

Building Inspections - Sign Permit

From: "A. Grace Damon" <aspaceforgrace@outlook.com>
To: "buildinginspections@portlandmaine.gov" <buildinginspections@portlandmai...>
Date: 2/15/2014 12:29 PM
Subject: Sign Permit
Attachments: ASFG Sign Permit App.pdf; Certificat of Liability.pdf; Owner Sign Permission; ASFG sign permit.pdf; ASFG sign permit 2.pdf; Sign.jpg; Sign from ASFG parking lot.JPG; Sign from Forest Ave.JPG

Good afternoon,

It seems only the Change of Use Permit email went through yesterday. I'm resending this email for a Sign Permit.

Attached are the following:

- Sign Permit Application
- Certificate of Liability listing the City as additional insured
- Letter of permission from the property owner
- Sketch plan of the lot
- Location of sign on a larger map
- Photo of proposed sign (8' x 4') : A Space for Grace
- Photo of existing signage from A Space for Grace's parking lot
- Photo of existing signage from Forest Ave

The material of the sign is heavy duty weatherproof corrugated cardboard. It will be securely fastened with 16 industrial grommets to existing plywood backboard. There is available space below the Enterprise sign to attach A Space for Grace's sign, where the FOR LEASE sign is currently; no construction is necessary. Goodwin Glass & Graphics has prepared the sign and Bill Hodgdon will be installing it to the post.

Thank you,

Grace Damon

Founder of A Space for Grace

(207) 852-1655