

**Listed below are key characters (in bold) for searching within this file.**

**Hold down the control key and select the "f" key. Enter either a key character from the list below or document name and select enter for a list of documents containing the search word you entered.**

**APL** – all documents behind this target sheet pertain to the original application submitted by the Applicant.

**PBM1** – all documents behind this target sheet are any Planning Board memos with attachments that went to the Board.

**PBR1** - all documents behind this target sheet are any Planning Board reports with attachments that went to the Board.

**CC1** - all documents behind this target sheet are any City Council memos/reports that went to the City Council.

**DRC1** - all documents behind this target sheet are those pertaining to the post review of the project by the Development Review Coordinator.

**MISC1** - all documents behind this target sheet are those that may not be included in any of the categories above.

**MISC1**

# **MCCI** Mark Carrier Construction, Inc.

175 Lincoln Street, Suite 101 Manchester, NH 03103-5031

Phone 603-627-9506 Facsimile 603-647-2270

March 17, 2010


City Hall - Portland, ME  
Planning Dept.  
389 Congress Street  
Portland, ME 04101  
Attn: Barbara Barhydt

RE: Re-align Customer Parking Lot @ Main Post Office 125 Forest Ave. Portland, ME

Ms Barhydt,

I am not sure if you are the correct person to be directing this information to and, if not, I would appreciate it if you could forward the package to the correct person. I have enclosed, for your use, a set of plans for the proposed Customer Parking Lot Improvements at the above mentioned facility. I'm sure you are aware that as a federally owned facility the USPS is not required to pull a construction permit, however, as a courtesy, I would like to offer you a copy of the plans along with my proposed scope of work in case you would like to review the project. Also, if you would like I would be happy to meet with you or your staff to review the project in person either onsite or at your office. If you have any questions or concerns please feel free to contact me I've attached my business card listing my contact information. Again, I would be happy to meet at your convenience.

Respectfully yours,



*Frank Moody*  
Project Manager  
Mark Carrier Const., Inc.

fm  
Cc:  
Enc

# **MCCI** Mark Carrier Construction, Inc.

175 Lincoln Street, Suite 101, Manchester, New Hampshire 03103-5031  
Phone: (603)-627-9506 Facsimile: (603)-647-2270

March 10, 2010

Mr. Andrew Stein  
United States Postal Service  
345 Heritage Avenue  
Portsmouth, NH. 03801-9131

RE: U.S. Post Office- Portland, ME- MPO – Realign Customer Parking Lot \*REVISED

Andy,

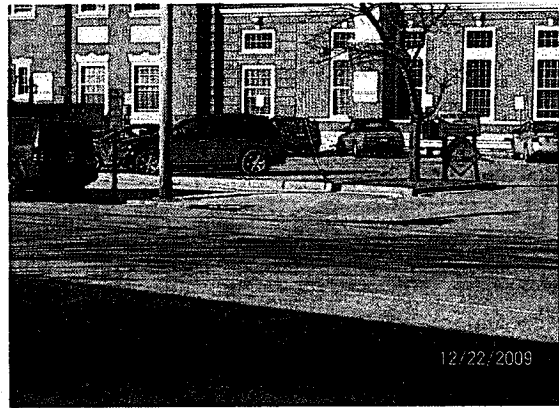
Mark Carrier Construction, Inc. respectfully submits the following proposal for USPS project #B24255 based on plans and specifications by Allied Engineering dated April 9, 2008 titled Realign Customer Parking Lot Portland, ME MPO. Following is the proposed scope of work and budget pricing:

## **- Site Work -**

- Includes the following:

### ***Mobilization***

- Approximately two weeks prior to the anticipated start date MCCI will provide and install signage announcing that the main Customer Parking Lot will be shut down for approximately three weeks while it is being renovated (see Signage section below).
- The evening prior to project start we will erect temporary barricades at the existing driveway entrance and exit to this lot. In addition, we will place a “snow fence” barricade around the perimeter of the project area in order to redirect any possible pedestrian traffic.
- Coordinate relocation of existing utility pole guy wire support with Central Maine Power at project start (see Electrical section below).



### ***Demolition***

- Provide and maintain an onsite debris dumpster.

- Remove all existing guardrail and guard posts within project area and provide proper offsite disposal.
- Remove and salvage any signage to be reused and dispose of that which is no longer to be used.
- Cut and remove one existing tree and associated stump.
- Remove and salvage [6] six existing decorative steel tube bollards and connecting chain and save for reuse.



- Sawcut, excavate and selective removal of two existing granite curb medians and adjacent sections of granite curbing as noted on plan C1.0.
- Sawcut existing pavement at entry and exit driveway as indicated on plans.
- Excavate and remove existing asphalt pavement, concrete sidewalk and sub-grade within work area to depths indicated on plan C1.3 to accommodate specifications for both standard and heavy-duty paved areas.

***New Work***

- Excavation, backfill, supply and installation of [1] one new sign bollard including sonotube form, 6" steel concrete-filled and 3" galv. sign post.
- Excavation, backfill and re-installation of [6] six salvaged decorative steel bollards including supply and installation of sonotube forms and #4,000 psi concrete (see Concrete section below).
- Excavation and backfill for new granite and concrete raised island. Includes supply and installation of new 6" wide vertical granite straight and bull nose curbing (see Concrete section below for concrete fill).
- Two new vertical granite terminal curb sections one each at the left side of the entry driveway and at the left side of the exit driveway to match size of abutting curb.
- Rough grade existing sub-base then provide and install *Mirafi 500X* (or equal) stabilization fabric throughout areas receiving new pavement.
- Provide and install new granular and crushed gravel sub-base where noted and to finish sub-grade depths indicated on plans. New sub-base will be compacted in no more than 6" lifts.
- Provide and install new asphalt pavement as per plans and specifications for standard and heavy-duty pavement areas. Includes binder course, wearing course and tack coat.



***- Guardrail -***

- Includes the following:
  - Provide and install all new galvanized guard posts, guardrail, [4] wrap around terminal ends, fasteners, splice plates and sundry fasteners as required matching original configuration as per plans and specifications.

- Provide and install a new 4" x 6" x 1/4" galvanized rub rail mounted atop the new guardrail posts and towards the sidewalk side of the guardrail section just in front of the main entry sidewalk.



**- Concrete -**

- Includes the following:
  - Provide, place and finish minimum #3,000psi concrete fill at the new raised island where indicated on plans. New concrete fill to receive a crowned surface, 4" I.D. pipe knockouts (for sign post installation), control joints at maximum of 10' and pre-formed foam joint filler as per specifications.
  - Provide formwork, reinforcement, place and broom finish #4,000 psi concrete in order to create a new USPS drop box support pad against the existing granite curb and on top of the Portland St. sidewalk where indicated on plans.
  - Includes setting new sonotube formwork and #4,000 psi concrete for [1] new concrete-filled sign post bollard and base and [6] relocated decorative steel bollards and bases (as mentioned above in Site Work-New Work).

**- Pavement Marking -**

- Includes the following masonry related work:
  - Provide two coats pavement marking paint to create layout indicated on plan C1.1. Includes "hashed out" island areas, [11] standard parking spaces, [1] ADA van accessible parking space, [3] parallel parking spaces, [1] ADA symbol and associated "VAN" lettering, [5] directional arrows, [1] 12" stop stripe, and [2] painted radius stripes as per plans and specifications.

**- Exterior Painting -**

- Includes the following:
  - Provide and apply two coats of semi-gloss alkyd enamel "safety yellow" paint at new ADA sign post bollard.
  - Touch up exterior paint as required to restore finish at the [6] relocated existing decorative steel bollards and attached chains.

**- Signage -**

- Includes the following:
  - [2] Temporary signs announcing project start and temporary closure of Customer Lot as indicated in "Mobilization" section above.
  - [2] 30" x 30" Stop signs and posts
  - [1] "Reserved Parking" "Van Accessible" sign and 3" galvanized steel post
  - [1] 24" x 24" x 24" "Yield" sign and galv. square breakaway sign post (as per A/E-3/10/2010)
  - [1] custom made 12"W x 18"H "Mail Drop Off Lane" sign and galv. square breakaway sign post (as per A/E- 3/10/2010)
  - [2] "Do Not Enter" signs and posts
  - Provide new baked enamel sign posts for use in attaching existing salvaged signage to new guardrail posts where indicated on plans.
  - Note: all signs will be mounted 7' from finished grade to bottom of signage as per MUTCD regulations ("Where parking or pedestrian movements occur, the clearance to the bottom of the sign shall be at least 2.1 m (7 ft)") and as noted by A/E 3/10/2010.

**- Electrical -**

- Includes the following:
  - We have carried an allowance for Central Maine Power for work associated with the relocation of an existing guy wire utility pole support that is in the way of the proposed parking lot renovations.

**- General Conditions -**

- Includes the following:
  - Includes all necessary project management, supervision and miscellaneous labor as needed to complete this project.
  - Safety/First Aid
  - Mobilization/demobilization and travel expenses.
  - Temporary safety barricades, maintenance and removal of same.
  - Temporary project and safety signage.
  - Sanitary facilities
  - Equipment Rental
  - Dumpster rental, removal and proper offsite disposal of debris.

**- Clarifications -**

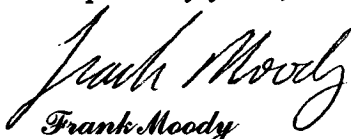
- Does not include any unforeseen conditions.
- All debris will be quickly removed and properly disposed of.
- Does not include any hazardous waste removal or disposal of any kind (none is anticipated).
- Safety in our work area will be maintained at all times and we will make every attempt to minimize impact to Postal Service operations and customers. *NOTE: we acknowledge and understand that as per the project specifications we will have approximately [21] calendar days in which to complete all renovations and place the Customer Lot back in operation to the USPS and public. However, we cannot be held accountable for weather related, or other delays outside of our control.*
- All work to be performed during normal business hours (approximately 6:00 AM -3:30 PM Mon- Fri) though we may choose to work within the work area beyond normal working hours in order to offset any time lost because of inclement weather, etc.

We anticipate this project will take approximately **3 weeks** (or less) to complete. This work can be scheduled, weather- permitting and upon receipt of a signed proposal or by issuance of a work order.

If the above is acceptable to you please sign and date below and return the signed original to me, or, issue a work order to Mark Carrier Construction, Inc.

Accepted by \_\_\_\_\_ Date \_\_\_\_\_

Respectfully yours,



*Frank Moody*

*Project Manager*

*Mark Carrier Const., Inc.*

FM

cc: