Installed by:

NAME: \_\_\_\_\_

1. ☐ MASTER PLUMBER
2. ☐ OIL BURNERMAN
3. ☐ MFG'D HOUSING DEALER / MECHANIC
4. ☐ PUBLIC UTILITY EMPLOYEE
5. ☐ PROPERTY OWNER

LICENSE # | | | | | | | | | |

### Hook-Up & Piping Relocation Maximum of 1 Hook-Up

☐ HOOK-UP: to public sewer by those cases where the connection is not regulated and inspected by the local sanitary district.

☐ HOOK-UP: to an existing subsurface wastewater disposal system

☐ PIPING RELOCATION: of sanitary lines, drains, and piping without new fixtures.

OR

☐ TRANSFER FEE [\$10.00]

### Column 2 Type of Fixture

☐ Hosebib / Sillcock  
☐ Floor Drain  
☐ Urinal  
☐ Drinking Fountain  
☐ Indirect Waste  
☐ Water Treatment Softener, Filter, Etc.  
☐ Grease / Oil Separator  
☐ Roof Drain

☐ Bidet  
☐ Other: \_\_\_\_\_

**Fixtures (Subtotal) Column 2**

Fees:

\$10 Surcharge + First 4 fixtures = **\$50 Minimum**  
Over 4 = \$10 Surcharge + \$10/fixture

### Column 1 Type of Fixture

☐ Bathtub (and Shower)  
☐ Shower (separate)  
☐ Sink  
☐ Wash Basin  
☐ Water Closet (Toilet)  
☐ Clothes Washer

☐ Dish Washer  
☐ Garbage Disposal

☐ Laundry Tub  
☐ Water Heater

**Fixtures (Subtotal) Column 1**

**TOTAL FIXTURES**

☐ Fixture Fee  
☐ Transfer Fee

☐ Hook-Up & Relocation Fee

**Please call 874-8703 with your permit # to schedule inspections!**

**PERMIT FEE (TOTAL)**



Jeff Levine, AICP, Director  
Planning & Urban Development Department

Tammy Munson, Director  
Inspections Division

**Electronic Signature and Fee Payment Confirmation**

**Notice: Your electronic signature is considered a legal signature per state law.**

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a **legal signature** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no permit application can be reviewed until payment of appropriate permit fees are ***paid in full*** to the Inspections Office, City of Portland Maine by method noted below:

Within 24-48 hours, upon receipt of an e-mailed invoice from Building Inspections, which signifies that my electronic permit application and corresponding paperwork have been received, determined complete, entered by an administrative representative, and assigned a permit number, I then have the following payment options:

- ☐ provide an on-line electronic check or credit/debit card (we accept American Express, Discover, VISA, and MasterCard) payment
- ☐ hand-deliver a payment method to the Inspections Office, Room 315, Portland City Hall
- ☐ deliver a payment method through the U.S. Postal Service, at the following address:

City of Portland, Inspections Division  
389 Congress Street, Room 315  
Portland, Maine 04101

***Once my payment has been received, this starts the review process of my permit. I understand that after all approvals have been completed, I will then be issued my permit via e-mail. No work shall be started until I have received my permit.***

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I have provided digital copies and sent them on (Date:)\_\_\_\_\_

NOTE: All electronic paperwork must be delivered to [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov) or by physical means ie; a thumb drive or CD to the office.