



# Signage / Awning Permit Application

If you or the property owner owns real estate or personal property taxes or any other charges on any property within the City, payment arrangement **MUST** be made before permits are accepted.

Location/Address: 118 Preble St. Portland, ME 04101

Tax Assessor's Chart/Block/Lot (CBL) OWNER Name/Address: Telephone: 207-329-8484

Chart: Block: Lot: Name: Jenn Furman  
033 O 004 Address: 65 Town Farm Rd  
Buxton, ME 04093 E-Mail: jenniferfurman@aol.com

LEASEE/BUYER Info (if Applicable) CONTRACTOR

Garrett FitzGerald Name: N/A  
16 Milky Way, Bar Harbor, ME 04609 Address:  
207-266-3825 Phone: E-Mail:  
gjkfz@gmail.com Awning Fee = Cost of Work: \$ (\$30/first \$1000; \$10 each additional \$1000) TOTAL FEE: \$ 191.50

Total S.F. signage \$ 65.75 x 2.9 = 191.50  
(Sq Ft = x \$2.00)  
SF + \$30 Fee: \$ x 2 = 60  
Historic (\$75): \$  
Awning Fee: \$

Who should we contact when the permit is ready: Name: Garrett FitzGerald Phone: 207-266-3825  
Address c/o Portland & Rochnster, LLC 118 Preble St. Portland, ME 04101 E-Mail: gjkfz@gmail.com

Tenant/allocated building space frontage (in feet): Length: 237 Height: 15  
Lot frontage (in feet): Single Tenant or Multi-Tenant Lot: Single Tenant

Current Specific Use: Restaurant

If vacant, what was prior use:  
Proposed Use:

Information on proposed sign(s)

Freestanding (e.g. pole) sign? YES  NO  Dimensions proposed: (sf); Height from grade: sf  
BLDG Wall Sign (attached to bldg.?) YES  NO  Dimensions proposed: 50 sf

Proposed Awning:

Height of awning Length of awning If yes, is awning backlit? YES  NO   
Is there any communication, message, trademark or symbol on it? YES  NO  Depth of awning  
If yes, total square footage of panels with communication, message, trademark or symbol on it: sf

Information on existing and previously permitted signage:

Freestanding (e.g. pole) sign? YES  NO  Dimensions proposed: 3'6" x 4'6" Height from grade: 9'  
BLDG Wall Sign (attached to bldg.?) YES  NO  Dimensions proposed: ft X ft  
Awning? YES  NO  total sq ft of panels with communication on it: sf

A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at [WWW.PORTLANDMAINE.GOV](http://WWW.PORTLANDMAINE.GOV), stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify, I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: Garrett FitzGerald

Date: 05/07/20

Revised 06/2012

This is NOT a permit; you may not commence ANY work until the permit is issued

Reviewed for Code Compliance  
Inspections Division  
Approved with Conditions

Date: 05/31/13

